

**LA CAÑADA UNIFIED SCHOOL DISTRICT
REQUEST FOR APPROVAL OF SCHOOL SPONSORED ACTIVITY**

TO: Superintendent
FROM: Jonathan Lyons, Assistant Principal
DATE: 2/22/2019

Activity Name and Destination: Every 15 Minutes

Address: 168 S Los Robles Ave, Pasadena, CA 91101

Date(s) of Activity: April 11-12, 2019

School(s): LCCHS

Number of Students Attending and Grade Level or Group: Grades 9-12

Supervising Certificated Employee(s): Jonathan Lyons, Assistant Principal

How many administrators attending? 1 How many teachers attending? _____

Adult to Student Ratio: _____ Employee to Student Ratio: 2:1

How many substitutes? 0 How many days? 0 Charge Substitute to: 0

Rationale for activity:

A) Explain the educational value and relate to the instructional program or sponsoring organization and Policy 1100.

Select students will be participating in the Every 15 minutes program engaged in discussion regarding drug and alcohol use and the effects they have when driving.

B) Explain impact on instructional time and justification for any time lost.

Students will miss 1 1/2 days of instruction on 4/11 and 4/12

C) Complete Itinerary: Please be specific and include detailed activity time periods for each day. (Attach additional page(s) if necessary.)

4/11

10:30-11:30 Crash Simulation

12:00-1:30 Tour of Coroner's Office

3:00-4:00 Tour of Cemetery

5:00-6:00 Dinner at Los Gringos for students

6:30-8:00 Discussions at Pasadena Hilton, Write Letters to Parents

4/12

10:00am Every 15 Minutes Assembly

REQUEST FOR APPROVAL OF SCHOOL SPONSORED ACTIVITY

Destination/Date(s): Pasadena Hilton 4/11-4/12

COMPLETE COST BREAKDOWN

<u>Complete Cost Breakdown Per Student</u>	<u>Amount</u>	<u>Group Cost</u>	<u>Amount</u>
Registration:	\$	Registration	\$
Housing:	\$	Housing	\$ 1937.00
Transportation Method:	\$	Transportation	\$
Miscellaneous Expenses: Teacher	\$	Miscellaneous Expenses	\$
Meals: Dinner for Students	\$	Meals	\$ NTE 400.00
Total Student Cost	\$ 0	Total Group Cost	\$ NTE 3,000.00

Source of Funds

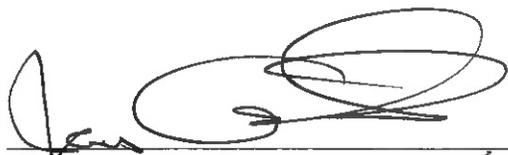
California Highway Patrol Grant

How is financial assistance provided to students in need?

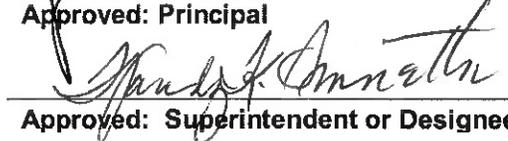
School will cover costs as identified

If this activity is not planned for all your students, what learning activities will be planned for the students or classes that remain in session? Please attach lesson plans.

Students will share their experience with the school at the Every 15 minutes assembly.



 Approved: Principal



 Approved: Superintendent or Designee

2/22/2019

 Date

2/26/19

 Date