

Pleasanton Unified School District

Out of State Travel for District Staff

Board Policy 3350: All out-of-state travel for which district expenses will be incurred, district credit card will be used, and/or reimbursement will be claimed, shall be approved *in advance of travel* by the Board of Trustees.

Employee Last Name	Employee First Name	Position Title	Flight Departure Date	Flight Return Date	Travel Purposes (Reason)	Event Description	Estimated Travel Costs	Budget / Fund Source Paying for Travel
Gray	Nanette	Director of Tri-Valley SELPA	05/04/2019	05/09/2019	LRP National Institute Conference, Orlando Florida	Special Education tools and resources / Improve programs and communities	\$3,820.00	010-6509-0-5500-2200-5200-390-0405-6030