

**SYLVAN UNION SCHOOL DISTRICT
REGULAR MEETING OF
THE BOARD OF TRUSTEES
October 30, 2018**

MINUTES

Members Present: Mmes. Christine Harvey, Cynthia Lindsey, and Jennifer Miyakawa.
Messrs. David Collins and George Rawe.

Members Absent: None

District Administration Present: Debra Hendricks, Velma Beck, Yvonne Perez, Laura Wharff,
Didi Peterson, John Patten, Marti Reed, Dawn Mori, Carrie Albert,
Lemuel Vergara, and Lisa Sandoval.

Audience Present: Gretchen Griffin, Christine McGuire, Kala Buck, Marsha Waggoner,
Michele Calton, Nikki Codromac, Nancee Davis, Scott Ferreira,
Laurie Hulin, Marjorie Clagett, Rebecca Harms, Kathy Friedmann,
Donna Tigrett, Karyn Garcia, Amber Wethern, John Fountain, Debbie
Moniz, Jessica Humphrey, Mary Kelley, Nancee Penwell, Rebecca
Schmidt, John Borba, Melissa Xavier, Jennifer Williams, Lesley
Cairns, Krystal Gill, Kala Buck, Cherish Taylor-Lee, Brielle Lee,
Brian Lee, Jennifer Berry, Mindy Engel, Nikki Codromac, Kim
Wach, Tam Faulkner, Mandy Smith, Debbie Persons, Amy Carlin,
Jean Wiersema, Melissa Weldon, Eric Pylman, Amy Rivera, Chuck
Rivera, Margaret Lehr, Sally Parrott, Erica Amezcua, Daneal
Valouch, JoAnna Beck, Sean Smith and about twenty other people.

Call to Order: The meeting was called to order at 6:00 p.m.

Adjourn to Closed Session: The meeting adjourned to Closed Session for the following:

- a. **READMISSION HEARING IN THE MATTER OF STUDENTS: 2017/2018 – AH# 12, 13, 14, 16**
- b. **CONFERENCE WITH LABOR NEGOTIATOR
Title: Employee Organizations: All Groups (Sylvan Educators Association, California School Employees Association, Chapter 73, and Unrepresented**

Reconvene to Open Session: The meeting reconvened to Open Session at 7:04 p.m.

MINUTES

Regular Meeting of the Board

October 30, 2018

Page 2

Board President Announcement: Mrs. Lindsey advised all attendees that in accordance with Board Policy, tonight's Board Meeting was being recorded. She also advised any persons wishing to address the Board on any agenda or non-agendized item must fill out a speaker card.

Report Out of Closed Session: Mrs. Lindsey reported that direction was given to staff regarding all matters.

Adoption of Agenda: The motion was made by Mr. Rawe, seconded by Ms. Harvey, adopting the Agenda.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

Pledge of Allegiance: Mrs. Lindsey welcomed everyone to the meeting. Mrs. Gretchen Griffin, principal at Sherwood Elementary School introduced Brielle Lee a 5th grader, who has been selected to lead the Pledge of Allegiance.

Brielle led the audience in the Pledge of Allegiance.

Mrs. Griffin, shared that Brielle was selected to be recognized tonight because she is a proud Archer. She finds room in all that she does to express herself. She definitely doesn't lose sight of her individuality. From dressing up for school spirited events to writing essays, she is devoted to give her best. Mrs. Griffin shared that she found out at the meeting that Brielle plans to dress up as her mom for super hero day. Her mom is her favorite hero. Brielle's father, Brian Lee, is a custodian at Ustach Middle School.

Mrs. Lindsey presented Brielle with a certificate for her accomplishment.

Recognition Presentation: The school selected to be recognized at tonight's Board Meeting was Sherwood Elementary School. She also shared a wonderful video of students explaining why they love being an Archer at Sherwood Elementary School. School staff and students have begun their journey this year with a golden arrow program. Last month staff recognized over one hundred and thirteen students. Sherwood continues to amaze all and focuses on their mission statement of ensuring that all students will reach their target!

MINUTES

Regular Meeting of the Board

October 30, 2018

Page 3

Communications: **COMMUNICATIONS**

Written

Communication:

- a. Mrs. Hendricks shared the following information with the Board:
 - Two letters from the Board of the Education Foundation of Stanislaus County approving the requests for funds in the amount listed below for sixth grade students to attend Foothill Horizons Outdoor School during the 2018-19 school year.
 - \$2,500 to Somerset Middle School
 - \$2,000 to Ustach Middle School
 - Thank you card from Viji Sundar for the invitation and recognition to the Business Partners/Community State of the District Recognition event on October 9, 2018.
 - Sonny Sandu, a product of Sylvan Union School District, is now a Superior Court Judge. Many of our students go on to do great things in life and the community.

Public

Participation:

- b. None

INFORMATION AND DISCUSSION

Supt's Update:

a. Superintendent's Update – Cradle to Career Partnership:

Mrs. Hendricks presented the Board of Trustees with a copy of the Cradle to Career Partnership brochure. As a community initiative Sylvan Elementary was a pilot school for the STANREADS! program five years ago. The program was designed to prepare children before they enter Kindergarten. Several school districts, including Sylvan, have put together an assessment for entering Kindergarten students. Mrs. Hendricks represents Sylvan Union School District on the Cradle to Career Steering Committee along with eight other members. The committee is still in the planning stages and continues to grow to do great things for the students in our community.

MINUTES

Regular Meeting of the Board

October 30, 2018

Page 4

Presentation:
Sylvan
Educational
Foundation (SEF)
Mini-Grant
Recipients:

b. Presentation: Sylvan Educational Foundation (SEF) Mini-Grant Recipients:

Mrs. Hendricks recognized the following SUSD staff members and mini grant recipient winners for the 2018-19 school year: Jill Aja-Yates, JoAnna Beck, Lesley Cairns, Amy Carlin, Nancee Davis, Trisha DeLosSantos, Onna Dennis, Jazmin Hernandez, David Humphrey, Mary Kelley, Jesse Miller, Nancy Nelson, Daneal Valouch, Melissa Opsahl, Gloria Paredes, Amy Pennock, Nancy Penwell, Amy Rivera, Juli Rocha, Elese Saia, Rebecca Schmidt, Richard Smith, Monika Teves, Brittany Welch, Melissa Weldon, and Jennifer Williams.

The Sylvan Educational Foundation's (SEF) Secretary Marsha Waggoner introduced Jessica Humphrey (Vice Chairperson) and Debbie Moniz (Treasurer). They commended staff members for their efforts and taking the time to complete the application process. She also thanked everyone who goes above and beyond to provide extracurricular projects and activities for students in the Sylvan Union School District. She also stated that SEF can have up to twenty-five members and are currently at seven. Of those seven, five are individuals within the district. If anyone knows of friends, neighbors, or family members who would love to be a part of a fantastic group and cause, please contact Velma Beck at the district office for more information on how to get involved. The next SEF meeting will be on Monday, November 5th at 6:00 P.M. in the Staff Development Room at the District Office. Everyone is welcome to join the meeting. The foundation meets once a month for an hour from 6-7 PM. Their two yearly events include the annual Gourmet Breakfast and Kids Fun Run, and the Fireworks Booth. SEF members will be discussing and preparing for the annual breakfast that will be held on Saturday, February 23, 2019, at Ustach Middle School. We know it takes a village to raise a child and SEF thanks everyone for their continued support in the classroom.

Presentation:
California State
Stanislaus
University,
Stanislaus Lenox
Crystal Apple
Award:

c. Presentation: California State Stanislaus University, Stanislaus Lenox Crystal Apple Award:

Mr. John Borba, Professor of School Administration, Department of Advanced Studies, CSUS College of Education, Kinesiology and Social Work presented Melissa Xavier, with the 2017-18 Outstanding Student in the Preliminary Administrative Services credential

MINUTES

Regular Meeting of the Board

October 30, 2018

Page 5

INFORMATION AND DISCUSSION Continued

program. He also shared that Melissa was selected because of her high energy, enthusiasm, and self-motivation. Melissa is always fully engaged in a variety of ways. She demonstrates her commitment to the students in her classroom and the entire school every day. Mr. Borba, Board of Trustees, Superintendent, staff members, and the audience congratulated Melissa on her prestigious award.

Educational Services Update: Honors Parent Forum:

d. Educational Services Update: Honors Parent Forum:

Mrs. Wharff shared feedback and the outcome of the three Parent Honors Forums offered to parents and the community on August 22, 2018, August 29, 2019, and September 5, 2018. As a result, Mrs. Wharff invited all honors and GATE teachers to address the common themes and concerns received at the forums. The first meeting is scheduled for October 31, 2018. Mrs. Wharff will provide an update in the Board Friday Update.

Educational Options Committee Meeting Update:

e. Educational Options Committee Meeting Update:

As part of the Governance Goals for 2018-2019 Mrs. Laurie Hulin and Mr. Scott Ferreira shared that staff convened a committee to research, develop and report a recommendation as to how Sylvan Union School District can better serve students who have behaviors that cause them to be approaching a recommendation for expulsion, or who have been expelled from the district. Although expulsion rates have decreased from the 2017-2018 school year, staff continues to look at ways to assist and support students to prevent them from being expelled and help them from going down an unsuccessful path or student failure.

Special Education Update on School Services Study:

f. Special Education Update on School Services Study:

Mrs. Mori reviewed information regarding the report done in April 2016 through the FICMAT committee. Special Education will address staff needs and be transparent in their duties. The report addressed many areas such as over identification of students and staff turnover. The Special Education department has implemented cross training for staff and rotating staff members through assessments. The CORE4 presented at the October 9, 2018, board meeting serves at the mission statement for the Special Education department.

MINUTES

Regular Meeting of the Board

October 30, 2018

Page 6

INFORMATION AND DISCUSSION Continued

The department continues to work collaboratively at Sherwood Elementary School on a monthly basis. Staff offered a meet and greet this year for parents to become familiar with special education staff. During the meet and greet, parents had the opportunity to ask and have questions answered. Many parents were engaged and felt connected to one another. Mrs. Mori also shared the committee is off to a great start. Monthly parent workshops with different topics are being provided to families and are open to anyone who would like to attend.

Fall 2018 California School Dashboard Local Indicators:

g. Fall 2018 California School Dashboard Local Indicators:

Mrs. Reed presented a review of the California School Dashboard Local Indicators that will be added to the Dashboard. The State Board of Education expects that local indicators along with the locally identified measurements and results are presented annually at a Board of Trustees meeting prior to posting. There are now five Local Performance Indicators approved by the State Board of Education. Board Course of Study was the new indicator this year. Mrs. Reed presented results of the annual measurements in the progress of implementing state academic standards, parent engagement survey, Marzano student connectedness survey, and the district's success at engaging activities with teachers and administrators survey. The presentation satisfied two of the three criteria: annual measured the district's progress and reporting the results at a regularly scheduled public meeting of the local governing board. The final criteria required is to upload and publicly report results through the Dashboard, which will be completed on October 31, 2018.

2018-2019 Governance Goals Update:

h. 2018-2019 Governance Goals Update:

Mrs. Hendricks presented the Fall Update of the 2018-2019 Governance Goals and the Community Service Projects by site.

MINUTES

Regular Meeting of the Board

October 30, 2018

Page 7

INFORMATION AND DISCUSSION Continued

***Review BP/AR
5116.1 Intradistrict
Transfers:***

i. Review BP/AR 5116.1 Intradistrict Transfers:

Mrs. Albert provided the Board of Trustees with a copy of the proposed revisions to BP/AR 5116.1 Intradistrict Transfers. The changes proposed would allow the district to begin the open-enrollment process at an earlier date to assist with the development of the annual budget.

***Review Board
Bylaw 9250:
Remuneration,
Reimbursement,
and Other
Benefits:***

j. Review Board Bylaw 9250: Remuneration, Reimbursement, and Other Benefits:

Mrs. Hendricks presented a draft of BB 9250 with revisions to reflect the current payroll procedures in place. Board Bylaw 9250 will be brought back for a second reading and final adoption at the November 11, 2018, board meeting.

***Board Retreat
Update:***

k. Board Retreat Update:

Mrs. Hendricks shared the top three areas suggested by board members to discuss and review from their Fall Governance Team Retreat self-evaluation on September 13, 2018. The board will develop a plan for the next steps of developing a plan to address these areas as a Board.

***Safety and
Facilities Update:
Board Questions:***

l. Safety and Facilities Update: Board Questions:

Mrs. Hendricks shared that staff and parents conducted their first safety drill for the district. Sylvan STEAM Academy staff, district office administrators, and parents participated in this emergency drill on Tuesday, October 30, 2018. Mrs. Albert said a message went out to parents and guardians at noon indicating the location to meet for the drill. Around 50-60 families participated and arrived to the correct location. Staff was able to analyze procedures and received parent feedback to assist staff when preparing for the next emergency practice drill for another site in the district.

MINUTES

Regular Meeting of the Board

October 30, 2018

Page 8

Action Items:

ACTION ITEMS

*Approve 6th Grade
1:1 Chromebook
Refresh Project:*

- a. The motion was made by Mr. Collins, seconded by Mrs. Miyakawa, approving the 6th grade 1:1 Chromebook Refresh Project and the purchase of Dell 5190 Chromebooks, with four (4) year warranties and Google Management licenses at a cost of \$273,765.88.

AYES: Collins, Harvey, Lindsey, Miyakawa

NOES: Rawe

ABSENT: None

ABSTENTIONS: None

*Approve On-Pass
Pro Geographic
Information
Systems Software
Proposal:*

- b. The motion was made by Mr. Rawe, seconded by Mr. Collins, approving the On-Pass Pro Geographic Information Systems Software Proposal in the amount of \$9,116 with an additional annual subscription use fee of \$5,000.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

*Approve Variable
Term Waiver
Request:*

- c. The motion was made by Mrs. Miyakawa, seconded by Ms. Harvey, approving the Variable Term Waiver for Matthew Iles for a 7th and 8th grade math teaching position for the 2018-2019 school year.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

*Approve Revisions
to Board Bylaw
9110: Terms of
Office:*

- d. The motion was made by Mr. Collins, seconded by Mr. Rawe, approving the revisions to Board Bylaw 9110: Terms of Office to align the language with that of New California State Senate Bill 415 and Elections Code (EC) 14050-14057.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

MINUTES

Regular Meeting of the Board

October 30, 2018

Page 9

ACTION ITEMS Continued

Approve Revision to 2019 Board Meeting Schedule:

- e. The motion was made by Mrs. Miyakawa, seconded by Mr. Rawe, approving the revision to the 2019 Board Meeting Schedule by moving the January 30, 2019, Orchard Governance Team Retreat to January 24, 2019.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

Adopt Board Policy Updates:

- f. The motion was made by Mrs. Miyakawa, seconded by Ms. Harvey, adopting the May and October 2017 CSBA Board Policy Updates with amendments discussed by the Board of Trustees and cabinet members.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

Expenditure of Construction Funds:

- g. The motion was made by Mr. Collins, seconded by Ms. Harvey, approving the Expenditure of Construction Funds for the Sylvan Window Project, Ustach Project, and the Orchard HVAC Project.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

Consent Agenda:

CONSENT AGENDA: The motion was made by Mr. Collins, seconded by Mrs. Miyakawa, approving the Consent Agenda.

- a. The Minutes from the October 9, 2018, Regular Board Meeting;

- b. The Ratification of the following Personnel Actions:

MINUTES

Regular Meeting of the Board

October 30, 2018

Page 10

CONSENT AGENDA Continued

The employment of:

Certificated:

Certificated hired = 1

Certificated resignation = 1

Certificated unpaid leave of absence = 1

Classified:

Classified hired = 2

Classified resignation = 4

Classified unpaid leave of absence = 1

- c. The ratification of checks as listed;
- d. Approval of the Memorandum of Understanding and Agreement: Student Placements in Applied Settings with California State University, Stanislaus;
- e. Ratification of the yearbook contract with Shoob Photography for Mary Ann Sanders Elementary School for the 2018-2019 school year;
- f. Approval of the contract with The Gift of Speech;

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

Superintendent's Report:

SUPERINTENDENT'S REPORT: Mrs. Hendricks shared the following information with the Board of Trustees:

- Standiford Elementary's 3rd Annual Leadership Day will be November 15, 2018 from 1:20-2:30 PM.
- The CSBA Annual Education Conference will be November 28th through December 1st in San Francisco.
- Boys & Girls Club Up with People is returning to Modesto from March 18-25 to assist Somerset Middle School students during the school day and after school. There will be a large performance on March 22nd at 7:00 PM at the

MINUTES

Regular Meeting of the Board

October 30, 2018

Page 11

SUPERINTENDENT'S UPDTATE Continued

Gallo Center for the Arts. Tickets may be purchased today at <https://tickets.galloarts.org/single/EventDetail.aspx?p=7276>.

- Upcoming Agenda items for the next Regular Board Meeting:
 - Second Reading BP/AR 5116.1: Intradistrict Transfers
 - Second Reading/Adopt BB 9250: Remuneration, Reimbursement, and Other Benefits
 - Presentation: Boys and Girls Club
 - Resolution: Making Findings Pertaining to Designation of Specific Material, Product, Thing, or Service for use on Maintenance Projects

Board Reports:

BOARD REPORTS

Ms. Harvey was able to attend the wonderful Sherwood Fall Festival at Funworks. She thanked everyone who put on this event.

Mrs. Miyakawa expressed how much she enjoyed the student artwork in the boardroom and thanked Mrs. Carrie Codgill for bringing it for display.

Mr. Rawe nothing at this time.

Mr. Collins shared he first ran for Sylvan School Board when he was 28 years old and he will be turning 40 next week.

Mrs. Lindsey had the opportunity to go to Natomas School District's huge costume party and enjoyed her visit.

Mrs. Lindsey thanked everyone for attending the meeting.

Future Agenda Items:

FUTURE AGENDA ITEMS:

- Next Regular Board Meeting: November 13, 2018 at 7:00 P.M.

Final Adjournment:

The meeting was adjourned by Board President Mrs. Lindsey at 9:39 p.m.

MINUTES

Regular Meeting of the Board

October 30, 2018

Page 12

WITNESS:

Mr. Collins, Vice President of the Board

Date