



PASO ROBLES JOINT UNIFIED SCHOOL DISTRICT SUPERINTENDENT SEARCH

January 22, 2019

The San Luis Obispo County Office of Education will perform the following items in assisting the Paso Robles Joint Unified School District Board of Trustees in selecting a Superintendent.

1. Update 2014 selection criteria for superintendent via listening sessions.
2. Review salary schedule and related information for Superintendents in districts that are similar to the Paso Robles Joint Unified School District.
3. Finalize selection criteria for the position before interviews.
4. Advertise the position in all appropriate publications, as well as on the various websites used to recruit Superintendents for public education. The publications will include Association of California School Administrators (ACSA), EDJOIN, and any publications directly geared towards school districts.
5. Receive all applications and respond to inquiries on behalf of the district.
6. Facilitate and manage the application screening process, which will be conducted by a local Superintendent, the County Superintendent, a retired superintendent, and the County Chief Human Resources Officer in consultation with the Board of Trustees. All applications presented to the Board of Trustees for consideration.
7. Facilitate and manage the interview process.
8. Schedule and accompany the Board of Trustees for a site visit to the final candidate's current school district if appropriate.



PROPOSAL TO CONDUCT SUPERINTENDENT SEARCH – January 22, 2019
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9. Assist the Board of Trustees in contract negotiations and provide initial onboarding support to the Superintendent.

The fee to conduct the search is \$1.00 + any candidate travel expenses, any Board of Trustees travel expenses, and all costs related to advertising or printed materials.

ESTIMATED TIMELINE

January 22, 2019	Board Finalizes Process and Timeline
January 23, 2019	Position Advertised
March – April	Input Listening Sessions
April	Paper Screen and Reference Checks
May	Board Selects Finalists
May	Interviews and Site Visits
May - June	Superintendent Selected and Contract Signed
On or Before July 1, 2019, Permanent Superintendent Begin	

Board President
Paso Robles Joint Unified School District
Governing Board

James J. Brescia, Ed.D.
County Superintendent of Schools
San Luis Obispo County Office of Education

Date: _____

Date: January 22, 2019