

**SYLVAN UNION SCHOOL DISTRICT
REGULAR MEETING OF
THE BOARD OF TRUSTEES
February 12, 2019**

MINUTES

Members Present: Mmes. Christine Harvey, Cynthia Lindsey, and Jennifer Miyakawa.
Messrs. David Collins and George Rawe.

Members Absent: None

District Administration Present: Debra Hendricks, Velma Beck, Yvonne Perez, Laura Wharff,
Didi Peterson, John Patten, Marti Reed, Laura Granger, Dawn Mori,
Carrie Albert, Lemuel Vergara, and Lisa Sandoval.

Audience Present: Donna Tigrett, Katie Bennett, Nancee Davis, Jami Vermeulen,
Marjorie Clagett, Nikki Codromac, Tina Hollander, Erin Balaam,
Melinda Baker, Laurie Hulin, Joanna O'Brien, Jennie Smith, Amber
Wethern, Tedde' Vaupel, Michele Calton, Kathy Friedmann, Lucy
Hakimi, Jason Sanderson, Karyn Garcia, Gretchen Griffin, Mary
Smyth, Jean Wiersema, Deanne Andrade-Freitas, Sean Smith, Rene
Zuniga, Christine McGuire, Mindy Engel, Mary Ann Sanders, Angela
Quinteros, Bonnie Jewel, Sara Bradley, Dena Brown, Joanne Capous,
Jeff Brown, Brooke Bennett, Amy Suydam, Claire Lazaro, Shelly
Barlow, Deirdre Blocker, Linda Rory, Debbie Persons, Bill Parkhurst,
Margaret Parkhurst, Krystal Gill, Victoria Tomao, Barbara Miller,
Tina O'Conner, Jill Aja-Yates, Sara Silveira, Tanya Porter, Margaret
Lehr, Sally Parrott, Richard Dixon, Sierra Borelis, Mary Kelley,
Nancy Nelson, Julie Burchell, Lisette Haro, Gina Hall, Julie Nabors,
Linda Leivo, Elses Saia, Mikki Hudson, Tim Smart, Grant Salha,
Kristie Williams, Greg Persons, Amanda Hidahl, Melinda Rosenquist,
Anna Haskel, Ana Serrato, Ernie Hinojosa, Salli Eddington, Daneal
Valouch, Monica Aranda, Amy Harper, Erica Amezcua, Debbie
Moniz, Ronnie Sexton, Steve Cowie, Molly Hoyt, and about twenty
other people.

Call to Order: The meeting was called to order at 5:16 p.m.

Adjourn to Closed Session: The meeting adjourned to Closed Session for the following:

- a. EXPULSION HEARING IN THE MATTER OF
STUDENT: 2018/2019 – AH# 02**
- b. EXPULSION HEARING IN THE MATTER OF**

MINUTES

Regular Meeting of the Board

February 12, 2019

Page 2

CLOSED SESSION Continued

STUDENT: 2018/2019 – AH# 03

- c. EXPULSION HEARING IN THE MATTER OF
STUDENT: 2018/2019 – AH# 04**
- d. CONFERENCE WITH LEGAL COUNSEL –
POTENTIAL LITIGATION
Number of Cases: One (1)**
- e. PUBLIC EMPLOYEE EMPLOYMENT
Title: Superintendent's Evaluation**
- f. PUBLIC EMPLOYEE EMPLOYMENT
Title: Assistant Superintendent's Contracts**
- g. PUBLIC EMPLOYEE: NON-REELECTION OF
CERTIFICATED EMPLOYEES**
- h. CONFERENCE WITH LABOR NEGOTIATOR
Title: Employee Organizations: All Groups (Sylvan
Educators Association, California School Employees
Association, Chapter 73, and Unrepresented**

Reconvene to Open Session:

The meeting reconvened to Open Session at 7:03 p.m.

Board President Announcement:

Mr. Collins advised all attendees that in accordance with Board Policy, tonight's Board Meeting was being recorded. He also advised any persons wishing to address the Board on any agenda or non-agendized item must fill out a speaker card.

Report Out of Closed Session:

Mr. Collins reported that direction was given to staff regarding all matters.

Adoption of Agenda:

The motion was made by Mrs. Miyakawa, seconded by Ms. Harvey, adopting the Agenda.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe
NOES: None
ABSENT: None

MINUTES

Regular Meeting of the Board

February 12, 2019

Page 3

ADOPTION OF AGENDA Continued

ABSTENTIONS: None

Pledge of Allegiance:

Mr. Collins welcomed everyone to the meeting. Mrs. Donna Tigrett, principal at Freedom Elementary School introduced Gabriel Lazaro a 5th grader, who has been selected to lead the Pledge of Allegiance.

Gabriel led the audience in the Pledge of Allegiance.

Mrs. Tigrett shared that Gabriel was selected to be recognized at the board meeting because he is an amazing student that possesses all the characteristics of a Freedom student leader. Gabriel excels academically in all subjects and shares his knowledge by assisting others students every chance he gets. He joined Freedom Elementary's student leadership group to provide a safe environment for those students who are not able to follow the rules at school. He constantly provides ideas to improve the after school program and make it a better place for students to be. He is very caring, compassionate, and kind.

Mr. Collins presented Gabriel with a certificate for his accomplishment.

Recognition Presentation:

The school selected to be recognized at tonight's Board Meeting was Freedom Elementary School. Mrs. Tigrett shared that staff follows their mission to empower, engage, and educate. Students are asked guiding questions daily as they partner with each other. A video was shared that displays the amazing partnerships at Freedom Elementary School.

Student Discipline Action Items:

STUDENT DISCIPLINE ACTION ITEMS

- a.** The motion was made by Mrs. Lindsey, seconded by Ms. Harvey,
approving the recommendations of the Administrative Hearing Panel in the matter of Student 2018/2019 – AH # 02 as amended.

AYES: Collins, Harvey, Lindsey

NOES: Rawe

MINUTES

Regular Meeting of the Board

February 12, 2019

Page 4

STUDENT DISCIPLINE ACTION ITEMS Continued

ABSENT: Miyakawa

ABSTENTIONS: None

- b. The motion was made by Mrs. Miyakawa, seconded by Mrs. Lindsey, ratifying the Stipulated Agreement in the matter of Student 2018/2019 – AH # 03.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

- c. The motion was made by Mrs. Lindsey, seconded by Mr. Rawe, ratifying the Stipulated Agreement in the matter of Student 2018/2019 – AH # 04.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

Communications: COMMUNICATIONS

Written

Communication:

- a. Mrs. Hendricks shared the following information with the Board:
- Stanislaus County Office of Education regarding the district's First Interim Report for fiscal year 2018-19.
 - Stanislaus County Clerk of the Board of Supervisors regarding Paradise Elementary School District requesting to move to even-numbered year elections.
 - Stanislaus County Clerk of the Board of Supervisors regarding Modesto City Schools requesting to move to even-numbered year elections.
 - California School Boards Association: 2019 Ballot for CSBA Delegate Assembly. The ballot will be brought back for action at the March 5, 2019, Regular Board Meeting.

MINUTES

Regular Meeting of the Board

February 12, 2019

Page 5

WRITTEN COMMUNICATION Continued

- Karen Hough, a dedicated retired Kindergarten teacher for C.F. Brown Elementary and Woodrow Elementary passed away. Services will be held on Friday, February 15, 2019, at St. Joseph Catholic Church at 9:30 AM.

Public Participation:

- b. Mary Ann Sanders, former principal and Rotary member shared that the district-wide rotary club enjoyed the Mary Ann Sanders Elementary facility for their meeting in January. She thanked Diane Schendel for her assistance with the facility request. She also thanked Steve Hammond, head custodian for his assistance. They really enjoyed having adult sized chairs in the 4th and 5th grade classrooms. The group is looking forward to using the facility at Mary Ann Sanders in the future.

INFORMATION AND DISCUSSION

Supt's Update:

a. Superintendent's Update – Teacher/Administrator of the Year Recognition:

Mrs. Hendricks and Lem Vergara recognized and introduced the 2018-2019 Teachers of the Year. They will be recognized at the Annual Stanislaus County Office of Education's Teacher of the Year Luncheon event on May 7, 2019, provided by Modesto Rotary Club.

- Joanne Capous, C.F. Brown Elementary School
- Brooke Bennett, Crossroads Elementary School
- Tanya Porter, Freedom Elementary School
- Gina Hall, Orchard Elementary School
- Debbie Persons, Sherwood Elementary School
- Julie Burchell, Standiford Elementary School
- Grant Salha, Woodrow Elementary School
- Mary Kelley, Sylvan STEAM Academy
- Laurie Hulin, Stockard Coffee Principal - Principal of the Year
- Laura Granger, Director of Professional Learning/Induction – Administrator of the Year

Mr. Collins thanked everyone for their dedication to our children each and every day.

MINUTES

Regular Meeting of the Board

February 12, 2019

Page 6

INFORMATION AND DISCUSSION Continued

***Presentation: Boys
& Girls Club Up
With People:***

b. Presentation: Boys & Girls Club Up With People:

Mrs. Hendricks introduced Mary Ann Sanders, Boys & Girls Club representative to share information about the upcoming event at The Gallo Center for the Arts on Friday, March 22, 2019, at 7:00 P.M. Up with People will be present a two-hour professional produced show from performers all around the world. All of the proceeds from the performance will benefit the Boys & Girls Clubs of Stanislaus County. For more information, visit upwithpeople.org/modesto. Up with People will be visiting the Sylvan STEAM Academy as well.

***Educational
Services Update:
Student
Achievement/
Benchmark:***

c. Educational Services Update: Student Achievement/Benchmark:

Mrs. Wharff provided an update on the Smarter Balanced Assessment Consortium (SBAC) results. There is a steady upward growth in Language Arts and Mathematics. She shared that there is significant growth over a four year period across our District in grades 3-8, including an increase in the number of students reading at grade level by 3rd grade. Staff believes this will continue to see growth and gains through the years, and we will continue to focus on the areas of need.

***Presentation:
Professional
Development
Update:***

d. Presentation: Professional Development Update:

Mrs. Granger presented a summary of district-led professional learning opportunities made available to certificated staff in grades TK-8 for the 2018-2019 school year.

***Low Performing
Student Block
Grant:***

e. Low Performing Student Block Grant:

Mrs. Granger shared that the district qualifies for a Low Performing Student Block Grant. AB 1808 authorizes allocation of grant funds to provide low performing students with additional support. Based on the grant criteria, a total of 368 students meet the criteria based on the 2016-2017 SBAC assessments. It is estimated Sylvan will receive \$727,177 in funds to serve pupils identified as low-performing on state ELA or Mathematic assessments and who are not otherwise identified for supplemental grant funding under LCFF or eligible for special education services. Funds must be expended by November 2, 2021.

MINUTES

Regular Meeting of the Board

February 12, 2019

Page 7

INFORMATION AND DISCUSSION Continued

Educational Options Committee

Meeting

Recommendation:

f. EDUCATIONAL OPTIONS COMMITTEE MEETING RECOMMENDATION:

Mrs. Albert and Mrs. Mori provided the three options the Educational Options Committee recommended per the governance goal for the 2018-2019 school year. The end result included the following options: Community Day School, Independent Study, and Comprehensive Student Support Model (hybrid model). They shared the pros and cons of each model. After board discussion, it was recommended that staff review and complete a full budget comparison of each model and compare it with the current practices in place. Staff will complete the request and report back with data.

2019-20 Draft

Budget

Assumptions and

Budget

Guidelines:

g. 2019-20 Draft Budget Assumptions and Budget Guidelines:

Mrs. Perez shared that the information on the 2019-20 draft budget assumptions remains the same as the information presented at the February 5, 2019, Budget Study Session with the exception of including bullet #2 that states The Board intends to maintain a minimum assigned and unassigned fund balance in an amount the Board deems sufficient to maintain fiscal solvency and stability and to protect the district against unforeseen circumstances as per Board Policy 3100.

Ustach

Modernization

Update:

h. Ustach Modernization Update:

Mrs. Perez shared that after reviewing information provided at the February 5, 2019, Special Board Meeting Budget Study Session, staff believes the district will not have enough funds set aside for the Ustach Modernization Project. Therefore staff has contacted the architect and requested a project cost estimate and analysis. More information will be presented in a future Friday Board Update and at the board meeting in March.

Capital Outlay

Plan Proposal for

the 2019-20 Fiscal

Year:

i. Capital Outlay Plan Proposal for the 2019-20 Fiscal Year:

Mr. Smith shared the capital outlay plan that consists of forty items proposed by the site administrators and maintenance and operations staff. Most items on the capital outlay plan addresses safety related items.

MINUTES

Regular Meeting of the Board

February 12, 2019

Page 8

INFORMATION AND DISCUSSION Continued

***Annual Review:
BP/AR
Extracurricular
and Co-curricular
Activities:***

j. Annual Review: BP/AR Extracurricular and Co-curricular Activities:

The Board of Trustees conducted an annual review of Board Policy and Administrative Regulation 6145: Extracurricular and Co-curricular activities. During this time, no changes were made or suggested to either policy.

***Second Reading
Administrative
Regulation 6153:
School-Sponsored
Trips:***

k. Second Reading Administrative Regulation 6153: School-Sponsored Trips

Mrs. Wharff and the Board of Trustees conducted the second reading of AR 6153. The first reading was conducted at the December 11, 2018, Regular Board Meeting. The AR will be presented later for action with an amendment to language including the following “under supervision with the exception of overnight fieldtrips, chaperones may not bring other children with them.” It is also noted on page c that staff will need to update the language to include grades 7-8.

***Facilities and
Safety Update:
Board Questions:***

l. Facilities and Safety Update: Board Questions:

Mr. Smith shared that many sites are interested in installing security cameras in the quad areas or in the main office. Staff would like the Board of Trustees to consider installing a camera system at Dan Savage Middle School. Dan Savage would be the first to deploy the new system before considering installing systems at other sites within the district. After discussion, the Board suggested staff to form a sub-committee to collect information and present viable security options to the remaining board members. Mr. Rawe and Mrs. Lindsey will serve on the committee, and Mrs. Miyakawa will be an alternate.

Action Items:

ACTION ITEMS

***Approve Revised
Classified
Substitute Salary
Schedule:***

- a.** The motion was made by Mrs. Miyakawa, seconded by Ms. Harvey, approving the revised Classified Substitute Salary Schedule increasing the first range (noon duty supervisor) to \$12.00 per hour after the January 1, 2019, minimum wage increase mandates for the State of California.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

MINUTES

Regular Meeting of the Board

February 12, 2019

Page 9

ACTION ITEMS Continued

NOES: None

ABSENT: None

ABSTENTIONS: None

***Adopt Resolution
2018/2019 - #16
Recognition of
School
Nurses/Health
Services:***

- b.** The motion was made by Mr. Rawe, seconded by Mrs. Lindsey, adopting Resolution 2018/2019 - #16 Recognition of School Nurses/Health Services. The Resolution recognizes Jamie Agbayani, Sara Bradley, Richard Dixon, Cindy Ludwig, Deanna Funkhouser, Marisol Manipol, Carla Medina, Julie Nabors, Tina O'Connor, Stephanie Salazar, Tracy Tabalon, Pat Torres, Claudia Vargas, Nora Validolid, and Vanessa Wells contributions to health education across the district.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

***Approve Contract
with AMS.Net for
Network
Equipment
Upgrades
(Switches and UPS
Backup):***

- c.** The motion was made by Mrs. Miyakawa, seconded by Ms. Harvey, approving the bid and contract with AMS.Net for Technology Equipment Upgrades involving switches and UPS Backups at various sites, contingent upon successful approval and funding of an E-Rate application for the proposed equipment and services mentioned in the contract.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

***Adopt Low
Performing
Student Block
Grant Plan:***

- d.** The motion was made by Mrs. Lindsey, seconded by Mrs. Miyakawa, adopting the Low Performing Student Block Grant Plan for the district.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

Adopt Revisions to

- e.** The motion was made by Mrs. Miyakawa, seconded by Mrs.

MINUTES

Regular Meeting of the Board

February 12, 2019

Page 10

ACTION ITEMS Continued

***Administrative
Regulation 6153:
School-Sponsored
Trips:***

Lindsey, adopting the revisions to Administrative Regulation 6153: School-Sponsored Trips as amended.

AYES: Collins, Harvey, Lindsey, Miyakawa

NOES: Rawe

ABSENT: None

ABSTENTIONS: None

***Expenditure of
Construction
Funds:***

k. The motion was made by Mrs. Miyakawa, seconded by Ms. Harvey, approving the Expenditure of Construction Funds for the Paving Project, Sylvan Window Project, and the Ustach Project.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

Consent Agenda:

CONSENT AGENDA: The motion was made by Mrs. Lindsey, seconded by Mr. Rawe, approving the Consent Agenda.

- a.** The Minutes from the January 15, 2019 Regular Board Meeting, January 15, 2019 Governance Team Retreat and the January 24, 2019 Special Board Meeting;
- b.** The Ratification of the following Personnel Actions:

The employment of:

Certificated:

Certificated management promotion= 1

Certificated hired = 1

Certificated change in assignment = 1

Certificated retirement = 1

Certificated unpaid leave of absence = 1

Classified:

Classified hired = 9

Classified resignation = 4

Classified termination (per the 39 month rehire list) = 1

MINUTES

Regular Meeting of the Board

February 12, 2019

Page 11

CONSENT AGENDA Continued

Classified change in assignment = 1

- c. The ratification of checks as listed;
- d. The approval of the Williams Act Quarterly Report ending December 31, 2018;
- e. The ratification of the 2019/2020 Portrait Agreement with Lifetouch National School Studios for Sylvan STEAM Academy;
- e. The approval of the listed donations:
 - The donation of \$10.00 from YourCause Corporate Employee Giving Programs to Freedom Elementary School for school recognition and supplies.
 - The donation of \$50.00 from Harold Page to Orchard Elementary School for instructional materials and/or recognition supplies for students.

TOTAL VALUE: \$60.00

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

Superintendent's Report:

SUPERINTENDENT'S REPORT: Mrs. Hendricks shared the following information with the Board of Trustees:

- The 14th Annual Every Student Succeeding Breakfast is March 5, 2019, from 7:00-8:00 AM at the Petersen Event Center.
- Upcoming Agenda items for the next Regular Board Meeting:
 - Assistant Superintendents' Contracts

MINUTES

Regular Meeting of the Board

February 12, 2019

Page 12

SUPERINTENDENT'S REPORT Continued

- Resolution – Arts Education Month
- 2019 Ballot for CSBA Delegate Assembly
- Information and Discussion-Board Self Evaluation

Board Reports:

BOARD REPORTS

Ms. Harvey thanked everyone.

Mrs. Miyakawa thanked Ann Dykzeul for the beautiful valentines art work displayed on the boardroom walls. She also gave a shout out to the custodial staff who are doing an amazing job keeping our school sites looking nice.

Mrs. Lindsey shared that Ms. Harvey will be celebrating a birthday soon. She also had a wonderful Governance Team Site visit at Orchard Elementary School on January 24th and enjoyed the brunch provided by Orchard staff. She was in awe of the interaction between the students and teachers.

Mr. Rawe no report at this time.

Mr. Collins reminded everyone to attend the best Saturday of the entire school year, the Annual Sylvan Educational Foundation Gourmet Breakfast and Kids Fun Run at Ustach Middle School from 8-11 AM. All proceeds from the breakfast and fun run stay within the district and benefit Sylvan Union School District students.

Mr. Collins thanked everyone for attending the meeting.

Future Agenda Items:

FUTURE AGENDA ITEMS:

- Next Regular Board Meeting: March 5, 2019 at 7:00 P.M.

Final Adjournment:

The meeting was adjourned by Board President Mr. Collins at 9:13 p.m.

MINUTES

Regular Meeting of the Board

February 12, 2019

Page 13

WITNESS:

Mr. Rawe, Vice President of the Board

Date