

# **Pleasanton USD Minutes**

## **Regular Board Meeting**

September 12, 2018 5:30 PM

District Office Board Room

4665 Bernal Avenue

Pleasanton, CA 94566

### **Attendance Taken at 5:30 PM:**

#### Present:

Valerie Arkin

Jamie Hintzke

Joan Laursen

Steve Maher

Mark Miller

### **1. OPEN CEREMONY - MEETING OF THE BOARD IN PUBLIC - 5:30 p.m.**

#### **1.1. Call to Order**

Minutes: Vice President Valerie Arkin called the meeting to order at 5:30 p.m.

#### **1.2. Public Comments on Closed Session Items**

Minutes: There were no public comments. The Board adjourned to Closed Session at 5:30 p.m.

### **2. CLOSED SESSION - 5:30-7:00 p.m.**

Minutes: Closed Session adjourned at 7:10 p.m.

#### **2.1. Personnel Actions (Government Code 54957 and Education Codes 44909, 44929.1, and 44954) )**

##### **2.1.1. Public Employee Appointment: Coordinator II Benefits/Risk Management/Safety/Leaves**

**2.2. Conference with Labor Negotiator Pursuant to Government Code 54957.6  
Agency Negotiator: Julio Hernandez Employee Organization: Association of Pleasanton Teachers (APT) California School Employees Association (CEA)**

**2.3. Stipulated Expulsion: Pursuant to Section 48918 of the Education Code (2018-2019.002)**

### **3. RECONVENE INTO OPEN SESSION - 7:00 p.m.**

Minutes: The Board reconvened into Open Session at 7:11 p.m.

#### **3.1. Pledge of Allegiance**

Minutes: Student Board Member Deepak Ragu led the Board and audience in the Pledge of Allegiance.

**3.2. Welcome by Board President: Mark Miller Vice President: Valerie Arkin  
Members: Jamie Hintzke, Joan Laursen and Steve Maher**

**3.3. Student Board Member: Roderick Liu, Foothill High School**

### **4. ACTION OF CLOSED SESSION (5 Minutes)**

#### **4.1. Report on Action Taken in Closed Session**

Minutes: President Miller reported the following actions taken in Closed Session:

\*Item 2.1.1, Nancy Bronzini was appointed to Coordinator II Benefits/Risk Management/Safety/ Leaves, with Trustee Maher making the motion. Trustee Arkin seconded. The motion passed with a 5-0 vote.

\*Item 2.3, Stipulated Expulsion, Trustee Laursen made the motion. Trustee Maher seconded the motion. The motion passed with a 5-0 vote to approve the Stipulated Expulsion, 2018-2019.002

### **5. APPROVAL OF THE AGENDA (5 Minutes)**

#### **5.1. Approval of the Agenda**

**Motion Passed:** Passed with a motion by Valerie Arkin and a second by Joan Laursen.

Yes Valerie Arkin  
Yes Jamie Hintzke  
Yes Joan Laursen  
Yes Steve Maher  
Yes Mark Miller

### **6. RECOGNITIONS AND INTRODUCTIONS (None)**

Minutes: There were no recognitions and introductions.

**7. ASSOCIATIONS (10 Minutes) Representatives from the Associations may address the Board.**

**7.1. California School Employees Association (CSEA)**

Minutes:

Interim CSEA President Laura Martinez:

\*Congratulated Nancy on her new position.

\*I will be serving as Interim CSEA Chapter 155 President for the District.

\*The District and CSEA are looking forward to selecting a company to connect a comprehensive classified job study. These job studies are typically done every four years. PUSD has not participated in a study for over 15 years. At the end of the study, CSEA expects to discover immense staff shortage among most of our departments. This is especially apparent but not exclusive to child nutrition, custodial, special education and kids club. We are in a serious turnover of staff, due to lack of competitive wages and affordable benefits. APT and CSEA are past the point of suggesting to retain our employees seriously. PUSD must be competitive ensuring the ability to support the necessary personnel to perform sufficient classified work. CSEA and APT are looking for this board to address the long standing shortages of staffing, noncompetitive wages and affordable benefits.

**7.2. Association of Pleasanton Teacher (APT)**

Minutes:

APT President Janice Clark:

\*Congratulated Nancy Bronzini on her new position and is looking forward to working with Laura and her tremendous expertise, as the Interim CSEA President.

\*Welcomed her head representatives and CTA support staff, who were all dressed in black to quietly support their bargaining units.

\*Our teams work up and beyond every day, are commitment to promote student achievement and the district is the #1 reason that our homes are skyrocketing.

\*We thank the board for valuing our work and paying attention to the budget which can provide our teachers a compensation, etc.

**8. COMMUNITY - COMMENTS FROM THE AUDIENCE Comments will be taken at 7:15 p.m., or as close to that time as possible.**

Minutes: Julie Norstrand graduated from Amador VHS and currently has two children attending AVHS. She shared her thoughts and concerns about AP Spanish.

**9. STUDENT BOARD MEMBER REPORT (5 Minutes)**

Minutes: Student Board Member Roderick Liu highlighted a list of accomplishments and Upcoming Events:

#### Academics:

- \*New Bell Schedule
- \*Upcoming SAT
- \*SAT 2 weeks ago, ACT this past weekend
- \*Upcoming SAT Bootcamps for the October SAT
- \*Back to School Night 9/5/18
- \*Senior Planning, Financial Aid Nights, and Essay Workshops to be hosted by Foothill in the upcoming weeks.
- \*Peer Tutoring starting soon
- \*2018 Tri-Valley College and Career Fair
- \*Chromebooks handed out to 9th and 10th graders

#### Activities:

- \*Club Activities
- Falcon Fest
- Band: Wind Ensemble and Jazz competition on October 6th
- Clubs started club meetings this week, introducing their purpose and outlining their plan for the school year
- National PTA Reflections Art Showcase and competition: entries are open
- Female version of "The Odd Couple: presented by the Drama Club

#### Athletics - Recent Competitions:

- \*9/4, Cross Country Monte Vista Invitational
- Girls Tennis v. Livermore
- Girls Volleyball v. California
- \*9/5, Girls Golf v. Carondolet
- \*9/6, Girls Tennis v. Dougherty Valley
- Girls Volleyball @ Carondolet
- Girls Golf v. SRV
- Boys Water Polo v. Granada
- Girls Water Polo v. Granada
- \*9/7, Football v. Granada
- Recent Wins: Varsity and JV Girls Tennis Teams won all 15 matches against Granada.

#### **10. SUPERINTENDENT REPORT (5 Minutes)**

Minutes: Superintendent David Haglund report out on the following District Highlights:

- \*Welcomed new Foothill student board member, Roderick Liu. We are pleased to welcome you to the dais and look forward to having your voice a part of board meetings.
- \*High School Back to School Nights, Village High is on Sept. 27th
- \*Principal Summits have begun where site leaders are sharing their plans for the school year. Support from Cabinet and a special thanks to Dr. Douglas and his team. Most importantly to Karen Johnson who was the first to present in front of all principals.
- \*I am continuing my September school visits - meeting with site leaders and visiting the classrooms of our newest faculty members.

\*2018-19 Athletics Season kick off

-Coordinated Booster group fundraiser

-New car to be raffled off during halftime at the Amador-Foothill football game on October 26th.

Tickets are \$20, with of the proceeds going back to the group who sells each ticket.

Upcoming events:

\*Community event - Thursday, September 13, 6-7 p.m. at Fairlands Elementary

## **11. CONSENT AGENDA (5 Minutes)**

### **11.1. Approval of Personnel Document**

**Motion Passed:** The Administration recommends that the Board consider each item and provide its approval, acceptance, or denial as recommended by Human Resources on the Personnel Document. Passed with a motion by Joan Laursen and a second by Valerie Arkin.

Yes Valerie Arkin  
Yes Jamie Hintzke  
Yes Joan Laursen  
Yes Steve Maher  
Yes Mark Miller

### **11.2. Approval of Nomination for the California School Boards Association's Call for Nominations for Directors-at-Large Asian/Pacific Islander and Hispanic**

**Motion Passed:** That the Governing Board approve the nomination for the California School Boards Association Directors-at-Large Asian/Pacific Islander and Hispanic. Passed with a motion by Joan Laursen and a second by Valerie Arkin.

Yes Valerie Arkin  
Yes Jamie Hintzke  
Yes Joan Laursen  
Yes Steve Maher  
Yes Mark Miller

### **11.3. Approval of August 2018 Purchase Orders**

**Motion Passed:** The Administration recommends that the Board approve the attached purchase orders for August 2018. Passed with a motion by Joan Laursen and a second by Valerie Arkin.

Yes Valerie Arkin  
Yes Jamie Hintzke  
Yes Joan Laursen  
Yes Steve Maher  
Yes Mark Miller

#### **11.4. Approval of August 2018 Warrants**

**Motion Passed:** The Administration recommends that the Board approve the attached warrants for the month of August, 2018. Passed with a motion by Joan Laursen and a second by Valerie Arkin.

Yes Valerie Arkin  
Yes Jamie Hintzke  
Yes Joan Laursen  
Yes Steve Maher  
Yes Mark Miller

#### **11.5. Ratification of August 2018 Contracts**

**Motion Passed:** The Administration recommends that the Board ratify the attached contracts and agreements for August 2018. Passed with a motion by Joan Laursen and a second by Valerie Arkin.

Yes Valerie Arkin  
Yes Jamie Hintzke  
Yes Joan Laursen  
Yes Steve Maher  
Yes Mark Miller

#### **11.6. Approve Resolution No. 2018-2019.03 for Gann Appropriations Limit for 2017-18 and 2018-19**

**Motion Passed:** Administration recommends that the Board approve Resolution No. 2018-2019.03 for Gann Appropriations Limit for 2017-18 and 2018-19. Passed with a motion by Joan Laursen and a second by Valerie Arkin.

Yes Valerie Arkin  
Yes Jamie Hintzke  
Yes Joan Laursen  
Yes Steve Maher  
Yes Mark Miller

#### **11.7. Approval to Rescind Contract with Bobo Construction for Door Hardware Upgrade Project at Foothill High School**

**Motion Passed:** The Administration recommends that the Board approve rescinding the contract approved on June 12, 2018, between Bobo Construction and the District for Bid #2017-18.12 for door hardware upgrades at Foothill High School. Passed with a motion by Joan Laursen and a second by Valerie Arkin.

Yes Valerie Arkin  
Yes Jamie Hintzke  
Yes Joan Laursen  
Yes Steve Maher  
Yes Mark Miller

### **11.8. Approval of Overnight and Out-of-State Field Trips for First Semester 2018-19**

**Motion Passed:** The Administration recommends that the Board of Trustees approve all school sponsored overnight and out-of-state field trips. Passed with a motion by Joan Laursen and a second by Valerie Arkin.

Yes Valerie Arkin  
Yes Jamie Hintzke  
Yes Joan Laursen  
Yes Steve Maher  
Yes Mark Miller

### **11.9. Approval of Out-of-State Travel for District Staff**

**Motion Passed:** The Administration recommends that the Board of Trustees approve the out-of-state travel noted on Attachment A. Passed with a motion by Joan Laursen and a second by Valerie Arkin.

Yes Valerie Arkin  
Yes Jamie Hintzke  
Yes Joan Laursen  
Yes Steve Maher  
Yes Mark Miller

## **12. REPORT/DISCUSSION and REPORT, DISCUSSION AND POSSIBLE ACTION**

### **12.1. Report and Discussion on the Summer Programs 2018 Update (20 Minutes)**

Minutes: Staff will provide an update on the Summer Programs 2018. Highlights were shared on the following by the following staff: Heather P., Elias M., Jennifer F., Josh Butterfield and Beth Cutter:

- \*Elementary School Program Highlights and Demographic Profile Summer vs Traditional School Year
- \*Middle School Program Highlights and Demographic Profile Summer vs Traditional School Year
- \*High School Program Highlights and Demographic Profile Summer vs Traditional School
- \*Intervention Summer School Highlights and Feedback
- \*Extended School Year Programs
- \*K-12 Enrichment Courses
- \*Summer Programs 2019 Key Planning Areas

### **12.2. Report and Discussion on the PUSD Stakeholder Survey Results (20 Minutes)**

Minutes:

In Spring 2017, the District administered its first annual PUSD Stakeholder Survey. The survey focused on aspects of school climate including academic support, student

support, school leadership, family involvement, safety and behavior, communication and community building, as well as overall school quality. The District partnered with national educational research and communication organization, K12 Insights, to administer the survey to all staff, parents and students in grades 6 - 12 District wide.

The District received 3,896 total responses:

\*1,230 Student responses (grades 6-12)

\*554 Staff responses

\*2,112 Parent/Guardian responses

The District would like to provide an overview of survey results.

Dr. Haglund highlighted the presentation.

### **12.3. Report, Discussion and Possible Action to Approve the FY17/18 Unaudited Actuals (20 Minutes)**

**Motion Passed:** The Administration recommends that the Board approve the FY17/18 Unaudited Financial Statements and authorize the carryover to FY18/19 for the amounts designated in the General Fund ending balance. Passed with a motion by Joan Laursen and a second by Jamie Hintzke.

Yes Valerie Arkin

Yes Jamie Hintzke

Yes Joan Laursen

Yes Steve Maher

Yes Mark Miller

Minutes:

The Unaudited Financial Statements are the basis for school districts to annually report their actual revenues, expenditures and fund balances to the Board of Education, County Office of Education and California Department of Education. Education Code 42100(a), GC 7906(f) requires that the District's Unaudited Actuals be submitted to the County Office of Education by September 15 of every year. The statements are prepared as of June 30th and include all funds under the authority of the Pleasanton Unified School District (PUSD). The FY17/18 Unaudited Actuals presentation is included in Attachment A. The detailed SACS report is included in Attachment B.

Highlights of the key changes in the Unaudited Actuals since the Estimated Actuals that were presented at the 2018-19 budget adoption are noted in the attached presentation.

The total FY17/18 General Fund ending balance is \$25,891,919. The components that make up the ending balance are as follows:



Components of Ending Fund Balance  
\$243,442 Revolving Cash, Prepaid Expenditures and Stores Inventory  
\$4,690,780 Legally Restricted Balances  
\$3,614,000 Other Assignments  
\$4,741,143 Reserve for Economic Uncertainties  
\$10,193,625 Unassigned/Unappropriated

Legally Restricted Balances are the unspent balances of certain categorical entitlements, including State categorical funds, and from Local contributions such as PTA/PFC.

Unrestricted Carryovers are the unspent balances of site discretionary allocations and other local programs.

The 3% Reserve for Economic Uncertainties of \$4.6M is maintained within the General Fund.

**\*Other Data Elements**

- The 2017-18 current cost of classroom compensation is at 65.11% of total expenditures.
- The District meets the Every Student Succeeds Act (ESSA) Maintenance of Effort (MOE).
- The Gann Limit is intended to constrain the growth in state and local government spending by linking year-to-year changes in expenditures to changes in inflation and population. The Board approved Appropriations Limit and Appropriations Subject to the Gann Limit pursuant to Government Code Section 7906 and EC 42132 is \$97,709,362.75
- The preliminary proposed indirect cost rate for use in Fiscal Year 2019-20 is 4.17%. The indirect cost rate for 2018-19 is 4.42%.

**\*Other Funds**

- As noted, Fund 13, the Cafeteria Fund continues to be self-sustaining with no contributions from the General Fund. Fund 14, Deferred Maintenance, experienced about \$357K in expenditures. Fund 21, -The Bond Fund had \$2.1M in expenditures and \$14.2M in the COP payoff. The detail from the other funds are reflected in Attachment B.

**\*Other Attachments**

- A summary of the loans taken from the Sycamore Fund, payments made, and outstanding balances is included in the documents provided in Attachment C. Recall, at the year-end we used a portion of the ending balance fund balance to pay off the debt and restore the fund to \$7,177,079.
- Given the significant role our foundations play in supporting our District, we have prepared multi-year reports of the revenues Pleasanton Partnerships in Education

(PPIE) and the Pleasanton Schools Educational Enrichment (PSEE) Foundation have provided, along with a detailed listing of the programs and services they have supported. The reports can be found in Attachment D.

-The accounting of funds for the Association of Pleasanton Teachers (APT) for the shift to California Public Employees Retirement System (CalPERS) for medical insurance is included in Attachment E.

Mr. Tom Gray, Executive Director of Fiscal Services highlighted the presentation:

- \*Budget Calendar
- \*District Funds
- \*General Fund - Unrestricted
- \*Components of Ending Balance
- \*Special Revenue Funds
- \*Capital Outlay Funds
- \*Next Steps

#### **12.4. Report, Discussion and Update on Facility and Maintenance Projects Completed over the Past Year (10 Minutes)**

Minutes:

The Maintenance and Operations Department will provide an update to the Board of Trustees on Department projects completed between August 1, 2017, and August 1, 2018.

Ms. Myla Grasso highlighted the presentation:

- \*Department Information - The Maintenance Team
- \*Department Responsibilities
- \*Funding
- \*Major Projects
  - Remodeled entry at Valley View Elementary School
  - Replaced roof and HVAC units on I Building at AVHS
  - Replaced carpeting in AVHS Library
  - Resurfaced play equipment boxes Valley View (K), Mohr (K) and Donlon (1-5) \* (\* = Safety and Security)
  - Replaced flooring in AVHS MPR
  - Poured concrete pad at Alisal ES
  - Installed epoxy flooring in restrooms in A Building at Harvest Park MS
  - Installed doors between CTE classrooms at FHS
- \*Other Major Projects
  - Repaired main breaker for electrical service at Lydiksen ES (over winter break) \*
  - Installed pads and walk off carpet at Amador Valley HS Gym\*
- \*Asphalt and Paving
  - FHS (including caf area and new discuss pad)\*
  - PMS (including new sidewalk by 200 Building) \*

- Donlon ES (parking area and back driveway) \*
- Hart MS (access from blacktop to track) \*
- \*Fencing
  - Security fencing behind Valley View ES\*
  - Gates at FHS\*
  - Fencing around solar controls at Lydiksen ES\*
  - Ornamental fencing at the front of Valley View ES\*
- \*Grounds
  - Work Furlough Program on weekends
  - A partnership with the Alameda County Sheriff's Department
  - Crews work at sites on Saturdays and Sundays with PUSD groundkeepers
- \*Tree work
  - \*Harvest Park Library Fire
  - \*Trainings for Department Staff
  - \*Work Orders

### **12.5. Report, Discussion and Possible Action to Approve the Lease Extension with Mobile Modular (10 Minutes)**

**Motion Passed:** The Administration recommends that the Board approve the extensions (Attachment A) for the portables at the two high schools. Passed with a motion by Jamie Hintzke and a second by Steve Maher.

Yes Valerie Arkin  
 Yes Jamie Hintzke  
 Yes Joan Laursen  
 Yes Steve Maher  
 Yes Mark Miller

### **13. BOARD REPORTS AND REQUESTS - Board Members will report on meetings they have attended and request possible future agenda items.**

Minutes:

\*Trustee Maher reported out on his attendance at the City Liaison meeting and referenced Trustee Laursen's request regarding transportation. He will make an appointment with Wheels regarding drop off and pick up points. At that meeting we also discussed Foothill and the City is trying to explore a short-term solution.

\*President Miller: Yes, the property doesn't belong to the City. It belongs to the County. In addition, there's a property owner who's not cooperating in regards to a long-term fix solution.

\*Trustee Hintzke: At our Economic Vitality Committee meeting there was a presentation given by the City about their desire to increase their fees. It came up in the conversation

about developer fees and how that works and how that supports the school district. Maybe we can get a board agenda in the future regarding developer fees.

\*Trustee Arkin: I wasn't in attendance for the August 14th board meeting, but had requested a board agenda for an update on housing legislation from the City. Dr. Haglund: Yes, I talked to Nelson and they are looking in October. I will find the date. They will come and do the presentation.

\*President Miller: We talked about having a Governance workshop and we are proposing the dates of October 17 with the 15 being the backup date. I'd like to do a Board self-evaluation, see if there's any changes in our Governance Handbook, discuss board policies and the five goals that we discussed earlier today. Maybe not a full three hours, but we can get the self-evaluation filled out ahead of time.

\*Dr. Haglund: I will check if Gloria is available.

**14. UPCOMING BOARD MEETINGS - The next board meeting will take place on Tuesday, September 25, 2018.**

**15. Adjournment** Minutes: The meeting adjourned at 9:19 p.m.