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## Facility Development and Planning Board Update March 7, 2019

- Prop 39 Projects at Hughes and Montague are bidding. Both schools will receive new Chiller/ Boilers, ducts in classrooms, controls and piping. The schools will also have new ceiling tiles and lights, including the portables. Hughes and Montague teachers and staff will be boxing schools items and a contractor will move the boxes out of the buildings and classrooms and into the Multipurpose. The two campuses will be closed for all other activities.
- Facilitron scheduling is going well and more sites are approving outside user groups as approved in Board Policy and Administrative Regulations. Additional outreach is provided for any school or individual who is unsure of the process. The custodial overtime form is being filled out by every custodian stating whether or not they would like to be included on the overtime rotation list for Use of Facilities. Custodians always have first right of refusal of overtime at their assigned schools. The overtime rotation list is only used when all site custodians decline the overtime. This list will be managed by the Maintenance, Operations and Grounds Department. A discussion of future rental fees will be submitted to the Use of Facilities Task Force in March for their review and input. For now, all groups are being charged by the existing user group fees.
- The Field and Facility Assessment by Verde is progressing. Staff is working with Maintenance Connection to create asset trees in the system that will allow users to request work orders by choosing the item in the system that needs repair. Each item will have a log of all work orders associated with it. Verde and their consultants will be on every site creating a detailed list and analysis of all items, fields, trees, etc. on each campus.
- The Ponderosa All Inclusive Playground design is almost ready to be sent to DSA for approval. The project has funding from PEPCO, Ponderosa Schools, the Santa Clara County All Inclusive Playground Grant, and Trumark Homes. Due to the added donation by Trumark Homes, the playground was able to increase in size. The project will be constructed this summer.

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