

# Berkeley USD

## Board Policy

### Education For Homeless Children

BP 6173

#### Instruction

Berkeley Unified School District is committed to meeting the unique educational needs of students who are homeless. The Governing Board recognizes that students who are homeless are at greater risk for poor academic performance due to life circumstances and stressors, disruption of their educational program, and social, emotional, and other health needs. The district shall provide students who are legally homeless with full access to the district's educational programs and other support services necessary to assist them in achieving state and district academic standards.

(cf. 6011 - Academic Standards)

[PP1]

The Superintendent or designee shall identify and remove any barriers to the identification and enrollment of homeless students and to the retention of homeless students due to absences or outstanding fees or fines. (42 USC 11432)

-(cf. 5113.1[PP2] - Chronic Absence and Truancy)

#### Transportation

The district shall provide transportation for a homeless student to and from a district school of origin when the student is residing within the district and the parent/guardian requests that such transportation be provided. If the student moves outside of district boundaries but continues to attend this district's school of origin, the Superintendent or designee shall consult with the Superintendent of the district in which the student is now residing to agree upon a method to apportion the responsibility and costs of the transportation. (42 USC 11432)

The Superintendent designates the following position as the district liaison for homeless students: Manager, Student Services. The district liaison shall fulfill the duties specified in 42 USC 11432 to assist in identifying and supporting homeless students to succeed in school.

In order to identify district students who are homeless, the Superintendent or designee may give a housing questionnaire to all parents/guardians during school registration, make referral forms readily available, include the district liaison's contact information on the district and school web

sites, provide materials in a language easily understood by families and students, provide school staff with professional development on the definition and signs of homelessness, and contact appropriate local agencies to coordinate referrals for homeless children and youth and unaccompanied youth.

(cf. 1113 [PP3]- District and School Web Sites)

Information about a homeless student's living situation shall be considered part of a student's educational record, subject to the Family Educational Rights and Privacy Act and shall not be deemed to be directory information as defined in 20 USC 1232g. (42 USC 11432)

(cf. 5125 [PP4]- Student Records)

(cf. 5125.1 [PP5]- Release of Directory Information)

The Superintendent or designee shall ensure that placement decisions for homeless students are based on the student's best interest as defined in law and administrative regulation.

(cf. 5111.13 - Residency for Homeless Children)[PP6]

Each homeless student shall be provided services that are comparable to services offered to other students in the school, including, but not limited to, transportation, educational programs for which the student meets the eligibility criteria (such as federal Title I services or similar state or local programs, programs for students with disabilities, and educational programs for English learners), career and technical education programs, programs for gifted and talented students, and school nutrition programs. (42 USC 11432)

(cf. 3550 [PP7]- Food Service/Child Nutrition Program)

(cf. 3553 [PP8]- Free and Reduced Price Meals)

-(cf. 6159 - Individualized Education Program)[PP9]

(cf. 6164.2 - Academic and Guidance/Counseling Services)[PP10]

(cf. 6171 - Title I Programs)

(cf. 6172 - Gifted and Talented Student Program)

(cf. 6174 - Education for English Learners)

-(cf. 6178 - Career and Technical Education)

(cf. 6179 - Supplemental Instruction)[PP11]

Homeless students shall not be segregated into a separate school or program based on their status as homeless and shall not be stigmatized in any way. However, the Superintendent or designee may separate homeless students on school grounds as necessary for short periods of time for health and safety emergencies or to provide temporary, special, and supplementary services to meet the unique needs of homeless students. (42 USC 11432, 11433)

(cf. 0410 - Nondiscrimination in District Programs and Activities)<sup>[PP12]</sup>  
(cf. 3553 - Free and Reduced Price Meals)<sup>[PP13]</sup>

The Superintendent or designee shall coordinate with other agencies and entities to ensure that homeless children and youth are promptly identified, ensure that homeless students have access to and are in reasonable proximity to available education and related support services, and raise the awareness of school personnel and service providers of the effects of short-term stays in a shelter and other challenges associated with homelessness. Toward these ends, the Superintendent or designee shall collaborate with local social services agencies, other agencies or entities providing services to homeless children and youth, and, if applicable, transitional housing facilities. In addition, the Superintendent or designee shall coordinate transportation, transfer of school records, and other interdistrict activities with other local educational agencies. As necessary, the Superintendent or designee shall coordinate, within the district and with other involved local educational agencies, services for homeless students and services for students with disabilities. (42 USC 11432)

District liaisons and other appropriate staff shall participate in professional development and other technical assistance activities to assist them in identifying and meeting the needs of homeless students and to provide training on the definitions of terms related to homelessness. (42 USC 11432)

At least annually, the Superintendent or designee shall report to the Board on outcomes for homeless students, which may include, but are not limited to, school attendance, student achievement test results, promotion and retention rates by grade level, graduation rates, suspension/expulsion rates, and other outcomes related to any goals and specific actions identified in the LCAP. Based on the evaluation data, the district shall revise its strategies as needed to better support the education of homeless students.

Legal Reference:  
EDUCATION CODE

39807.5 Payment of transportation costs by parents  
48850 -Educational rights of homeless and foster youth  
48852.5- Notice of educational rights of homeless students  
48852.7 Enrollment of homeless students  
48915.5- Recommended expulsion, homeless student with disabilities  
48918.1- Notice of recommended expulsion  
51225.1-51225.3 -Graduation requirements  
52052 -~~A~~Accountability; numerically significant student subgroups

52060-52077 -Local control and accountability plan  
CODE OF REGULATIONS, TITLE 5  
4600-4687 -Uniform complaint procedures  
UNITED STATES CODE, TITLE 20  
1087vv -Free Application for Federal Student Aid; definitions  
1232g Family Educational Rights and Privacy Act  
6311- Title I state plan; state and local educational agency report cards  
UNITED STATES CODE, TITLE 42  
11431-11435 McKinney-Vento Homeless Assistance Act  
12705 Cranston-Gonzalez National Affordable Housing Act; state and local strategies

Management Resources:

CALIFORNIA CHILD WELFARE COUNCIL PUBLICATIONS

Partial Credit Model Policy and Practice Recommendations

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Homeless Education Dispute Resolution Process, January 30, 2007

NATIONAL CENTER FOR HOMELESS EDUCATION PUBLICATIONS

Homeless Liaison Toolkit, 2013

U.S. DEPARTMENT OF EDUCATION GUIDANCE

Dear Colleague Letter, July 27, 2016

Education for Homeless Children and Youths Program, Non-Regulatory Guidance, July 2016

WEB SITES

California Child Welfare Council: <http://www.chhs.ca.gov/Pages/CACChildWelfareCouncil.aspx>

California Department of Education, Homeless Children and Youth Education:

<http://www.cde.ca.gov/sp/hs/cy>

National Center for Homeless Education at SERVE: <http://www.serve.org/nche>

National Law Center on Homelessness and Poverty: <http://www.nlchp.org>

U.S. Department of Education: <http://www.ed.gov/programs/homeless/index.html>

Policy BERKELEY UNIFIED SCHOOL DISTRICT

adopted: May 21, 2003      Berkeley, California

**Revised: [insert date revision is approved by Board]**