

CYPRESS SCHOOL DISTRICT
REGULAR MEETING - BOARD OF TRUSTEES
November 08, 2018

MINUTES

1. CALL TO ORDER

President Sondhi called the meeting to order at 6:30 p.m. in the Board Room.

1.1. Roll Call

Board Present

Candi Kern

Sandra Lee

Donna McDougall

Brian Nakamura

Lydia Sondhi, Ph.D.

Staff Present

Anne Silavs, Superintendent

Tim McLellan, Ed.D., Assistant Superintendent, Business Services

Tracy Mouren-Laurens, Administrative Director, Human Resources/Induction

Scott Adams, Director, Student Support Services

Teresa Lennox, Director, Maintenance/Operations, Transportation, & Technology

Debra Parker, Executive Assistant to the Superintendent

2. APPROVE AGENDA

Order #179 - Motion Passed: Passed with a motion by Brian Nakamura and a second by Donna McDougall.

Yes Candi Kern

Yes Sandra Lee

Yes Donna McDougall

Yes Brian Nakamura

Yes Lydia Sondhi, Ph.D.

3. PUBLIC COMMENTS - CLOSED SESSION

None.

4. RECESS TO CLOSED SESSION

The Board recessed to Closed Session at 6:31 p.m.

4.1. Conference With Legal Counsel Anticipated Litigation (Government Code 54956.9)

Also participating were Superintendent Anne Silavs, Assistant Superintendent Tim McLellan, and Attorney Terry Tao.

5. RECONVENE TO OPEN SESSION - 7:00 P.M.

The Board reconvened to Open Session at 7:00 p.m.

5.1. Closed Session Report

President Sondhi reported that the Board received information from legal counsel, but no action was taken.

5.2. Pledge of Allegiance - Cub Scout Pack 295

Cub Scout Pack 295 led the Pledge of Allegiance. Scouts participating were Royce Calder, Kevin Gustafson, Thomas Le, Kyle Mundala, Scott Olsen, Austin Phan, Chase Pyland, Jashan Sahota, Neal Sahota, Jakob Sucatre, and Easa Wasif.

6. SPECIAL ACTIVITIES

6.1. School Presentation: Frank Vessels Elementary School

Vessels third grade students showcased mini-science experiments that they have been working on each week in class. Students participating were Emma Goodwin, Amanda Lee, Langston Savath, and Holly Winston-Smith.

6.2. Staff Presentation: Multi-Tiered System of Supports

Scott Adams, Director, Student Support Services, and Ellen Murray, Teacher on Special Assignment-Behavior/Inclusion Specialist, provided an update on the district's participation in the California Scale-Up MTSS Statewide (SUMS) Initiative and how it is helping shape MTSS in the Cypress School District. MTSS is a comprehensive framework that aligns academic, behavioral, and social-emotional learning in a fully integrated system of support for the benefit of all students.

7. PUBLIC COMMENTS

Lynn Lindsay, ACT President, shared things she is thankful for, including the efforts and support of the Board, district staff, and teachers.

8. PUBLIC RECOGNITION

Present were Lynn Lindsay, ACT President, and Vickie Ohlman, CSEA President.

9. APPROVE MINUTES FROM OCTOBER 11, 2018 MEETING

Order #180 - Motion Passed: Passed with a motion by Sandra Lee and a second by Donna McDougall.

Yes Candi Kern
Yes Sandra Lee
Yes Donna McDougall
Yes Brian Nakamura
Yes Lydia Sondhi, Ph.D.

10. CONSENT ITEMS

Order #181 - Motion Passed: Passed with a motion by Brian Nakamura and a second by Candi Kern.

Yes Candi Kern
Yes Sandra Lee
Yes Donna McDougall
Yes Brian Nakamura
Yes Lydia Sondhi, Ph.D.

10.1. Approve Gifts to District

Approve acceptance of gifts received during the period October 1-31, 2018.

10.2. Approve Grants Awarded to District

Approve acceptance of grants received during the period October 1-31, 2018.

10.3. Approve Contract Renewals for Instructional Services

Approve renewal of agreements listed below at a total cost of \$7,874:

Brian Dennis, Music program consulting, \$5,000

Swank Movie Licensing USA, Public performance site license, \$2,874

- 10.4. Approve Human Resources Report, Certificated**
Approve Human Resources Report, Certificated, listing transactions occurring since the October 11, 2018, report.
- 10.5. Approve Human Resources Report, Classified**
Approve Human Resources Report, Classified, listing transactions occurring since the October 11, 2018, report.
- 10.6. Approve Affiliation Agreement for Student Teaching/Field Learning Experience**
Approve an affiliation agreement with Biola University for student teaching, fieldwork, and internship program at no cost to the district.
- 10.7. Approve Check Report**
Approve the Check Report listing all checks written during the period October 1-31, 2018.
- 10.8. Approve Purchase Order Report**
Approve the Purchase Order Report listing all purchase orders issued during the period October 1-31, 2018.
- 10.9. Approve Annual Renewal of Services for Membership in the Super Co-Op (A California USDA Foods Cooperative)**
Approve the 2019/20 Annual Renewal of Services for Membership in the Super Co-Op (A California USDA Foods Cooperative) at a not-to-exceed cost of \$450.
- 10.10. Approve Annual Renewal of 2016 Maintenance/Construction Unit Price Bid Master Agreement with M.P. South, Inc. (CSUB #02/2016-17)**
Approve a second one-year renewal of the existing 2016 Maintenance/Construction Unit Price Bid Master Agreement with M. P. South, Inc. (CSUB #02/2016-17) through November 9, 2019.

11. DISCUSSION/ACTION

- 11.1. Approve Classified Job Description: Instructional Aide/ELD**
Order #182 - Motion Passed: Approve the revised job description for Instructional Aide-English Language Development with no change in salary placement. Passed with a motion by Sandra Lee and a second by Candi Kern.
- Yes Candi Kern
Yes Sandra Lee
Yes Donna McDougall
Yes Brian Nakamura
Yes Lydia Sondhi, Ph.D.
- 11.2. Approve Certificated Job Description: Teacher on Special Assignment/Instructional Learning Coach**
Order #183 - Motion Passed: Approve the revised certificated job description for Teacher on Special Assignment-Instructional Learning Coach. Passed with a motion by Sandra Lee and a second by Brian Nakamura.
- Yes Candi Kern
Yes Sandra Lee
Yes Donna McDougall
Yes Brian Nakamura
Yes Lydia Sondhi, Ph.D.

11.3. Ratify Agreement with Total Compensation Systems, Inc. for Biennial GASB 75 Actuarial Valuation Study

Order #184 - Motion Passed: Ratify a Consulting Services Agreement with Total Compensation Systems, Inc. for a 2018 biennial GASB 75 actuarial valuation study at a cost of \$9,300. Passed with a motion by Sandra Lee and a second by Brian Nakamura.

Yes Candi Kern
Yes Sandra Lee
Yes Donna McDougall
Yes Brian Nakamura
Yes Lydia Sondhi, Ph.D.

11.4. Ratify Use of Magnolia School District's 2015 Technology Equipment and Peripherals Bid for Purchase of Computer Equipment from CDW-G

Order #185 - Motion Passed: Ratify use of Magnolia School District's 2015 Technology Equipment and Peripherals Bid MSIT3, #I-23-2014/15 for the purchase of computer equipment from CDW-G during the 2018/19 school year at a not-to-exceed cost of \$275,000. Passed with a motion by Donna McDougall and a second by Candi Kern.

Yes Candi Kern
Yes Sandra Lee
Yes Donna McDougall
Yes Brian Nakamura
Yes Lydia Sondhi, Ph.D.

11.5. Approve Agreement with M.P. South, Inc. for the Landell Child Nutrition Services Project (CSLF #01-2018/19)

Order #186 - Motion Passed: Approve an agreement with M.P. South, Inc. for the Landell Child Nutrition Services Project (CSLF #01-2018/19) at a cost of \$1,164,485. Passed with a motion by Sandra Lee and a second by Donna McDougall.

Yes Candi Kern
Yes Sandra Lee
Yes Donna McDougall
Yes Brian Nakamura
Yes Lydia Sondhi, Ph.D.

11.6. Approve Contracting with ICS Services, Inc. for the Landell Child Nutrition Services Low Voltage Improvements Project (CSPM #03m-2018/19)

Order #187 - Motion Passed: Approve contracting with ICS Services, Inc., for the Landell Child Nutrition Services Low Voltage Improvements Project (CSPM #03m-2018/19), based on the 2015 E-rate Low Voltage Unit Price Bid Master Agreement, at a cost of \$24,586.68. Passed with a motion by Sandra Lee and a second by Candi Kern.

Yes Candi Kern
Yes Sandra Lee
Yes Donna McDougall
Yes Brian Nakamura
Yes Lydia Sondhi, Ph.D.

11.7. Authorize Disposal of District-Owned Personal Property

Order #188 - Motion Passed: Declare the district-owned personal property listed in Exhibit 1 as unusable and obsolete and authorize donation and/or disposal. Passed with a motion by Brian Nakamura and a second by Sandra Lee.

Yes Candi Kern
Yes Sandra Lee
Yes Donna McDougall
Yes Brian Nakamura
Yes Lydia Sondhi, Ph.D.

11.8. Approve Agreement with Terry Tao for Legal Services

Order #189 - Motion Passed: Ratify an agreement with Terry Tao for legal services associated with filing a writ against the State Allocation Board, Office of Public School Construction, Department of Finance, and State of California. Passed with a motion by Candi Kern and a second by Donna McDougall.

Yes Candi Kern
Yes Sandra Lee
Yes Donna McDougall
Yes Brian Nakamura
Yes Lydia Sondhi, Ph.D.

11.9. Approve Agreement with California School Boards Association for Governance Consulting Services

Order #190 - Motion Passed: Approve the Agreement for Governance Consulting Services with the California School Boards Association for a Good Beginnings governance leadership workshop on March 2, 2019, at a cost of \$2,700 plus reasonable consultant travel expenses. Passed with a motion by Brian Nakamura and a second by Candi Kern.

Yes Candi Kern
Yes Sandra Lee
Yes Donna McDougall
Yes Brian Nakamura
Yes Lydia Sondhi, Ph.D.

11.10. Establish Annual Organizational Meeting

Order #191 - Motion Passed: Set Thursday, December 13, 2018, at 7:00 p.m. as the date and time for the annual organizational meeting, which falls within the prescribed 15-day period set by Education Code. Passed with a motion by Candi Kern and a second by Sandra Lee.

Yes Candi Kern
Yes Sandra Lee
Yes Donna McDougall
Yes Brian Nakamura
Yes Lydia Sondhi, Ph.D.

12. INFORMATION/DISCUSSION

12.1. First Reading of Updated Board Policies, Administrative Regulations, and Board Bylaws

There were no questions or comments.

13. REQUESTS FROM THE BOARD

President Sondhi requested that the district obtain the Measure M election data by precinct to see what lessons can be learned. Superintendent Silavs stated that the information will be provided to the Board in a Friday Report.

14. ANNOUNCEMENTS AND REPORTS FROM THE BOARD

Trustee Nakamura volunteered with the Arnold and King PTAs at their fall harvest events and served snow cones. He reported that both events were quite fun. He wished everyone a happy Thanksgiving.

Trustee McDougall visited Arnold and King Schools. She commented that she is very impressed with the way teachers are embracing Benchmark Advance, and the students seem to really enjoy it.

Trustee Lee acknowledged the Vessels students for their fun interactive presentation. She also thanked Scott Adams and Ellen Murray for their presentation on MTSS. She attended the monthly GASELPA meeting. She also visited Landell and Arnold Schools and commended teachers for their hard work in implementing Benchmark Advance. She noted that the students are very engaged. She thanked staff for their hard work and going over and beyond in pursuit of district goal #5 (Pursue options for modernizing the district office facilities in order to maintain a strong district infrastructure to support student achievement). She wished everyone a great Thanksgiving.

Trustee Kern also acknowledged staff for their hard work on moving toward goal #5. She reported that, in her role as a member of the CSBA Delegate Assembly, she participated in a Golden Bell award visit at Monroe Elementary School in Garden Grove to see their dual immersion (Spanish/English) program. She visited Morris, Luther, and King Schools and echoed her appreciation for the teachers' efforts in implementing Benchmark Advance. She also noted the level of student engagement in every classroom. She attended the OCSBA Dinner Meeting where the presenter discussed the rise of e-sports (video gaming) and how it's changing the way we teach. She wished everyone a happy Thanksgiving.

President Sondhi stated that she is very pleased and very proud of the effort the district made during the past election. While the outcome wasn't what she had hoped, she felt there was nothing that could be faulted in terms of strategy or effort. She thanked the Yes on M committee for their work. She commended the Vessels students for their articulate presentations this evening and credited our classroom teachers. She offered kudos to everyone who makes everything happen in the district.

15. ANNOUNCEMENTS OR REQUESTS FROM THE SUPERINTENDENT

Superintendent Silavs thanked the Board for their support of the Measure M campaign by talking with community members, disseminating signs, and walking neighborhoods to distribute flyers. She also offered her thanks to Tim McLellan and Debbie Parker for their work on the campaign outside of work hours. She stated that the district will continue to look at options for the district office because the needs remain. She acknowledged the

presentations this evening by the Vessels students and Scott Adams and Ellen Murray. She shared an invitation to the Board to attend Arnold PTA's Veterans Day assembly on Friday, November 9. She reminded the Board that the Facilities Master Plan study session is scheduled for Thursday, December 6.

16. ADJOURNMENT

The meeting was adjourned at 8:37 p.m.

Respectfully Submitted,

Anne Silavs, Superintendent

_____, Clerk