



Paso Robles Joint Unified School District

Services Proposal

1/3/2018

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Executive Summary

EST Group is pleased to submit this proposal of Services Proposal to Paso Robles Joint Unified School District for consideration. This proposal combines the solution required for your environment and EST Group's technical expertise for design, assessment, and deployment.

RapidIdentity Implementation Project

Identity Management solutions have proven time and again to be one of the most cost effective solutions for increasing efficiencies and decreasing per user costs inside an organization. EST Group specializes in customizing Identity solutions to fit your District's needs and processes, in turn maximizing efficiency. We are confident that not only will you be satisfied with the outcome of the project but that working with the EST Group will be the best experience you have ever had with an IT consulting organization.

The major software components that make up the proposed identity solution are provided, maintained, and updated by Identity Automation. The Software leveraged in this solution will be purchased through Identity Automation. The Software is described below:

- **Connect** - is an application with a built-in tool-set that can move, transform and validate data between otherwise disparate systems. This system can be used to build Identity Management, EAI (Enterprise Application Integration), ETL (Extract, Transform, Load) and Configuration Management solutions. Connect also has a powerful reporting engine that allows for real-time reporting against the data assets housed in your connected systems.
- **Portal** - is the end-user facing Identity Management tool which combines an intuitive, simple to use interface, with the power and functionality to manage identity and access in the most complex environments. Portal is a suite of tools made up of multiple modules, each designed to handle specific facets of the Identity life cycle, such as Password Self Service and Group Management Module. These modules are seamlessly integrated to provide flow from one module to the next.

EST Group, LLC

EST Group is an IT solutions company, focused on providing consulting services to clients looking to achieve efficiency and productivity throughout their work environment. We target four vertical markets to provide a wide variety of services, in a niche-oriented form, in order to provide specialized services that are tailored to specific needs. The four vertical markets include education solutions, business solutions, government solutions, and healthcare solutions. Custom solutions are designed, built, implemented, and managed by specialized EST Group engineers. Specific needs are custom tailored to provide the most efficient solution for each vertical.

Statement of Work

This Statement of Work is dated 1/3/2018 and entered into between EST GROUP and Paso Robles Joint Unified School District (“Client”).

This SOW must be signed and returned to EST GROUP prior to any work being performed. EST GROUP and Client agree as follows:

Objective

Customer is moving from eDirectory to Active Directory and would like to update their existing RapidIdentity solution to account for the change. Customer would also like to use RapidIdentity to populate the new Active Directory with the users currently **existing** in eDirectory, as well as their pertinent data elements (IDAutoID and Passwords) for user experience consistency. Active Directory and eDirectory will be running in parallel for a period before the ultimate retirement of eDirectory.

Specifications

Services Proposal: eDirectory Migration, Active Directory(Aries), Google, Destiny

Assessment and Design:

1. Applications impacted by the integration solution will be documented. User object classes and attributes will be related to the application systems and transformations will be identified. Sources of authority for each class and attribute will be determined.

Development:

1. eDirectory Migration
 - a. Migration of user objects from eDirectory to Active Directory
 - b. Place users in new OU structure in Active Directory
 - c. Ensure IDAutoID, and Password values are consistent between eDirectory and Active Directory
2. Active Directory(Aries)
 - a. Integration will include 2 user types - Employees, and Students
 - b. Integration to Active Directory will include the following
 - i. Create
 - ii. Update
 - iii. Rename
 1. Notification on name change
 2. Instant rename on name change
 - iv. Disable
 - v. Enable
 - vi. Move
 - vii. Delete
 - c. Data flow will be unidirectional from Aries to Active Directory. There will be no data written back to Aries from Active Directory
3. Google
 - a. Update existing Connect action sets to account for Active Directory as the new upstream system
4. Destiny
 - a. Update existing Connect action sets to account for Active Directory as the new upstream system

User Acceptance Testing:

1. EST Group will unit test and debug any issues with the items developed in this SOW. EST Group will perform test cases that align to provided use cases by the Client, and support the Client's own UAT testing efforts.

30 Day Post UAT Support

- EST Group will provide post UAT support for the scope of implementation contained in this phase
- The 30 days will begin upon completion of User Acceptance Testing of the items in this SOW. In the event of phased implementation, the 30 days will apply to each phase separately at time of completion.
- The baseline for support in the technical design document (TDD) created, delivered, and signed-off in Assessment and Design. 30 days of post UAT support is intended to ensure alignment with the TDD.
- After 30 days, the Client can engage EST Group for any additional or ongoing support that is necessary.
- EST Group's intention is for our Client to be able to manage and support their implementation upon completion of the project. However, we offer support in multiple capacities including reactive call-in support, managed services and staff augmentation for Clients who need extended support or want to turn over support to a third party. EST Group is happy to discuss extended support options at Client's request.

Assumptions

- Client is responsible for meeting its agreed upon tasks in the project timeline. Before work begins, EST Group and Client will develop a detailed project plan; complete with milestones and critical path delivery dates. If Client is unable to meet these dates, the project will be delayed. Client must provide one week's prior notice in writing to EST Group of delays-so that EST Group can allocate resources to other projects until Client and EST Group are able to resume work. If Client fails to provide this notice, EST Group will bill Client at the rate of \$200/hr per resource until Client completes the needed tasks. This rate will not apply in the event of unforeseen delays such as systems failures and illness.
- Project timelines and budgets are subject to change based on requirements and design changes
- For data cleansing items EST Group will provide basic analysis and reports of data that needs to be cleansed. Client will be responsible for all of the actual data corrections based on the needs for this project to ensure proper automatic processing. Data will need to be cleansed before the automated synchronization can begin.
- Hardware and software purchases related to recommendations are not included in this project scope of work. On request, EST GROUP will assist the client in finding the best possible vendor.
- Client will perform and verify backups of all devices used in completing the tasks outlined in this SOW.
- Client will provide access to all devices, facilities and services necessary to complete the tasks in this SOW in a timely manner. Failure to provide timely access will be considered out of scope and billed at the normal rate.
- Use cases will be written by the Client and provided in the Integration Planning phase. EST Group will write test cases that verify use cases, and provide them to the Client for approval. Successful completion of approved test cases will constitute implementation completion and begin support phase.
- Client will perform UAT testing in advance of rolling the enhancements out to the user population
- Test cases will be written and approved by the client prior to completion of project. Successful completion of these test cases will constitute project completion.
- Uniquely identifiable information must be populated within the applications in scope. This information must be able to be mapped back directly to Active Directory attributes.
- Customer will work with EST Group in the spirit of cooperation at all times, a teamwork effort insures EST Group a successful deployment, and Customer a reference able client with knowledgeable staff
- Consulting, documentation, installation or configuration of any product, module, component or feature of Client's chosen software that is not explicitly called out in this SOW is considered out of scope. EST Group will gladly discuss a change order for requests that are out of the scope of this SOW.

Milestones

1. Assessment and Design Completion
2. Development Completion
3. User Acceptance Testing Completion

Legal

Article 1 Non-Hire

1.1 Non-Hire. During the Term of this Agreement and for a period of two (2) years after the later of the effective date of termination of this Agreement and the completion of any Statement of Work, no party will, directly or indirectly, on its own behalf or on behalf of any other person, (a) solicit for employment, employ or retain the services of (whether as an employee, independent contractor or otherwise) or otherwise interfere with or damage the other party's business relationship with, any employee or independent contractor of the other party, or (b) use or disclose any personal information regarding any of the other party's employees or independent contractors for any purpose outside the scope of this Agreement or any Statement of Work.

Article 2 Confidentiality.

2.1 Obligation of Confidentiality. Each party acknowledges that in connection with this Agreement such party will gain access to Confidential Information of the other party. As a condition to being furnished with Confidential Information, each receiving party agrees: (a) not to use the disclosing party's Confidential Information other than as strictly necessary to exercise its rights and perform its obligations under this Agreement; (b) not to use any of the disclosing party's Confidential Information, directly or indirectly, in any manner to the detriment of such party or to obtain any competitive benefit with respect to such party; and (c) to maintain the disclosing party's Confidential Information in strict confidence and, subject to [Section 2.2](#) below, not disclose the disclosing party's Confidential Information without such party's prior written consent. Notwithstanding the preceding sentence, a receiving party may disclose the Confidential Information only to those of its employees, officers, directors, managers, consultants, independent contractors or other representatives who: (i) have a need to know such Confidential Information for purposes of such receiving party's performance under this Agreement; (ii) have been apprised of this restriction; and (iii) are themselves bound by written nondisclosure agreements at least as restrictive as those set forth in this Section. The receiving party shall be responsible for ensuring the compliance of its employees, officers, directors, managers, consultants, independent contractors or other representatives with, and shall be liable for any breach by such persons of, this Section. The receiving party shall use reasonable care, at least as protective as the efforts it uses with respect to its own confidential information, to safeguard the disclosing party's Confidential Information from use or disclosure other than as permitted hereby.

2.2 Exceptions. If a receiving party becomes legally compelled to disclose any Confidential Information, such receiving party shall: (a) provide prompt written notice to the disclosing party so that the disclosing party may seek a protective order or other appropriate remedy or waive its rights under this Section; and (b) disclose only the portion of Confidential Information that it is legally required to furnish. If a protective order or other remedy is not obtained, or the disclosing party waives compliance, the receiving party shall use reasonable efforts to obtain assurance that confidential treatment will be afforded the Confidential Information.

Quote

Based on the specifications provided to EST GROUP by Paso Robles Joint Unified School District, implementation pricing has been created exclusively for Client and the initiative contemplated under this SOW.

This pricing is valid for a 30-day period.

Any services provided, other than those covered under this SOW, shall be billed at EST GROUP regular hourly rate of \$200 ("Education Rate"). Client agrees that EST GROUP shall be able to allocate resources, as EST GROUP deems appropriate so long as such allocation does not cause total implementation pricing to exceed the amount provided herein.

Implementation Pricing:

Milestones	Deliverable	Cost
Assessment and Design Completion	Final TDD Delivered	\$6,000
Development Completion	UAT Scheduled	\$12,000
User Acceptance Testing Completion	UAT Sign Off	\$2,000
	Project Totals	\$20,000

Billing

EST Group shall invoice client for service fees and expenses in accordance with the milestones called out in this SOW due net 30. Software must be purchased prior to project start.

Travel will be billed actual as incurred.

In addition to other rights and remedies available to EST GROUP hereunder and under the law, EST GROUP shall have the right to suspend all services under this SOW in the event of Client's failure to pay any open invoice with fifteen (15) days following due date. All past due payments will incur a 2% per month late fee.

The foregoing is agreed to by:

Paso Robles Joint Unified School District:

EST GROUP:

Signature: _____

Signature: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____