

**LA CAÑADA UNIFIED SCHOOL DISTRICT  
MINUTES OF THE SPECIAL MEETING OF THE GOVERNING BOARD**

May 24, 2018

The Special Meeting of the Governing Board of La Cañada Unified School District was called to order at 5:30 p.m. by President Kaitzer Puglia on May 24, 2018, at 4490 Cornishon Avenue in La Cañada, California. Present were Governing Board Members Kaitzer Puglia, Brent Kuszyk, Joe Radabaugh, Ellen Multari and Dan Jeffries; Superintendent Wendy Sinnette; Associate Superintendents Anais Wenn and Mark Evans; Chief Technology Officer Jamie Lewsadder and Executive Assistant to the Superintendent Kim Bergner.

**PLEDGE OF ALLEGIANCE**

Governing Board President Kaitzer Puglia asked Adena Asatoorian to lead the Pledge of Allegiance.

**GOVERNING BOARD WORKSHOP: Safety & Security Taskforce**

The workshop began at 5:30 p.m. Ms. Sinnette welcomed the committee and thanked them for their participation. Each member of the committee was asked to introduce themselves, letting the committee know how long they have been in the community, how many kids they have in the district and what experience/background they bring to the committee.

Task Force members in attendance were:

Justine Fisher	Asher Follett	Maddie Odell
Adin Ryssdal	Megan Thomas	Jennifer Sullivan
Tanya Wilson	Sarah Beattie	Jenny Kazak
Jenny Franz	Keith Bertonneau	Elaine Chu
Patricia Corrales	Sean Carney	Emil Eyvazoff
Shelby Loder Grey	Audrey Huang	Mark Kindhouse
Brie Loskota	Andrew Rea	Mira Shah
Laila Stroben		

Not present were taskforce members:

Peter Breckheimer  
Lauren Ciulla  
Connor Hall

Mr. Radabaugh stated that the committee has been created to seek community input and feedback on safety, security and student & staff well-being. He talked about the importance of the feedback being structured, inclusive and actionable. Mr. Evans talked about the multiple sources of input, including: the Governing Board and community; LCUSD administration & staff; and Federal, State & local statutes and regulatory agencies. Ms. Sinnette clarified some of the constraints a public agency is bound to on issues such as student privacy and procedures. The goal of the committee is to generate and recommend priority action plans to the district for safety and security.

Ms. Sinnette reported that safety and security have always been a core value of the district. Wellness has become a core value along with the interests of the Challenge Success initiative. The district wants to focus on the social and emotional wellness of our students in addition to its focus on academics.

The task force objectives are to gather robust community input; assess gaps and needs in specific areas; prioritize recommended actions. The approach is to break into sub-committees, conduct discovery, identify key issues to address, and to prioritize and share the outcomes.

The proposed sub-committees are: Student & Staff Training; Traffic & Parking; Campus Security; Wellness, Communication & Outreach; and Closed Campus at Lunch (LCHS). Each sub-committee will be led by an Administrator and a Governing Board member. Ms. Sinnette clarified that the 5 areas were chosen so that the task force is progress driven.

The leads for each sub-committee reported on the charge of their committee as follows:

### **Staff & Student Training**

Leads: Governing Board Member Ellen Multari & Associate Superintendent Anais Wenn (along with Executive Director of Personnel Services Debra Craddock).

The goal of this sub-committee is to formulate a range of recommended actions and to implement and strengthen student and staff training as it relates to safety, security and wellbeing. The immediate goal is to research and recommend what related professional development will be conducted during the August 14, 2018 Buy Back Day training from 8:00 a.m. – 11:30 a.m. for the entire teaching staff, and throughout the year for students, certificated and classified staffs. Due to the timing of the August 14<sup>th</sup> training this sub-committee will meet immediately.

### **Traffic and Parking**

Leads: Governing Board Member Dan Jeffries and Associate Superintendent Mark Evans (with additional support from Chief Technology Officer Jamie Lewsadder).

The goal of this sub-committee is to formulate a range of recommended actions related to traffic safety and flow; and to formulate a range of recommended actions to optimize parking, with the main focus being at the high school.

### **Campus Security**

Leads: Governing Board Member Joe Radabaugh and Chief Technology Officer Jamie Lewsadder (with additional support from Associate Superintendent Mark Evans).

The goal of this sub-committee is to formulate a range of recommended actions related to the physical security of the LCUSD campuses. The scope includes such things as: fencing, check-in procedures, cameras and more.

Ms. Sinnette discussed the electronic lockdown system that will be piloted at the high school, the proposed fencing at elementary school campuses, cameras on campus, and sign-in protocols.

Mr. Evans clarified the outcome of the Threat, Risk and Vulnerability Report which will be available in the fall.

Ms. Wenn reported on the current Crisis Intervention Committee that is available in the event of a campus crisis.

## **Wellness, Communication & Outreach**

Leads: Governing Board Member Brent Kuszyk and Executive Director of Pupil Programs and Services Jim Cartnal.

The goal of this sub-committee is to develop a range of recommended actions related to student and staff wellness; and to formulate a range of recommended actions to improve communication and community outreach related to safety, security, and wellness. This sub-committee will work to create a plan on how to enhance student and staff engagement and to enhance the sense of community. The sub-committee will look at ways to create partnerships with other organizations in the community, such as: the YMCA, Community Prevention Council and the City of La Cañada Flintridge. They will also work to create a plan on how to better manage social media. Prevention plans related to drug use and abuse will also be included in this committee's charge, along with addressing vaping in our schools.

## **Closed Campus & Lunch (LCHS)**

Leads: Governing Board Member Kaitzer Puglia and Superintendent Wendy Sinnette.

The goal of this sub-committee is to: evaluate the pros & cons of an open vs. closed campus; review the opportunities and limitations of the current policy as it relates to lunchtime privileges at LCHS; and to formulate aspects on whether to keep, drop or refine current practices.

Timing:

Ms. Sinnette clarified that the plan is to have the full task force meet three times during the 2018-2019 school year, with the first date calendared for September 27, 2018 from 6:30 p.m. to 8:00 p.m. Two additional dates will be calendared for November/December and February/March.

Once the sub-committees are created they will set their own meeting schedules. Ms. Sinnette clarified that it is okay to request to be on more than one sub-committee. Committee chairs are looking for a balance of member perspectives and experiences across the five sub-committees. The Governing Board and Cabinet will make adjustments to the requests as needed.

Members of the task force were asked to sign up for the sub-committee(s) they are interested in. Ms. Sinnette clarified that the committee memberships will be finalized and communicated by June 1<sup>st</sup>. Sub-committee leads will contact their respective teams.

## **OPPORTUNITY TO ADDRESS THE BOARD ON AGENDIZED ITEMS**

None.

Prior to adjourning the meeting, Ms. Sinnette requested a brief Closed Session.

## **CLOSED SESSION**

The Governing Board moved into Closed at 7:00 p.m.

## **REPORT OUT OF CLOSED SESSION**

Governing Board President Kaitzer Puglia stated there was nothing to report out of Closed Session.

**ADJOURNMENT**

There being no further business before the Board, the meeting was adjourned at 7:20 p.m. The Next Regular Meeting of the Governing Board will be held on Tuesday, June 5, 2018 at 7:00 p.m. in the Round Building at 4490 Cornishon Avenue in La Canada, California.

---

Wendy K. Sinnette, Superintendent  
Secretary to the Governing Board

**MINUTES APPROVED**

---

Joe Radabaugh, Clerk

---

Date