

SIGNET

Testing Labs, Inc.

September 17, 2018

SUBJECT: STL - REMAINING SERVICES ESTIMATE/BUDGET AMENDMENT REQUEST rev1
PROJECT: Glenwood ES Multi-Purpose Building
CONTRACT/PO#:
STL #: 29947:
CLIENT:

Dan Zaich
San Rafael City Schools
310 Nova Albion Way, Room #505
San Rafael, CA 94903

Jobsite Address:
25W. Castlewood Dr.
San Rafael CA 94901

Dear Dan,

At the present time, it is apparent that a budget amendment will be required to complete the construction inspection, and material testing services for this assignment. As requested, we are providing this Budget Amendment Request and Remaining Services Estimate for the Glenwood ES Multi-Purpose Building project in the amount of \$23,217.00 to be added to your current budget of \$19,298.00. Following acceptance of this increase, your New Budget will be \$42,515.00. The following summarizes the status of your project budget:

Current Budget	Total Billed	Remaining Estimate	Amendment Value	New Budget
\$19,298.00	\$20,690.00	\$21,825.00	\$23,217.00	\$42,515.00

The remaining services estimate was based upon a conversation with the IOR, Bill Asbell regarding anticipated call-outs, review of the detailed construction schedule (dated 8/26/18). In addition, there will be 4-days of offsite glulam fabricator inspections occurring in Washington. The overall cost of our services is greatly impacted by the actual construction schedule and sequencing employed by the Contractor and Subcontractors during the course of construction, local building code requirements, and project plans/specifications. Our experience has shown that efficient planning of inspection requests through subcontractor coordination can have a positive impact on the final cost of our services. In addition, we are unable to provide project closeout documentation, such as final affidavit and summary reports, until all open items and/or non-conformances related to inspection and testing services have been cleared by the project design professional and all accounting issues have been resolved; including any unpaid invoices.

Our services will continue on a time and material basis in order to meet the needs of your project. Should you have any questions or require additional information, please contact your Project Manager, Carla Collins at (510) 887-8484, or by email at ccollins@signettesting.com . Thank you for this opportunity to provide services for your project.

Respectfully submitted,
Signet Testing Laboratories, Inc.



Carla Collins
VP/Senior Project Manager

Attachment: Remaining Services Estimate

AUTHORIZED BY:

Signature: _____ Printed Name / Title: _____

Company: _____ Date: _____

☐ Increase the contract amount by \$23,217.00

☐ Please proceed on a T&M basis until the project is completed.