

**San Mateo-Foster City School District**  
**Minutes**  
**REGULAR MEETING~BOARD OF TRUSTEES**  
December 06, 2018, 6:30 PM  
1170 Chess Drive  
Foster City, CA 94404

**1. CALL TO ORDER: 5:30 P.M.**

**2. RECESS TO CLOSED SESSION**

Closed Session started at 5:30 p.m.

**2.1. GOVT. CODE 54957.6 CONFERENCE WITH LABOR NEGOTIATOR(S) Agency Designated Representative: Dr. Joan Rosas. Employee Organization: SMETA, CSEA and/or SMEAA.**

**2.2. GOVT. CODE 54957 - PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.**

**2.3. GOVT. CODE 54956.9 - CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION Significant exposure to litigation: (1 case).**

**3. RECONVENE TO REGULAR MEETING**

The Regular Board Meeting began at 6:33 p.m.

**3.1. Report out of Closed Session**

None.

**3.2. Flag Salute**

The Flag Salute was led by 5th grade students from Park Elementary School: Ryan Hernandez, Calvin Hutchison, Heidy Avina Zamora, and Alec Blair.

**3.3. Roll Call**

All Board Members were present:

Kenneth Chin  
Noelia Corzo  
Rebecca Hitchcock  
Audrey Ng  
Shara Watkins

**4. RECESS REGULAR MEETING / CONVENE ANNUAL ORGANIZATIONAL MEETING**

The Annual Organizational Meeting convened at 6:38 p.m.

**4.1. Election of Officers (v)**

Trustee Corzo thanked Trustee Ng for her time as President of the Board and noted that she appreciated her experience.

**Motion Passed: President Shara Watkins:** IT IS RECOMMENDED THAT THE BOARD OF TRUSTEES TAKE ACTION TO ELECT OFFICERS FOR 2019: PRESIDENT, VICE PRESIDENT, CLERK, AND TRUSTEE REPRESENTATIVE. Passed with a motion by Noelia Corzo and a second by Rebecca Hitchcock.

Yes Kenneth Chin  
Yes Noelia Corzo  
Yes Rebecca Hitchcock  
Yes Audrey Ng  
Yes Shara Watkins

**Motion Passed: Vice President Noelia Corzo** IT IS RECOMMENDED THAT THE BOARD OF TRUSTEES TAKE ACTION TO ELECT OFFICERS FOR 2019: PRESIDENT, VICE PRESIDENT, CLERK,

AND TRUSTEE REPRESENTATIVE. Passed with a motion by Audrey Ng and a second by Shara Watkins.

Yes Kenneth Chin  
Yes Noelia Corzo  
Yes Rebecca Hitchcock  
Yes Audrey Ng  
Yes Shara Watkins

**Motion Passed: Clerk Rebecca Hitchcock** IT IS RECOMMENDED THAT THE BOARD OF TRUSTEES TAKE ACTION TO ELECT OFFICERS FOR 2019: PRESIDENT, VICE PRESIDENT, CLERK, AND TRUSTEE REPRESENTATIVE. Passed with a motion by Audrey Ng and a second by Kenneth Chin.

Yes Kenneth Chin  
Yes Noelia Corzo  
Yes Rebecca Hitchcock  
Yes Audrey Ng  
Yes Shara Watkins

**Motion Passed: Trustee Representative Kenneth Chin:** IT IS RECOMMENDED THAT THE BOARD OF TRUSTEES TAKE ACTION TO ELECT OFFICERS FOR 2019: PRESIDENT, VICE PRESIDENT, CLERK, AND TRUSTEE REPRESENTATIVE. Passed with a motion by Audrey Ng and a second by Shara Watkins.

Yes Kenneth Chin  
Yes Noelia Corzo  
Yes Rebecca Hitchcock  
Yes Audrey Ng  
Yes Shara Watkins

#### **4.2. Appointments by the President**

The following liaison appointments were made by the Board President:

Secretary of the Board = Dr. Joan Rosas

Legislative Representative = Trustees Ng and Corzo

Liaisons to San Mateo City Council = Trustees Watkins and Chin

Liaisons to Foster City Council = Trustee Watkins and Ng

Liaison to the San Mateo - Foster City Education Foundation = Trustee Ng

Liaison to PTA Coordinating Council = Trustee Hitchcock

Liaison to the District Special Education PTA = Trustee Watkins

Liaison to the District English Language Advisory Council = Trustees Ng and Corzo

Liaison to the Sanctuary Task Force = Trustee Corzo

Liaisons to Enrollment Growth Study Group = Trustees Watkins and Chin

Liaisons to the Equity Task Force = Trustees Watkins and Corzo

Liaison to the Home Room Committee = Trustee Chin

Liaisons to the Communication Committee = Trustees Hitchcock and Chin

#### **4.3. Adjourn Annual Organizational Meeting (v)**

The Annual Organizational Meeting adjourned at 6:45 p.m.

**Motion Passed:** Passed with a motion by Noelia Corzo and a second by Kenneth Chin.

Yes Kenneth Chin  
Yes Noelia Corzo  
Yes Rebecca Hitchcock  
Yes Audrey Ng  
Yes Shara Watkins

### **5. RECONVENE TO REGULAR MEETING**

The Regular Board Meeting reconvened at 6:47 p.m.

#### **5.1. Approval of the Agenda: December 6, 2018 (v)**

**Motion Passed:** Passed with a motion by Audrey Ng and a second by Kenneth Chin.

Yes Kenneth Chin  
Yes Noelia Corzo  
Yes Rebecca Hitchcock  
Yes Audrey Ng  
Yes Shara Watkins

#### **5.2. Approval of the Minutes: November 15, 2018 (v)**

**Motion Passed:** Passed with a motion by Noelia Corzo and a second by Kenneth Chin.

Yes Kenneth Chin  
Yes Noelia Corzo  
Yes Rebecca Hitchcock  
Yes Audrey Ng  
Yes Shara Watkins

### **6. RECOGNITION**

#### **6.1. Measure V Celebration**

The Board took a 20-minute break to celebrate the passage of School Parcel Tax Measure V.

Trustee Watkins noted that a lot of work had been done for the Measure V campaign which will bring additional revenue to support educators and staff, core programming, and innovative programming. She thanked those who were instrumental in the passage of the Measure.

Refreshments were provided by the Board and Dr. Rosas.

The Board reconvened the meeting at 7:08 p.m.

### **7. STATEMENTS**

#### **7.1. Public Statements Related to Non-agenda Topics:**

Maria Palma & Jessica Espino presented a letter containing signatures of District parents who were not able to attend the Board meeting but are requesting additional subsidized preschool and after school care.

Chelsea Bonini spoke on behalf of Steven Davis regarding the request to enroll his child in Transitional Kindergarten. She also spoke on behalf of the SNKids.org, to congratulate Trustee Corzo, Dr. Rosas, Dr.

Drinkwater, and Principal Cristina Haley for their tremendous help with writing postcards for Measure V. She noted that over 500 volunteers wrote over 10,000 postcards. She asked the Board to list a specific budget for Special Education and to show the detailed breakdown of expenditures on the Warrants report.

Julie MacArthur congratulated the Board on the passage of Measure V and provided an update on the status of SMETA's ratification process for the certificated staff collective bargaining agreement. She noted that it will be voted on December 7 through December 14, 2018 and that the results on will be presented on December 17. She wished everyone a restful, peaceful, safe, and healthy 2019 year.

Steven Davis congratulated Trustee Watkins on her election as President of the Board. He appreciated and thanked Dr. Rosas for the updates on several items. He requested information on the status for permanent easy access to bathrooms and for a timeline for the new policies review. He listed additional concerns such as more space for Special Education classes, set up for inclusion, fewer transfers between schools, better opportunity for teacher collaboration, better data on student absenteeism and a plan for improvement, and better PBIS data. He also asked for an update on in-house suspensions, a schedule for the Dyslexia Plan and its implementation, financial tracking and reporting of Special Education expenses, as well as safety.

Elena Gonzalez requested better supervision for the students from her son's school and provided a letter to the Board for their review.

Sue Olinger thanked everyone for their hard work on the passage of Measure V. She announced that the ratification of the collective bargaining agreement for Chapter 411 was scheduled for December 17 and will be submitted to the Board for approval on January 10, 2019. She talked about the Day of Mourning in the Classified Agreement and thanked Assistant Superintendent of Human Resources, Sue Wieser and Director of Human Resources, Dennis Hills for their thoughtful work with her and Mark Westerberg on this issue. She wished the Board Happy Holidays and kindness in the New Year.

## **7.2. Public Statements Related to Agenda Items: Persons will be called on at the appropriate time**

### **7.3. Foundation/Committee Reports**

Trustee Ng shared that the LMI planning team met to plan the next LMI meetings which are scheduled for January 17, February 7, and March 14 of 2019. The purpose of the meetings is for the schools to share what they are doing based on the results of the EVS survey and to use the data to improve communications in their schools. She reported that she attended the Special Education PTA meeting - Parent Education Night on November 28, 2018. Heather Logan, Director of Special Education was also in attendance and shared tips and tools to use during the holidays with children.

### **7.4. Announcements**

Trustee Ng announced that the Special Education PTA is hosting a free Holiday Fair at the Transfiguration Hall on December 7, 2018 from 7:30 - 8:30 p.m. There will be food for everyone, arts & crafts for kids, and picture taking with Santa.

## **8. PROPOSED CONSENT AGENDA (v)**

**Motion Passed:** Passed with a motion by Audrey Ng and a second by Rebecca Hitchcock.

Yes Kenneth Chin  
Yes Noelia Corzo  
Yes Rebecca Hitchcock  
Yes Audrey Ng  
Yes Shara Watkins

## **8.1. EDUCATION/STUDENT SERVICES**

### **8.1.1. Local Solutions Grant for the Teacher Shortage for Special Education Teachers**

## **8.2. BUSINESS/FINANCE**

**8.2.1. Notice of Completion - Abbott Middle School Modernization - Cumiskey Construction Corporation**

**8.2.2. Bayside Academy Gym Building Project - DSA Inspector of Record (IOR) Services**

**8.2.3. Bayside Academy Gym Project - Special Testing and Inspection Services**

**8.2.4. Borel Middle School Gym and Classroom Buildings Project - DSA Inspector of Record (IOR) Services**

**8.2.5. Borel Middle School - New Gym and Classrooms - Soil Engineering Services during Construction**

**8.2.6. Borel Middle School - New Gym & Classrooms - Increment 1 Special Testing & Inspection**

**8.2.7. Parkside Montessori School - Anza Engineering - Sewer Line Repair**

**8.2.8. Parkside Montessori School - Systems Plumbing - Sewer Line Repair**

**8.2.9. Notice of Completion - Sunnybrae Built-up Single Ply Roofing Replacement Project - State Roofing Systems, Inc.**

**8.2.10. New Foster City Elementary School-DSA Inspector of Record (IOR)Services**

**8.2.11. Resolution No. 18/18-19 - Surplus Equipment**

**8.2.12. Contracts & Consultants \$45,000 and Under**

**8.2.13. Listing of Payments to Meet District Expenditures**

**8.2.14. Gifts presented to the schools**

## **8.3. HUMAN RESOURCES**

**8.3.1. Assignments Noted for Individuals Listed**

**8.3.2. Resignations, Releases, and/or Retirees**

## **9. SUPERINTENDENT SERVICES/BOARD**

### **9.1. Equity Resolution -Application and Selection of Candidates**

Dr. Rosas stated that the District has received 62 applications for the Equity Task Force and asked the Board how they would like to proceed with the review of the applications. Based on the last discussion, Dr. Rosas would begin the process by redacting names and addresses and grouping the applications for Trustees Corzo and Watkins to review followed by an interview process.

Trustee Chin stated that he approves the procedure.

Dr. Rosas asked who they would like to include in the interview process and suggested the panel include a Board member, one manager, one Certificated member from SMETA, one Classified member from CSEA, and a community partner.

Trustee Ng asked who will develop the questions and Dr. Rosas responded that the Board could send ideas to her and that she could prepare questions for the panel.

Trustee Chin requested representation from PCRC. Dr. Rosas will reach out to PCRC for representation.

Trustee Ng stated that she would like to have different groups within the community as well as teachers, classified staff, and management.

Trustee Watkins would like to see representation from the PTA. Dr. Rosas asked if the Board would like to have someone from DELAC as well.

Trustee Corzo agreed with having DELAC representation and asked if the District will have these groups self-select. Dr. Rosas thought that the organizations could bring forward a member for the interviewing committee.

Trustee Watkins asked if the District has guidelines for the selection process as the panel reviews the applications. Dr. Rosas noted that the District has rubrics that can be used for selection of personnel which could be modified for this purpose.

Trustee Watkins suggested reviewing the applications after the holidays and conducting the interviews in January 2019.

Trustee Corzo thought that it would be a good idea to include people with Equity training, experience, and coming from a diverse group.

Trustee Ng mentioned that most of the staff has attended Dr. Trudy Arriaga's workshops, which addresses Equity.

Trustee Chin thought that as the applications are reviewed, they might find common themes that could be used to drive the questions. He agreed with having representation from different groups, however, it is not mandated.

Dr. Rosas confirmed that the people for the panel so far are: one Board Member, a SMEAA member, a SMETA member, a CSEA member, a PTA member, a DELAC member, and a member from PCRC.

Trustee Ng thought that the size of the interview panel might be intimidating for the interviewees.

The Board discussed having the panel screen the applications and have Trustees Watkins and Corzo complete the interview.

Dr. Rosas noted that she will start reaching out to people about their interest in serving on the panel.

Trustee Watkins said that she and Trustee Corzo can start working on developing rubrics to be used in the first round and throughout the interviews and that these will be sent to Dr. Rosas.

Trustee Chin said that he would like to see people who will serve on the Task Force be open-minded.

#### Public Comments:

Julie MacArthur stated that transparency will be very important and that the criteria for the rubric needs to be clear to the members of the public so they know what the Board is looking for in a member of the Task Force. She also noted that people will need clarity on the work of the Task Force. She asked the Board to select group members who have some understanding of how teachers work to be able to represent them adequately and be able to support change.

#### **9.2. Equity Resolution Assignment of Two District Staff Members to the Equity Task Force (v)**

Dr. Rosas stated that 7 of the 62 applicants were managers and that she has chosen two school principals for Board approval based on the Resolution for District's action. She would like to bring forward Aleyda Barrera-Cruz, Principal of Sunnybrae Elementary School and Patrick Hurley, Principal of Foster City Elementary School. She chose these two principals based on their background experiences.

Trustee Ng stated that she appreciates Principals Barrera-Cruz and Hurley for submitting their names, for volunteering to be on the Task Force, and for their contribution to LMI.

**Motion Passed:** IT IS RECOMMENDED THAT THE BOARD OF TRUSTEES RECEIVE AND APPROVE THE SUPERINTENDENT'S ASSIGNMENT OF TWO DISTRICT STAFF TO THE EQUITY TASK FORCE. Passed with a motion by Audrey Ng and a second by Rebecca Hitchcock.

Yes Kenneth Chin  
Yes Noelia Corzo  
Yes Rebecca Hitchcock  
Yes Audrey Ng  
Yes Shara Watkins

### **9.3. Equity Resolution Facilitator for the Equity Task Force (v)**

Based on the conversation at the November 15th Board Meeting regarding power dynamics, Dr. Rosas explained that this item is for choosing a facilitator or moderator to help with setting norms and establishing patterns of communication for all members who are selected for the Task Force to be heard as well as supporting moving the group forward. She noted that there are various organizations that offer this type of service and suggested the Board consider Dr. Trudy Arriaga as she has experience with Equity. Dr. Rosas added that in Ventura, Dr. Arriaga was a bilingual para educator, a teacher, assistant principal, director, and superintendent. Her diligent work in Ventura included closing the opportunity gap and making significant changes in policies and practices. As a retiree, she co-wrote a book "Opening Doors."

Trustee Corzo stated that she enjoys Dr. Trudy's presentations but thought that it might be better for the Task Force to select the facilitator.

Trustee Ng agrees with choosing a facilitator.

Trustee Hitchcock was concerned with the cost involved in hiring a facilitator.

Trustee Ng noted that an effective moderator will establish norms and that choosing one will help with ensuring that all members' voices in the Task Force are heard and will help guide the team along.

Trustee Chin stated that he values the work of a facilitator but is concerned with the cost as well. He noted that the Task Force should first meet a few times then bring one in as this would avoid potential bias by the facilitator. He thought this item should be tabled until then.

Trustee Ng stated that she is also concerned with under representation, such English Learners, and that the moderator would be able to help them speak up.

Trustee Hitchcock thought that as a group one will take the lead and set up rules and guidelines.

Trustee Watkins noted that she and Trustee Corzo can facilitate the first meeting then Task Force members can suggest someone who they are interested in working with.

Trustee Corzo stated that there will be times where a facilitator won't be necessary, such study sessions. She felt that is important to give the Task Force the opportunity to map out what they want to accomplish and Trustee Hitchcock agreed.

Trustee Chin asked to table this item.

This item was tabled.

#### **Public Comments:**

Randi Paynter stated that this item should not be tabled and suggested the Board engage Dr. Arriaga as the facilitator based on her experience in equity and education. She noted that the Board needs to engage and set up the facilitator as there may be members on the Task Force who will need a facilitator. She stated that she

understands that there is a vast amount of work that won't require a facilitator, however, she feels that one should be set up now.

**Motion:** IT IS RECOMMENDED THAT THE BOARD OF TRUSTEES RECEIVE INFORMATION ON A FACILITATOR FOR THE TASK FORCE AND APPROVE ENGAGEMENT.

**Motion to Table this Board Item** Passed by Noelia Corzo and a second by Rebecca Hitchcock.

Yes Kenneth Chin  
Yes Noelia Corzo  
Yes Rebecca Hitchcock  
Yes Audrey Ng  
Yes Shara Watkins

#### **9.4. Equity Resolution Alignment of Equity Definition and SMFCSD Vision and Mission**

Dr. Rosas noted that this item was brought to the Board to see if there is alignment between the National Equity Project's definition and the District's mission and vision. She personally didn't see an alignment and the Board agreed. She stated that this can be added as an item for discussion at the Board Governance meeting in January 2019. She further noted that to get closer to the definition, a staff member from the San Mateo County Office of Education has offered to assist with wording and hopefully achieve this task in a timely manner. She added that the SMCOE is working on the District's Strategic Plan and that they can help with the process of ensuring that the mission and vision are in alignment. They plan to meet with the District in January 2019.

Trustee Hitchcock read aloud the Vision statement and Trustee Ng read aloud the Mission statement.

Trustee Ng noted that she would prefer to wait for the report on the Strategic Plan from San Mateo County Office of Education before making a decision since they are already working with the District.

Trustee Chin thought that the definition is important and that the Mission and Vision need to be in alignment. Trustee Hitchcock agreed. Trustee Corzo also agreed and read the National Equity definition aloud.

### **10. EDUCATION/STUDENT SERVICES**

#### **10.1. California School Dashboard**

Assistant Superintendent of Education Services David Chambliss and Jared Prolo, Coordinator of Assessment, Research, and Evaluation shared information from the newly released California Dashboard. They explained how the accountability system works, how the State indicators are determined and reported, and presented the District results. They also presented next steps in driving improvement.

Mr. Prolo gave an overall review of the new Dashboard System and encouraged everyone to check it out online at [caschooldashboard.org](http://caschooldashboard.org). He noted that the system is designed to be used online to explore information from any district, including the San Mateo-Foster City School District. He stated that this process is under the umbrella of LCFE and that the California School Dashboard and the LCAP interface. Core principles are the use of multiple measures, a focus on Equity, and support of local decision making.

Dr. Chambliss noted that the data presented by Mr. Prolo was for the Summative Indicators for the 2017-2018 school year. He talked about the Summative Indicators, CAASPP, ELPAC, Chronic Absenteeism, as well as suspension rates and stated that these Indicators help drive the District's targets. The District also uses Leading Indicators such as F&P, SRI, Galileo, Daily Attendance and Discipline. He explained that the District would be receiving Differentiated Assistance for our Foster Youth.

Trustee Ng asked how the SMCOE would help with our Foster Youth. Dr. Rosas did not yet know, however, she explained that one part of the SMCOE LCAP is to support Foster Youth across the County so this should result in a positive change for all Foster Youth.

Trustee Corzo was surprised to see the low enrollment of Pacific Islander and African American students and wanted to track their progress.

Trustee Chin was interested in the LCAP goals for Foster Youth and the reclassification rates of English Learners.

Trustee Watkins wanted to use Leading Indicators to support student progress.

**Public Comments:**

Randi Paynter cautioned the Board not to focus too much on the colors and graphics and hoped that the Board would ask for more detailed data. She shared her thoughts regarding the lack of data for certain grades at Parkside Elementary School and Bayside STEM. She also pointed out inconsistencies in the color coding between schools such as Brewer Island and Parkside Elementary Schools. She suggested the Board ask how to incorporate the data for Parkside and Bayside for this year.

Steven Davis stated that he prefers the use of numbers instead of graphs. He noted that the Special Education Program scored 103 points below standards but they increased 7.5 points and they moved to orange. He felt that Special Education students were behind. He also felt that the suspension rate graphs missed the fact that the District is over suspending different ethnic groups. He asked the Board to use real numbers that they can analyze to address student performance.

**10.2. Equity Data Use Process**

Dr. Chambliss presented information about a Proposed Equity Data Use Process and noted that this is based on the Task Force Equity Resolution and the questions posed about the use of data.

Trustee Ng thanked Dr. Chambliss for the presentation.

Trustee Chin thanked Dr. Chambliss for the presentation. He thought that as the Equity Task Force takes shape that they will want to utilize the expertise of District staff. He also wondered how the Task Force would measure success.

Trustee Corzo appreciated the presentation and especially valued the idea of setting norms, protocols, and doing what is in the best interest of the students.

Trustee Watkins thanked Dr. Chambliss and agreed with everyone else that it was a great presentation. She appreciated the thinking about what would be the most meaningful way for the Task Force to review data with an open mind and set the stage for a collaborative process between the District and the Task Force. She agrees with Trustee Ng that Dr. Chambliss and other District staff members be involved in presenting data. She noted that she appreciated the suggestions and recommendations made by Dr. Chambliss during his presentation.

**Public Comments:**

Steven Davis, spoke about his daughter attending LEAD Elementary School and noted that she is receiving limited math training and thought this is an equity problem. He noted that the Equity Task Force has to focus on Districtwide issues and that overall the District needs to support improved student performance.

Chelsea Bonini thanked Mr. Chambliss for the presentation and noted that the Equity Task Force should look at District issues. Now that the data is available, the Board should look at how students are performing as this presents one aspect of equity. She read an excerpt from the book Building Equity and recommended the staff and the Board read it.

Karen Kristiansson thanked Mr. Chambliss for the presentation and noted that this is a complicated topic. She understands from the presentation that the District already has targets in the LCAP and site level goals. However, she thought that would be important for the Task Force to look at other targets or other types of data. She acknowledged that is complicated and that if it were an easy task, this would have been already solved years ago. She was glad to see discussions getting started with an open mind and a willingness to bring up some of the challenges. She reminded the Board of the story of how you eat an elephant - just one bite at a time.

Julie MacArthur noted that through the work of LMI, the teams are looking at the EVS Climate Survey data which will be another important piece for the Equity Task Force to look at. It measures trust, motivation, and

safety at the schools as children don't perform well in poor school climates. She noted that currently there is a cohort of 10 schools involved in using the EVS Survey.

## **11. BUSINESS/FINANCE**

### **11.1. Budget Review**

Chief Business Official Carolyn Chow introduced Matt Phillips, CPA, Director, Management Consulting Services of School Services of California who presented information on the District's current budget as of the Adopted Budget, including the multiyear projection (MYP). He reviewed comparative analyses related to the Property Tax and Local Control Funding Formula (LCFF) factors, the verification of one-time Revenue and expenditure sources and budget assumptions for salaries and benefits as well as budget assumptions for materials and supplies and capital outlay. He talked about the deficit spending and noted that the primary goal needs to be minimizing the deficit spending for fiscal solvency as the year 2017-2018 showed a deficit of \$4,952,675. He also stated that the following assumptions need to be reviewed to reflect the most recent information: property taxes, one-time funding sources, salary and benefit estimates and contributions to Special Education. He suggested the Board look more actively at staffing as this accounts for close to 90% of the budget and that there is a correlation between the programs offered and the budget since there are people involved in providing the programs. He emphasized that the District spends the majority of the budget on staff and suggested the Board continue to review the programs for efficiencies.

Trustee Ng thanked Mr. Phillips for the presentation and asked questions about comparable data from other districts. She noted that the District spent 89.42% in salary and benefits, and asked that now that the District settled with SMETA, would it be higher? Mr. Phillips noted that it will be higher once the new settlements are included in the budget. She then brought up a question about the \$10 million deficit in the Redwood City School District and asked if other districts that have a high expense in salary and benefits are in the same situation and should our District be concerned about its future? He responded that he is familiar with the situation in Redwood City School District and that he thinks that districts with higher salaries and benefits should look at that area first when cutting cost.

Trustee Chin thanked Mr. Phillips for the presentation and noted that the District is now in a much better place in terms of revenue than the last meeting. He asked Mr. Phillips, if there is a relationship in terms of allocating funds and academic performance? Has an analysis been done to see if spending more funds for salaries and benefits correlates to higher student success? He also asked about the 3% recommended Routine Restricted Maintenance (RRM) and was wondering what the district allocation is. Mr. Phillips did not have data on salary/student performance but confirmed that there is no additional burden to the District because the RRM is already at 3%.

Trustee Corzo thanked Mr. Phillips for the presentation and noted that due to the passage of Measure V, the District is in a better fiscal situation and wants to make sure it stays on a good path.

Trustee Watkins also thanked Mr. Phillips for the presentation and asked him, in terms of looking at efficiencies, if he had additional insights. Mr. Phillips responded that the District's high expense is staff and that the Board should continue to review programs.

#### **Public Comments:**

Randi Paynter thought that a more granular presentation would have been more appropriate. Her understanding was that Mr. Phillips' presentation was going to include the District's salary schedules, however, the presentation did not provide such comparative analysis. In addition, she felt that the presentation didn't show a comparative analysis of the District's financial health compared with other districts. She wondered if Measure V had not passed, whether there would have been enough comparative information to have proceeded with informed budget cuts. She also wondered if it's too early to be responsible and start looking at the spending now since there is the burden of increased costs for STRS and PERS. She asked the Board, as an informed community member, as a taxpayer, and as a constituent voter that they demand accountability with the public resources.

Steven Davis felt that the presentation could have included the topic "budget as a management tool." This could help with addressing the high cost of running Special Education and student performance. He thought

that the District should look at the entire Special Education program including legal fees, transportation, and consultants and asked the Board to use budget management tools to better manage cost and student performance.

Colleen Sullivan noted that Redwood City School District is in declining enrollment due to Charter schools and loss of students. She stated that Oakland Unified School District is closing 24 schools and opening 45 Charter schools, so there is a correlation with Charter schools and closing schools and that this is not the situation that this District is currently facing.

#### **11.2. First Interim Financial Report 2018-19 (v)**

CBO Chow presented information regarding the First Interim Financial Report. She gave an overview of the First Interim, an update on the District revenue, expenditures, Multi-Year Projections, and next steps. She noted that this information is accessible through the District's website.

Trustee Ng thanked CBO Chow for the update on the First Interim. She noted that she would like to look at it with the negotiated salary from the tentative agreements included.

She also thought that the District needs to look at other ways to tighten the budget. She asked when to expect revenues from Measure V. CBO Chow responded that the District will see the revenues estimated to be \$10 million in 2019. Trustee Ng confirmed that in 2019 the deficit will be \$7 million. Dr. Rosas stated that the commitment that was made to the voters was that \$5 million of Measure V was to maintain programs and thus deal with deficit and that certain amount would be for salary and the rest would be used for enhancing school programs. The District understands that it has to continue to look for ways to improve the allocation of resources as there is additional deficit spending to deal with. She wanted to assure the voters that the District maintains the commitment around Measure V. She added that one of the areas that the District is looking at is contracted employees for Special Education and Transportation costs. She stated that it will be a challenge to bring Special Education teachers in-house.

Trustee Chin thanked CBO Chow for the presentation and stated that he would agree that the District still needs to look at further cuts and that he is concerned with the low reserves for economic uncertainty currently being at 6%. He is also concerned with the cyclical economy and that a recession might be coming soon.

Trustee Hitchcock thanked CBO Chow for the presentation.

### **12. BOARD MEMBER STATEMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS**

Trustee Chin requested to add the Governance Workshop to a future agenda. He also requested a discussion about the District's election process.

Trustee Corzo requested school visitations be added to future agendas.

### **13. SUPERINTENDENT REPORT AND FUTURE MEETING DATES**

Dr. Rosas thanked everyone for their patience during the unprecedented air quality situation. She mentioned that Trustee Corzo had asked for an update on the Sanctuary Task Force and that information was sent to the Board. The next meeting is December 12 regarding enrollment processes. Trustee Chin had asked about calendar negotiations and it is expected that calendars will be presented in January for Board approval. She gave an update on questions asked about the Annex/ASES/Boys and Girls Club after school options and stated that the District runs the ASES program at the following elementary schools: Fiesta Gardens International, Sunnybrae, George Hall and LEAD. She noted that there were spaces at College Park Elementary School but a request had been made for those allocations be moved to San Mateo Park Elementary School, however, the request was denied because new spaces are given to districts with higher concentration of SES students districtwide. She also gave an update on the Boys and Girls Club transportation concern and noted that a van pool runs from Fiesta Gardens International School, North Shoreview Montessori, Parkside Montessori, and Bayside STEM to the Club. She said that this was set up by the Club due to the proximity of these schools to the Club and the Club's ability to manage these routes. She added that in preliminary conversations with a staff member at the Club, it appears that they are not able to add to these routes at this time. Dr. Rosas mentioned that she is also checking to see if there is space available for additional students and that the cost is on a sliding scale where families would need to provide proof of income to the Club and the Club determines the payment schedule. Dr. Rosas explained that a bus route from College Park to Bayside and George Hall would cost

approximately \$90,000 a year of which the Club would not have funds to contribute and that she will request a meeting with the Director of the Club and will bring back information to the Board in a form of an agenda item. Regarding additional subsidized preschool options, she said that the District is looking at an expansion grant and that is still in process. She reported that a General Plan visioning meeting was held at Parkside Montessori on December 1 and that about 50 people were in attendance. The City is interested in holding more focus groups to obtain a wide variety of ideas for the long term plan and that she is meeting with staff to set it up. She wished everyone a wonderful holiday and a happy 2019!

Dr. Rosas also read aloud the future meeting dates and noted that there were no meetings scheduled for the PTA Council, Special Education Advisory Committee, DAC/DELAC, or the SMFCSD Education Foundation during the month of December 2018.

January 10, 2019	6:30 p.m.	Board Meeting
January 14, 2019	7:00 p.m.	PTA Council Meeting
January 14, 2019	7:00 p.m.	SMFCSD Education Foundation/Abbott Foyer
January 28, 2019	7:00 p.m.	Special Education Advisory Committee
January 31, 2019	6:30 a.m.	DAC/DELAC /College Park Elementary School

## 14. ADJOURNMENT

### 14.1. Adjournment (v)

The Regular Board Meeting adjourned at 11:11 p.m.

**Motion Passed:** Passed with a motion by Audrey Ng and a second by Noelia Corzo.

Yes Kenneth Chin  
Yes Noelia Corzo  
Yes Rebecca Hitchcock  
Yes Audrey Ng  
Yes Shara Watkins

---

Board Secretary

---

Date