

**SYLVAN UNION SCHOOL DISTRICT  
REGULAR MEETING OF  
THE BOARD OF TRUSTEES  
September 11, 2018**

# MINUTES

***Members Present:*** Mmes. Christine Harvey, Cynthia Lindsey, and Jennifer Miyakawa.  
Messrs. David Collins and George Rawe.

***Members Absent:*** None

***District Administration Present:*** Debra Hendricks, Velma Beck, Yvonne Perez, Laura Wharff, Didi Peterson, John Patten, Marti Reed, Laura Granger, Dawn Mori, Carrie Albert, and Lemuel Vergara.

***Audience Present:*** Deanne Andrade-Freitas, Scott Ferreira, Amber Wethern, Donna Tigrett, Sean Smith, John Fountain, Tedde' Vaupel, Angela Quinteros, Heidi Smith, Sean Smith, Nikki Codromac, Kathy Friedmann, Nikki Whorton, Brenda Flores, Monica Aranda, Nancee Davis, Raychel Cupit, Michele Calton, Shelly Barlow, Jean Smith, Nancy Nelson, Taylor Hinojosa, Brittany Giordano, Natalie Sordello, Mary Kelley, Jasmin Hernandez, Erica Amezcua, Irving Milbury, Daneal Valouch, Vanessa Shuping, Lisa Perkins, Megan Levin and about fifteen other people.

***Call to Order:*** The meeting was called to order at 6:15 p.m.

***Adjourn to Closed Session:*** The meeting adjourned to Closed Session for the following:

- a. **CONFERENCE WITH LEGAL COUNSEL –  
POTENTIAL LITIGATION**  
**Number of Cases: Two (2)**
- b. **PUBLIC EMPLOYEE EMPLOYMENT**  
**Title: Administrative Assignments**
- c. **CONFERENCE WITH LABOR NEGOTIATOR**  
**Title: Employee Organizations: All Groups (Sylvan Educators Association, California School Employees Association, Chapter 73, and Unrepresented**

***Reconvene to Open Session:*** The meeting reconvened to Open Session at 7:14 p.m.

# MINUTES

## Regular Meeting of the Board

September 11, 2018

Page 2

***Board President Announcement:*** Mrs. Lindsey advised all attendees that in accordance with Board Policy, tonight's Board Meeting was being recorded. She also advised any persons wishing to address the Board on any agenda or non-agendized item must fill out a speaker card.

***Report Out of Closed Session:*** Mrs. Lindsey reported that direction was given to staff regarding all matters. Mrs. Lindsey and the audience took a moment of silence to recognize and remember those who lost their lives on September 11, 2001.

***Adoption of Agenda:*** The motion was made by Mr. Rawe, seconded by Ms. Harvey, adopting the Agenda as amended by pulling Information and Discussion Item: Presentation: Sylvan Educational Foundation.

**AYES:** Harvey, Lindsey, Rawe

**NOES:** None

**ABSENT:** Collins. Miyakawa

**ABSTENTIONS:** None

***Pledge of Allegiance:*** Ms. Lindsey welcomed everyone to the meeting. Ms. Tedde' Vaupel, principal at Sylvan STEAM Academy Elementary School introduced Sarah Arevalo a 5<sup>th</sup> grader, who has been selected to lead the Pledge of Allegiance.

Sarah led the audience in the Pledge of Allegiance.

Ms. Vaupel shared that Sarah was selected to be recognized tonight because she is a remarkable student. She shared that Sarah has attended Sylvan Elementary since Kindergarten. She is a true scholar with a growth mindset. Sarah is known for tackling challenging tasks to the best of her ability. She is known around campus for saying, "I think my brain neurons are firing!" Sarah is the type of student you can count on to help others in need and always does the right then, even when no one is looking. Last year, Sarah served as a playground ambassador as well as a mentor to kindergartners who needed extra support with letters and sounds. Sylvan STEAM Academy staff, the Board of Trustees, and audience members congratulated Sarah on her accomplishments.

Mrs. Lindsey presented Sarah with a certificate for her accomplishment.

# MINUTES

## Regular Meeting of the Board

September 11, 2018

Page 3

***Recognition  
Presentation:***

The school selected to be recognized at tonight's Board Meeting was Sylvan STEAM Academy Elementary School. Ms. Vaupel shared lots of good things happening at Sylvan STEAM Academy Elementary School. She also gave the Board of Trustees and audience members a glimpse of the culture and environment at the Sylvan STEAM Academy. She presented the Board of Trustees with a Sylvan STEAM fact sheet. Ms. Vaupel shared that May 2017 was the last time Sylvan presented at a board meeting. Since then, Sylvan increased enrollment from 250 students to 408 students. Sylvan has increased from 14 to 18 classes as well. Ms. Vaupel thanked community partners: Mayor Brandvold, Modesto Police Department, Amie Postma, Brittany Thayer, Awesome Spot Playground, Chris Christenson, Angela Dorsey, Jenny Kenoyer, American Red Cross, JJ Gonsalves, Citibank, City of Modesto, and Kam Khattak. She also thanked community donors that raised over \$56,000 for the STEAM Lab: Boys and Girls Club of Stanislaus County, Farmers and Merchants Bank, Sutter Valley Hospitals, Arthur Griffith, Oak Valley Community Bank, Sunrise Rock, Sylvan Educational Foundation Grants, Modesto Yarn & Fiber, and Donors Choose. If you were to ever walk on campus, you would hear students and staff say things such as: Brain Sweat, Make Connections, Growth Mindset, Revise your thinking, Mathematize, and Knowledge so you can go to college. Ms. Vaupel thanked the Board for allowing staff to develop the STEAM Program which allows students to experience project based learning and support 21<sup>st</sup> century skills to prepare their students for college, career and life.

***Communications:***      **COMMUNICATIONS**

***Written  
Communication:***

- a. Mrs. Hendricks shared the following information with the Board:
  - None at this time

***Public  
Participation:***

- b. None.

### **INFORMATION AND DISCUSSION**

***Supt's Update:***

**a. Superintendent's Update – Volunteer Process:**

Mrs. Hendricks reviewed what has transpired over the past year in regards to the changes in the Volunteer process. As of the 2018-19

# MINUTES

## Regular Meeting of the Board

September 11, 2018

Page 4

### INFORMATION AND DISCUSSION Continued

school year, the fingerprinting fee is now paid by the district. Parents are required to have TB clearance and Live Scan to be in the classroom and around students. Currently, Level II volunteers are not required to go through the Live Scan process, which is something the Board of Trustees would like to discuss at a future board meeting.

**Presentation:**

*Sylvan*

*Educational*

*Foundation:*

**b. ITEM PULLED**

**\*\*\*Mr. Collins joined the meeting at 7:39 p.m.\*\*\***

**Student Services**

**Update: Social**

**Emotional**

**Support:**

**c. Student Services Update: Social Emotional Support:**

Mrs. Albert shared the importance of having a positive school climate and how the district is providing support for our students. A positive school climate helps students build healthy social emotional skills. Staff members teach the core social-emotional skills for students to thrive and succeed in live. School wide programs include Cougar Pride, Natured Heart, Leader In Me, Upstanders, SOAR, ROAR, Breaking Down the Walls, Positive Behavior Interventions and Supports (PBIS), Kodiak Code and many more. Social Emotional skills are integrated in classrooms as well as in individual and group settings. Mrs. Albert shared Maslow's hierarchy of needs #maslowb4blooms. She thanked the counselors in the district for their support and lead for all students in the district.

**\*\*\*Mrs. Miyakawa joined the meeting at 7:53 p.m.\*\*\***

**Technology Plan**

**Update:**

**d. Technology Plan Update:**

Mr. Patten provided the Board of Trustees with a Technology Plan Update and shared how the district is addressing the Technology Plan. He shared the current challenge staff recently encountered with the 6<sup>th</sup> grade iPad2 devices used for state testing. According to the requirements, the iPad2 devices will no longer allow for updates and have the operating systems required to run state testing in the Spring. The technology team is currently evaluating the disadvantages and advantages of iPads vs Chromebooks and will be surveying Middle

# MINUTES

## Regular Meeting of the Board

September 11, 2018

Page 5

### INFORMATION AND DISCUSSION Continued

School staff before the district makes a final decision. Mr. Patten shared that the Technology department has provided professional development to staff members such as Google Apps Workshops, Aeries Master Schedule Training, and Math 180 software training. Over the summer, a new server was built using a Learning Management System solution.

Mr. Patten asked the Board if they had any questions. No questions were asked.

#### *First Reading: Board Policy Updates:*

#### **e. First Reading: Board Policy Updates:**

Mrs. Hendricks, the Board of Trustees, and staff conducted a first reading of the July and October 2017 Board Policy Updates. A second reading is scheduled for the October 9, 2018, Regular Board Meeting and adoption at the October 30, 2018, Regular Board Meeting.

#### *Safety and Facilities Update: Board Questions:*

#### **f. Safety and Facilities Update: Board Questions:**

Mrs. Hendricks shared she will be hosting a Districtwide Safety Information Night on Wednesday, September 19, 2018, at 6:00 p.m. – 7:00 p.m. at Somerset Middle School. She reminded the Board of Trustees that the Incident Command Committee Team will reconvene on September 25, 2018, to meet with Sgt. Reyna. Reyna will be bringing the California First Responders protocol to review with the team. Last week Mrs. Reed joined Mrs. Hendricks and met with the Parent Focus Group and discussed safety and they were able to gather feedback on current safety practices in place.

#### *Action Items:*

### **ACTION ITEMS**

#### *Approve 2017- 2018 Unaudited Actual Financial Report:*

- a.** The motion was made by Mr. Rawe, seconded by Ms. Harvey, approving the 2017-2018 Unaudited Actual Financial Report.

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

# MINUTES

## Regular Meeting of the Board

September 11, 2018

Page 6

### ACTION ITEMS Continued

- Approve Budget Revisions for the period of March 1, 2018, through June 30, 2018:*
- b. The motion was made by Mr. Collins, seconded by Ms. Harvey, approving the Budget Revisions for the period of March 1, 2018, through June 30, 2018 as presented by staff.
- AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe  
**NOES:** None  
**ABSENT:** None  
**ABSTENTIONS:** None
- Approve Naming of Facility: Sylvan STEAM Academy Multi-Purpose Room:*
- c. The motion was made by Mr. Rawe, seconded by Mr. Collins, approving to name the Multi-Purpose Room at Sylvan STEAM Academy in honor of Mrs. Terriann Zeek for 17 years of service to the Sylvan Union School District, Sylvan community, and the Board of Trustees.
- AYES:** Collins, Lindsey, Rawe  
**NOES:** Harvey, Miyakawa  
**ABSENT:** None  
**ABSTENTIONS:** None
- Approve Architect Services Contract with SKW & Associates for the Ustach Modernization Project:*
- d. The motion was made by Mr. Rawe, seconded by Mr. Collins, approving the contract with SKW & Associates for the Ustach Modernization Project.
- AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe  
**NOES:** None  
**ABSENT:** None  
**ABSTENTIONS:** None
- Adopt Resolution 2018/2019 - #6: Resolution of Intent to Convey an Easement to the Modesto Irrigation District:*
- e. The motion was made by Mrs. Miyakawa, seconded by Mr. Rawe, adopting Resolution 2018/2019 - #6: Resolution of Intent to Convey an Easement to the Modesto Irrigation District.
- AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe  
**NOES:** None  
**ABSENT:** None  
**ABSTENTIONS:** None
- Annual Review of*
- f. This action item was split into two separate votes as follows:

# MINUTES

## Regular Meeting of the Board

September 11, 2018

Page 7

### ACTION ITEMS Continued

***Board Bylaw  
9250:  
Remuneration,  
Reimbursement  
and Other  
Benefits:***

The motion was made by Mr. Rawe, seconded by Mrs. Miyakawa, approving the revisions in language to Board Bylaw 9250: Remuneration, Reimbursement and Other Benefits, which states the specific meeting types as “Regular Board Meeting, Budget Study Session, Spring Retreat, and Fall Retreat” instead of “all”.

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

The motion was made by Mrs. Miyakawa, seconded by Ms. Harvey, approving to revise Board Bylaw 9250: Remuneration, Reimbursement and Other Benefits and increase the Board member’s monthly compensation by 1.56%.

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

***Adopt Resolution  
2018/2019 - #7:  
GANN Limit  
(Appropriations):***

**g.** The motion was made by Mr. Collins, seconded by Ms. Harvey, adopting Resolution 2018/2019 - #7 GANN Limit (Appropriations).

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

***Adopt Resolution  
2018/2019 - #8:  
Red Ribbon Week:***

**h.** The motion was made by Mr. Rawe, seconded by Mr. Collins, approving the adoption of Resolution 2018/2019 - #8: Red Ribbon Week which declares October 23-31, 2018 as Red Ribbon Week. The theme this year is “Life Is Your Journey, Travel Drug Free!”

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** None

# MINUTES

## Regular Meeting of the Board

September 11, 2018

Page 8

### ACTION ITEMS Continued

**ABSTENTIONS:** None

*Adopt Resolution 2018/2019 - #9: Week of Administrator:* i. The motion was made by Mr. Rawe, seconded by Mr. Collins adopting Resolution 2018/2019 - #9: Week of Administrator, recognizing the second full week in October 2018 as the “Week of the Administrator”.

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

*Approve 2019 Board Meeting Schedule:* j. The motion was made by Mrs. Miyakawa, seconded by Mr. Collins, approving the 2019 Board Meeting Schedule.

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

*Expenditure of Construction Funds:* k. The motion was made by Mr. Collins, seconded by Mr. Rawe, approving the Expenditure of Construction Funds for the Sylvan Roof Project, Ustach Roof Project, and the Orchard HVAC Project.

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

*Consent Agenda:* **CONSENT AGENDA:** The motion was made by Mrs. Miyakawa, seconded by Mr. Collins, approving the Consent Agenda.

a. The Minutes from the August 28, 2018, Regular Board Meeting;

b. The Ratification of the following Personnel Actions:

The employment of:

# MINUTES

## Regular Meeting of the Board

September 11, 2018

Page 9

### CONSENT AGENDA Continued

#### Certificated:

Certificated management interim change of assignment = 2

Certificated hired = 3

Certificated retirement = 1

#### Classified:

Classified hired = 5

Classified resignation = 1

Classified additional assignments = 1

Classified leave of absence denial = 1

- c. The ratification of checks as listed;
- d. The approval of the memorandum: California Healthy Kids Survey (CHKS);
- e. The approval of the agreement for Preliminary Administrative Credential Program with Teachers College of San Joaquin (TCSJ);
- f. The approval of Middle School Clubs, Sports, and Extra Duty Stipends;
- g. The approval of the listed donations:
  - The donation of \$8,000.00 from Sanders Parent Teacher Association to Mary Ann Sanders Elementary School to purchase 24 Chromebooks and a cart.
  - The donation of \$195.00 from Your Cause, LLC Wells Fargo Foundation Educational Matching Gifts Program to Stockard Coffee Elementary School for student recognition and supplies.

TOTAL VALUE: \$8,195.00

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

# MINUTES

## Regular Meeting of the Board

September 11, 2018

Page 10

### *Superintendent's Report:*

**SUPERINTENDENT'S REPORT:** Mrs. Hendricks shared the following information with the Board of Trustees:

- The Annual Fall School Board Dinner is Thursday, September 27, 2018, at the Martin Petersen Event Center. Please RSVP to Velma Beck by Friday, September 14, 2018.
- Business Partners/Community State of the District will be held on Tuesday, October 9, 2018, from 7:30-9:00 p.m. at the District Office.
- Upcoming Agenda items for the next Regular Board Meeting:
  - Second Reading: Board Policy Updates
  - Governance Goals and Superintendent's Goals Update (October Meeting)
  - Annual Food Services Financial Reporting
  - Special Education Report: Draft Handbook

### *Board Reports:*

#### **BOARD REPORTS**

*Ms. Harvey* shared how impressed she is with the district efforts to reach students to address their social emotional needs and believes this is the reason why the district has flourished.

*Mrs. Miyakawa* concurred with Ms. Harvey. She shared she had to race back to the meeting because she didn't want to miss the Social Emotional Presentation by Carrie Albert. She acknowledged Kathy Friedmann and Savage staff members for the Breaking Down the Walls two day event. Mrs. Miyakawa is extremely pleased with the staff we have in place to support social emotional needs for students. She is looking forward to Monday's Constitution Day activities.

*Mr. Rawe* nothing at this time.

*Mr. Collins* apologized that he wasn't able to attend Savage's Breaking Down the Walls event. He was late to the meeting because he had to attend Back to School Night for his high school son. He reminded all that this week is suicide prevention week and encouraged all to ask those around you the hard questions. There are a lot of great resources at [www.suicideispreventable.org](http://www.suicideispreventable.org).

# MINUTES

Regular Meeting of the Board

September 11, 2018

Page 11

## BOARD REPORTS Continued

*Mrs. Lindsey* concurred with Mrs. Miyakawa regarding the Social Emotional Presentation given by Mrs. Albert. She also thanked Kathy Friedmann for all her hard work coordinating the Breaking Down the Walls event for students. She expressed that students will remember this experience and occasion for the rest of their lives.

Mrs. Lindsey thanked everyone for attending the meeting.

### *Future Agenda Items:*

#### **FUTURE AGENDA ITEMS:**

- Fall Governance Team Retreat: September 13, 2018 at 5:00 P.M.
- Next Regular Board Meeting: October 9, 2018 at 7:00 P.M.

### *Final Adjournment:*

The meeting was adjourned by Board President Mrs. Lindsey at 9:33 p.m.

## WITNESS:

\_\_\_\_\_  
Mr. Collins, Vice President of the Board

\_\_\_\_\_  
Date