



GOVERNING BOARD OF TRUSTEES
UNAPPROVED REGULAR BOARD MEETING MINUTES
MONDAY, OCTOBER 8, 2018

GOLDEN OAK ELEMENTARY CAFETERIA
195 S. WALL STREET
6:00 P.M.

1.0 CALL TO ORDER

President Tony Aguirre called the meeting to order at 6:01 p.m.

1.1 ROLL CALL (Tony Aguirre)

Board of Trustees:

President Tony Aguirre, Clerk Cain Maldonado, Board Members: Tammy Rubio Criswell, Steve Mann and Deanna Rodriguez-Root.

District Staff Members:

Superintendent Dr. Dago Garcia, Assistant Superintendent-Educational Services Rocio Muñoz, Chief Business Official Martin Rodriguez, District Translators Eva Barreto and Cecilia Arellano, and Superintendent's Secretary Duviet Rodriguez.

1.2 PLEDGE OF ALLEGIANCE: Board Member Steve Mann led the pledge of allegiance.

1.3 INVOCATION: Clerk Cain Maldonado offered the invocation.

1.4 APPROVAL OF AGENDA

The recommendation is to approve the agenda as presented.

Motion: Maldonado Second: Rubio Criswell Ayes: 5 Nays: 0 Abstain: 0 Absent: 0
Aguirre Yes Rubio Criswell Yes Maldonado Yes Mann Yes Rodriguez-Root Yes

2.0 PUBLIC COMMENTS

Board Member Steve Mann thanked the Board for the years they served together. This is his last year serving on the board. He gave each board member a small wooden box he made for them.

3.0 INFORMATIONAL ITEMS

3.1 PRESENTATIONS AND RECOGNITIONS

3.1.1 Updates by Administrators:

Rosa Romero, Richland Junior High

Four students from Richland Junior High gave a presentation on their dreams, goals and future plans.

Luis Rodriguez, Redwood Elementary School, gave a presentation on the Multi-Tiered Systems of Support (MTSS) in Literacy and the ten success factors.

Frank Flores, Sequoia Elementary School, discussed LCAP goals 1-3 and shared a video on activities held at Sequoia.

Anamarie Mendez, Golden Oak Elementary School, gave a presentation on SPSA Goals 1-3, ELPAC & SBAC Data. She discussed events that were held at Golden Oak and mentioned that they are planning to have emergency scenario training.

Mason Hollingsworth, Director of Nutrition Services, mentioned that all students are receiving free lunches, televisions have been installed in the cafeteria which provides nutrition information and the lunch menu for kids to see as they are in line getting their food. He shared information that is available on the new website.

4.0 ACTION ITEMS

4.1 CONSENT AGENDA (A)(D)(V)

4.1.1 Approval of Warrant Registers and Purchase Orders.

Attachments:

SACS Account Codes

Warrant Registers

4.1.2 Approval of Regular Board Meeting Minutes for September 10, 2018.

4.1.3 Approval of Special Board Meeting Minutes for September 17, 2018.

The recommendation is to approve the consent calendar.

Motion: Aguirre Second: Mann Ayes: 5 Nays: 0 Abstain: 0 Absent: 0

Aguirre Yes Rubio Criswell Yes Maldonado Yes Mann Yes Rodriguez-Root Yes

4.2 GENERAL FUNCTIONS

4.2.1 Dr. Garcia reported that this is an agreement between Kern County Superintendent of Schools, Division of Instructional Services/Migrant Education Program/Region V and the Richland School District. Reimbursement to the District for providing certain designated reimbursable Region V/Migrant Educational Program related services and assistance.

The recommendation is to approve the agreement between Kern County Superintendent of Schools, Division of Instructional Services/Migrant Education Program/Region V and the Richland School District.

Motion: Mann Second: Rodriguez-Root Ayes: 5 Nays: 0 Abstain: 0 Absent: 0

Aguirre Yes Rubio Criswell Yes Maldonado Yes Mann Yes Rodriguez-Root Yes

4.3 HUMAN RESOURCES

4.3.1 Approval of Job Descriptions and Salary Schedules: Administrative Assistant-Business Services, Administrative Assistant I-Human Resources, Administrative Assistant II-Human Resources, Human Resources Technician, Secretary-Operations and Facilities Planning, Secretary-Transportation and Facilities.

Dr. Garcia reported that he aligned the job descriptions to the employees actually doing those positions and there were some changes never implemented on the job descriptions. There have been three separate salary schedules. Would like to make the process more systematic and add steps to allow raises or move up the salary schedule. This system will be fair and consistent for the employee and will provide long term goals to stay and work at the District.

Board Member Rubio Criswell asked on the longevity of 2%, the requirement of a degree and if Human Resources is omitted from the level 4 committee.

Dr. Garcia explained there are no issues with the union and three employees will be grandfathered in. Not many applicants with work experience and now looking for an AA degree for something specific. Yes they will be omitted from the committee.

The recommendation is to approve the job descriptions and salary schedules.
Motion: Rodriguez-Root Second: Maldonado Ayes:5 Naves:0 Abstain:0 Absent:0
Aguirre Yes Rubio Criswell Yes Maldonado Yes Mann Yes Rodriguez-Root Yes

4.4 CURRICULUM AND INSTRUCTION

- 4.4.1 Textbook and Instructional Materials Incentives Program Act - Public Hearing
Rocio Muñoz reported that this is a discussion only item. The public hearing notice was posted. Parents and staff have been asked to provide input.

Public Hearing Opened at 7:11 p.m.
There were no comments from the public.
Public Hearing Closed at 7:12 p.m.

- 4.4.2 Sufficiency of Instructional Materials - Resolution No. 2018-19.
Rocio Muñoz gave report. In order to be eligible to receive instructional material funds, the Governing Board of each District and County Office of Education is required to hold an annual public hearing and adopt a resolution stating whether each pupil in the District has sufficient textbooks or instructional materials in specified subject consistent with the content and cycles of the curriculum frameworks adopted by the State Board. The notification of the hearing has been appropriately posted.

The recommendation is to approve Resolution No. 2018-19. This item requires a roll call vote.

Motion: Aguirre Second: Rubio Criswell Ayes: 5 Naves: 0 Abstain: 0 Absent: 0
Aguirre Yes Rubio Criswell Yes Maldonado Yes Mann Yes Rodriguez-Root Yes

- 4.4.3 Uniform Complaint Reports.
Rocio Muñoz reported that the Williams legislation expanded the uniform complaints procedures and added certain requirements now enumerated in EC 35186. Among these requirements is a quarterly report to be filed with the district governing board and the Kern County Superintendent of Schools office. There were no complaints filed this quarter.

The recommendation is to accept the quarterly report and file with the required agencies.

Motion: Rubio Criswell Second: Aguirre Ayes: 5 Nays: 0 Abstain: 0 Absent: 0
Aguirre Yes Rubio Criswell Yes Maldonado Yes Mann Yes Rodriguez-Root Yes

- 4.4.4 Approval of Richland School District – Reclassification Process (K-8th) ELPAC.
Rocio Muñoz reported this is what our local reclassification criteria for English Language Learners and the procedures based on the interim guidance given by the State. At the moment the Districts are setting their own criteria but in the future the State will give criteria for reclassification.

The recommendation is to approve the local Reclassification Criteria and Procedures based on the Interim Guidance for Reclassification for 2018-2019.

Motion: Aguirre Second: Rubio Criswell Ayes: 5 Nays: 0 Abstain: 0 Absent: 0
Aguirre Yes Rubio Criswell Yes Maldonado Yes Mann Yes Rodriguez-Root Yes

- 4.4.5 Rocio Muñoz reported that this is an annual renewal and the attorney has reviewed the MOU between Big Smiles California and the Richland Union Elementary School District. There is no charge to the District.

Board Member Rubio Criswell asked how students are referred.

Rocio Muñoz explained that school nurses do the exam and then refers the student.

The recommendation is to approve the MOU between Big Smiles California and Richland Union Elementary School District.

Motion: Aguirre Second: Rubio Criswell Ayes: 5 Nays: 0 Abstain: 0 Absent: 0
Aguirre Yes Rubio Criswell Yes Maldonado Yes Mann Yes Rodriguez-Root Yes

President Aguirre asked to hear items 4.4.6 - 4.4.10 and then make one vote to approve them all.

- 4.4.6 Approval of a field trip to California State University, Fresno for College Readiness Family Advocacy on Saturday, October 20, 2018 for Migrant Education students and parents. Funding source for the bus will be through the Migrant Education Program Region V.
- 4.4.7 Approval of a field trip to Anaheim for the Richland Junior High Band to perform their concert march down Main Street USA in Disneyland on Thursday, November 15, 2018. Funding source for the bus will be 01-1100-0-5710.00-1110-1000-000-40-102-0000 and funding source for admission will be fundraising: Kiwanis Foundation.
- 4.4.8 Approval of a field trip to California State University, Fresno for College Readiness Family Advocacy on Saturday, February 23, 2019 for Migrant Education students and parents. Funding source for the bus will be through Migrant Education Region V.

4.4.9 Approval of a field trip to California State University, Fresno for STEM Day on Saturday, April 27, 2019 for 7th and 8th grade Migrant Education students. Funding source for bus will be through Migrant Education Region V.

4.4.10 Approval of an educational field trip to Washington D.C. for eligible Middle School Migrant students on the Nations' U.S. History and Law Systems from June 22-27, 2019. Funding source for bus will be through Migrant Education Region V.

Rocio Munoz gave report on items 4.4.6, 4.4.8, 4.4.9, and 4.4.10. Rosa Romero gave report on item 4.4.7.

The recommendation is to approve the field trip requests on items 4.4.6 - 4.4.10.

Motion: Aguirre Second: Mann Ayes: 5 Nays: 0 Abstain: 0 Absent: 0
Aguirre Yes Rubio Criswell Yes Maldonado Yes Mann Yes Rodriguez-Root Yes

4.4.11 Approval of a contract between Bethann McKee and the Richland School District for Professional Learning. Provide services to teachers with professional learning on the principles of the California Science Framework and strategies for STEM-Science classroom instruction.

Elia Sagasta reported that the contract was previously approved. Mrs. Lanse is a retired teacher and can only work a certain amount of hours. It is requested that the two consultants be separated into their own contract to continue to work for NGSS. There was some language in the contract that was not correct regarding the number of hours. This is to correct the number of hours and separate the two contracts. This is for items 4.4.11 and 4.4.12.

The recommendation is to approve the contract between Bethann McKee and the Richland School District for Professional Learning.

Motion: Aguirre Second: Maldonado Ayes: 5 Nays: 0 Abstain: 0 Absent: 0
Aguirre Yes Rubio Criswell Yes Maldonado Yes Mann Yes Rodriguez-Root Yes

4.4.12 Approval of a contract between Janice Lanse and Richland School District for Next Generation Science Standards Teacher and Administration Training and Coaching.

The recommendation is to approve the contract between Janice Lanse and Richland School District.

Motion: Aguirre Second: Rubio Criswell Ayes: 5 Nays: 0 Abstain: 0 Absent: 0
Aguirre Yes Rubio Criswell Yes Maldonado Yes Mann Yes Rodriguez-Root Yes

4.4.13 Zaner-Bloser Handwriting Curriculum for 3rd - 8th Grades.

Dr. Garcia reported that he consulted with the union, they will start with 3rd and 4th grade students and will buy more materials for the other grades.

The recommendation is to approve the Zaner-Bloser Handwriting Curriculum for 3rd - 8th Grades.

Motion: Rubio Criswell Second: Rodriguez-Root Ayes: 5 Nays: 0 Abstain: 0 Absent: 0

Aguirre Yes Rubio Criswell Yes Maldonado Yes Mann Yes Rodriguez-Root Yes

4.5 BUSINESS SERVICES

- 4.5.1 Approval of donation to Bakersfield Rescue Mission of obsolete surplus kitchen equipment (4 wood work tables, 3 large mixers, 2 slicers, and 1 vegetable chopper).

Martin Rodriguez reported that Bakersfield Rescue Mission would come and pick up the items.

The recommendation is to approve the donation to Bakersfield Rescue Mission of obsolete surplus kitchen equipment.

Motion: Mann Second: Rubio Criswell Ayes: 5 Nays: 0 Abstain: 0 Absent: 0
Aguirre Yes Rubio Criswell Yes Maldonado Yes Mann Yes Rodriguez-Root Yes

- 4.5.2 Utilization of Wiseburn Unified School District Piggyback Bid #3.

Martin Rodriguez gave report and explained that this is to purchase the shade structures.

The recommendation is to approve the Utilization of Wiseburn Unified School District Piggyback Bid #3 to purchase sports equipment from KYA Services for routine and deferred maintenance projects.

Motion: Rodriguez-Root Second: Rubio Criswell Ayes:5 Nays:0 Abstain:0 Absent:0

Aguirre Yes Rubio Criswell Yes Maldonado Yes Mann Yes Rodriguez-Root Yes

- 4.5.3 MOU between Kern High School District and Richland School District for paid work experience for eligible 11th and 12th grade students attending Kern High School District.

Martin Rodriguez reported that this is work experience for students. They will get high school credit and get paid through the Kern High School District.

The recommendation is to approve the MOU between Kern High School District (Quest 4 Success) and Richland School District for Student Workers.

Motion: Rodriguez-Root Second: Rubio Criswell Ayes:5 Nays:0 Abstain:0 Absent:0

Aguirre Yes Rubio Criswell Yes Maldonado Yes Mann Yes Rodriguez-Root Yes

- 4.5.4 Application for Exemption from the Required Expenditure for Classroom Teachers' Salaries.

Martin Rodriguez reported that elementary school districts are required to spend 60% of their budget on classroom teacher salaries. At the moment we are at 59.73%.

The recommendation is to approve the Current Expense Formula (Form CEA) Application for Exemption from the Required Expenditure for Classroom Teachers' Salaries for the 2017-2018 Fiscal Year.

Motion: Rodriguez-Root Second: Rubio Criswell Ayes:5 Nays:0 Abstain:0 Absent:0

Aguirre Yes Rubio Criswell Yes Maldonado Yes Mann Yes Rodriguez-Root Yes

5.0 OTHER ITEMS OF BUSINESS

5.1 Superintendent's Report

Dr. Garcia thanked the Principals for their presentations and thanked Rosa Romero for her work at Richland Junior High. He informed the Board that he is taking MIG courses. Victor Hopper, Director of Student & Family Support Services, was present and was introduced.

5.2 Assistant Superintendent's Report

Rocio Muñoz discussed the new California School Dashboard and what data can be found. She also discussed the 8 areas of priority and chronic absenteeism. Richland's progress from 2015-2018 per school site and per grade. She reported that the next LCAP Stakeholders meeting will be Monday, October 15th at the Parent Center at 6:00 p.m. She informed the Board that the California Healthy Survey was received today and will give report in November.

5.2.1 Enrollment

Rocio Muñoz reported that 2,934 students are enrolled and last year there were 3,028.

5.3 Chief Business Official's Report

Martin Rodriguez gave an overview of staff duties in Business Services and Facilities, Maintenance, Operations and Transportation Department. He discussed completed facility projects and future facility projects. He reported that they are getting a quote to repair the floor in the activity center.

6.0 UPCOMING DISTRICT EVENTS

President Aguirre read the upcoming events for October 2018.

7.0 ITEMS FROM THE BOARD

Board Member Rubio Criswell thanked everyone for their presentations and thanked Mr. Mann for his gift. She is glad that the Handwriting Curriculum was approved. She will be providing information to Dr. Garcia regarding an organization called Circle of Friends.

Board Member Rodriguez-Root thanked everyone for their presentations and thanked Mr. Hollignsworth for all of his work. She enjoys receiving the weekly calendars and videos from the sites. She shared the times for the folkloric lessons at Golden Oak.

Board Member Maldonado thanked Mrs. Barnett and the students for their presentation. He also thanked the Principals for their work and the videos.

President Aguirre thanked Mr. Mann for the gift and also thanked the Principals for their presentations.

Board Member Mann thanked everyone.

8.0 CLOSED SESSION

8.1 Approval to enter into closed session 8:13 p.m.

8.1.1 PUBLIC EMPLOYMENT/PUBLIC EMPLOYEE APPOINTMENT: Job Title: Yard Duty Supervisor-Substitute, Transportation Attendant, SDC Special Education Instructional Aide (Junior High), Yard Duty Supervisor (Redwood), Director of Student & Family Support Services, Nutritional Services Technician I-Substitute, General Education Instructional Aide (Sequoia), Moderate/Severe Special Education Instructional Aide (Sequoia), Special Education Instructional Aide (Junior High), Transportation Attendant-Substitute, Health Aide-Substitute, Yard Duty Supervisor (Golden Oak), Library Assistant-Substitute, Nutritional Services Technician I-Substitute, (Redwood/RJH Cafeteria), Special Education Instructional Aide-Moderate/Severe (RJH), Special Education Instructional Aide-Moderate/Severe (Sequoia), Nutritional Services Technician I (Redwood), Nutritional Services Technician I (Golden Oak), Nutritional Services Delivery Driver, Instructional Aide-Substitute, General Education Instructional Aide (Redwood), Volleyball Coaches. (Government Code Section 54957). (D)(V)

8.1.2 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE PURSUANT TO GOVERNMENT CODE SECTION 54957. (D)(V)

8.1.3 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Superintendent

8.2 Approval to reconvene from closed session 8:59 p.m.

Motion: Aguirre Second: Mann Ayes:5 Nays:0 Abstain:0 Absent:0
Aguirre Yes Rubio Criswell Yes Maldonado Yes Mann Yes Rodriguez-Root Yes

8.3 Report out from Closed Session, if required.

Recommendation to approve items 8.1.1 and 8.1.2

Motion: Rubio Criswell Second: Aguirre Ayes:5 Nays:0 Abstain:0 Absent:0
Aguirre Yes Rubio Criswell Yes Maldonado Yes Mann Yes Rodriguez-Root Yes

No reportable action on item 8.1.3

9.0 ADJOURNMENT

Meeting adjourned at 8:59 p.m.

Board Approved on November 5, 2018

Dr. Dagoberto Garcia, Superintendent
Board Secretary

Mr. Tony Aguirre
Board President