



BOARD RECOMMENDATION LETTER

PROJECT TITLE: Year 2019-2020 E-Rate Project RFP #390-18A.5 Internet Services for San Mateo Foster City School District

REPORT DATE: February 20, 2019

San Mateo Foster City School District has contracted Infinity Communications and Consulting, Inc (Infinity) to provide professional services for E-rate Consulting and RFP Management Services for all services listed below. Per our agreement, Infinity has prepared bidding documents necessary to solicit competitive bidding and to undertake the work, in conformity with public contract code and FCC/E-rate funding requirements. The following statement is a recap of the process that has been instituted specifically for the above titled project:

- The ISP service for the submitted responses listed below were put out to bid due to the original contracted service being set to expire June 30, 2019, which is prior to the end of the upcoming E-Rate Funding Year 2019 (July 1, 2019 - June 30, 2020). To ensure the district is covered during the E-Rate funding cycle, services were put out to bid to remain in compliance. We have listed below the cost of services based on the RFP responses received and what E-Rate reimburse at advice of the Board.
- San Mateo Foster City School District E-Rate FY22 (2019-2020) Eligible Telecom E-Rate discount at 50%.
- In order to meet the Federal E-Rate program filing requirements, the District must approve contracts by the 2019-2020 E-Rate filing Deadline of March 27, 2019.

Project Overview

San Mateo Foster City School District E-rate Projects and Services Summary:

Services for Wide Area Network Services (Pricing below based on RFP responses received and E-Rate Discount of 50% for Eligible Services)

Service Provider Name	Service	Annual Amount w/ Taxes	Total Installation / Special Constriction Fees	Total Annual Amount with Installation / Special Construction Fees	Estimated E-Rate Requested Reimbursement Amount	Estimated District Out of Pocket Cost w/ Ineligibles	Bid Evaluation Overall Ranking (See Bid Evaluation for Selection Criteria)
AT&T	ISP	\$31,067.76	\$0.00	\$31,067.76	\$15,533.88	\$15,533.88	74
Cytranet	ISP	\$36,360.00	\$1,100.00	\$37,460.00	\$18,730.00	\$18,730.00	54
San Mateo COE	ISP	\$20,500.00	\$0.00	\$20,500.00	\$10,250.00	\$10,250.00	95
Comcast	ISP	\$25,200.00	\$0.00	\$25,200.00	\$12,600.00	\$12,600.00	81

Infinity's Recommendation

Contract Award: Infinity recommends award of services to the highest ranked bidder listed above, San Mateo COE. Financial Impact after E-Rate funding is an estimated annual cost of \$10,250.00.