



October 15, 2018

Pauline Follansbee, CPA
Assistant Superintendent
Business and Fiscal Services
Phone: 510-644-8593

RE: Notice of Violation

Dear Pauline,

I write to address the Notice of Violation (NOV) dated September 20, 2018. In the NOV, I was asked to respond by October 5, 2018. My understanding is that California State Education Code allows for a 30-day response to a Notice of Violation. As I mentioned at our meeting today, we have secured our Building and Change of Occupancy permits from the City of Berkeley. We are working as fast as possible but given the condition of the building, the amount of seismic work was far greater than previously expected. I should have a move-in date within the next 5-10 days.

In the meantime, I recognize that we are operating outside of Alameda County and that this is a violation of Ed Code. I certainly did not expect for our construction to take this long. We have received financial support from the Pacific School of Religion. A number of community members came out to support our efforts at the City of Berkeley's hearing for our permit. I am pushing our team to complete the work as soon as possible—including overtime during the week and Saturdays.

I will keep you posted on a weekly basis between now and when we fully occupy our new building. Please let me know if you have additional questions or concerns.

Sincerely,

Victor Diaz