

San Mateo-Foster City School District

DISPOSAL OR TRANSFER OF EQUIPMENT

All personal property belonging to the San Mateo-Foster City School District must be declared surplus to the needs of the district before it can be disposed of or sold. Complete this form and forward it to M & O.

Decal #	Description	Serial #	Condition	Approx Value
NONE	Dell Optiplex 755-desktop computer Abbott Clubhouse		OLD	\$0
NONE	Dell Optiplex 755-desktop computer Audubon Annex		OLD	\$0
NONE	Dell Optiplex 745-desktop computer Bayside STEM Clubhouse		OLD	\$0
09782	Dell Optiplex 7010-desktop computer Baywood Annex		OLD	\$0
NONE	Dell XPS 210-desktop computer Beresford Annex		OLD	\$0
09554	Dell Optiplex 7010-desktop computer Borel Clubhouse		OLD	\$0
NONE	Dell Latitude e6420-laptop computer Bowditch Clubhouse		OLD	\$0
04666	Dell Optiplex 755-desktop computer Brewer Island Annex		OLD	\$0
NONE	Dell Optiplex 70205-desktop computer College Park Annex		OLD	\$0
NONE	Dell Optiplex 755-desktop computer Fiesta Gardens Annex		OLD	\$0
09473	Dell Optiplex 7010-desktop computer Foster City Annex		OLD	\$0
09466	Dell Optiplex 7010-desktop computer George Hall Annex		OLD	\$0
05168	Dell Optiplex 755-desktop computer Highlands Annex		OLD	\$0
16189	Dell Optiplex 5040-desktop computer Laurel Annex		OLD	\$0
NONE	Dell Optiplex 755-desktop computer LEAD Annex		OLD	\$0
NONE	Dell Optiplex 790-desktop computer Meadow Heights Annex		OLD	\$0
09553	Dell Optiplex 7010-desktop computer North Shoreview Annex		OLD	\$0
09188	Dell Optiplex 7010-desktop computer Park Annex		OLD	\$0
NONE	Dell Optiplex 7010-desktop computer Sunnybrae Annex		OLD	\$0
NONE	Dell Optiplex 790-desktop computer DO Annex Parent Computer		OLD	\$0
NONE	Dell Optiplex 790-desktop computer DO Annex Lillian		OLD	\$0
09069	Dell Latitude e6420-laptop computer DO Annex Jamie		OLD	\$0

Annex

School / Department / Program

Danille Thomas 2-6-19

Signature of Principal / Manager

Date

Christine Miller 2/5/19

Signature of Fiscal Services Administrator

Date

Date approved by Board of Trustees

Inventory records updated _____

For Maintenance & Operations Use Only

☐ Disposal

☐ Transferred to _____

(School Department)

☐ Storage

☐ Other _____

White copy: Fiscal Services

Yellow Copy: FS will send back to School / Department

Pink copy: M & O

DISPOSAL OR TRANSFER OF EQUIPMENT

[illegible]

Date _____

Inventory records updated

☐ **Other**

Pink copy: M & O

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Decal #	Description	Serial #	Condition	Approx Value
NONE	Dell PowerEdge 6300	IC4BC	DAMAGED	\$0
04444	Dell PowerEdge 2900	8WK6JF1	DAMAGED	\$0
04937	CISCO Switch	FD01207Y37W	DAMAGED	\$0
06006	Enteresys Switch 48 Port	09480089225K	DAMAGED	\$0
06007	Enteresys Switch 48 Port	09480088225K	DAMAGED	\$0
06004	Enteresys Switch 48 Port	09470411225K	DAMAGED	\$0
06005	Enteresys Switch 48 Port	09470424225K	DAMAGED	\$0
06003	Enteresys Switch 48 Port	09470415225K	DAMAGED	\$0
06682	Brocade Switch 48 Port	09470427225K	DAMAGED	\$0
02925	Cisco MC3 7800 Series	USE750N154	DAMAGED	\$0
07802	M56 Security 500 Series	N/A	DAMAGED	\$0
NONE	Cisco Catalyst 4500 X Series	JAE200206NP	DAMAGED	\$0
NONE	Dell PowerEdge 1300	9H6P10B	DAMAGED	\$0
N/A	Dell PowerEdge 2900	N/A	DAMAGED	\$0

TECHNOLOGY DEPT.

School / Department / Program

Christine Allen 2/5/19

Signature of Fiscal Services Administrator Date

[Signature] FEB. 4. 2019

Signature of Principal / Manager Date

Date approved by Board of Trustees

Inventory records updated _____

For Maintenance & Operations Use Only

<input type="checkbox"/> Disposal	<input type="checkbox"/> Transferred to _____ (School Department)
<input type="checkbox"/> Storage	<input type="checkbox"/> Other _____

White copy: Fiscal Services

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