

EXHIBIT C
Authorization / Notice To Proceed

Date: *December 11, 2018*

Owner: *San Mateo Foster City School District*
1170 Chess Dr
Foster City, CA 94404

Project Name: *New Elementary School*
in Foster City
HMC # 3542003-000

SCOPE OF WORK:

Pending negotiation and subsequent execution of the District-Architect Agreement, both parties agree, in good faith, that HMC Group (hereinafter referred to as "HMC") has been authorized by SMFCSD to commence providing Services for the above-named project as described in Attachment "B" Add Services Exhibit. These include:

- *Interim Grading Plan Scope (Meetings +Design of Plans/Details + Construction Administration)*
- *Public Bid (Re-bid #1 for the Architect/Engineers)*
- *Incorporation of previous bid RFI, including DSA processing, into the new Bid Set (Delta F)*
- *SWPPP coordination, QSP management and processing by BKF Civil Engineers*
- *District and City Meetings during the next two months to coordinate the above*
- ~~*Printing and Shipping cost for the new Bid Set (Delta F)*~~

*No Value Engineering redesign is included at this time

Note: this Notice to Proceed does not include the construction administration phase fee transfer. HMC proposes to transfer our current OPSC calculated construction administration phase fees to the upcoming District contract sometime over the next few months and prior to the start of construction.

COMPENSATION / PAYMENT:

HMC shall proceed with the services described above for an Hourly NTE fee of One Hundred Thirty Thousand One Hundred and Ten Dollars (\$130,110.00). This fee captures the related engineering consultants and we anticipate invoicing for these services over the next four months in a percent-complete format.

HMC shall invoice its time and reimbursable expenses monthly, and invoices are due and payable upon receipt. All fees and reimbursable expenses billed to and paid by SMFCSD as part of this Authorization Agreement shall be in addition to the previous fees paid by the Westlake Urban client under their Agreement. Furthermore, all professional services and work-product produced as part of this add service will be per the terms of the formal District-Architect Agreement currently in negotiations between SMFCSD and HMC.

REIMBURSABLE EXPENSES:

Reimbursable expenses, including costs related to printing, plotting (including 3D plotting) and delivery charges or other out-of-pocket expenses in the interest of the project are in addition to compensation noted above and will be invoiced by HMC to the District at one and one-tenth (1.10) times the expense incurred by HMC.s

AUTHORIZATION TO PROCEED:

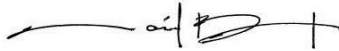
HMC is hereby requested and authorized by *San Mateo Foster City School District* to provide Architectural / Engineering Services as described above. All the foregoing is agreed to and authorized by:

Architect's Representative:

Carrick Boshart, AIA
Principal in Charge

District's Representative:

Mrs. Carolyn Chow
Chief Business Official



12/11/18

Name

Date

Name

Date

Please sign and return one copy as authorization to proceed. Receipt of a signed copy shall be confirmation of authorization to proceed to provide the above services for this project.