

**SYLVAN UNION SCHOOL DISTRICT
REGULAR MEETING OF
THE BOARD OF TRUSTEES
March 5, 2019**

MINUTES

Members Present: Mmes. Christine Harvey, Cynthia Lindsey, and Jennifer Miyakawa.
Messrs. George Rawe and David Collins.

Members Absent: None

District Administration Present: Debra Hendricks, Velma Beck, Yvonne Perez, Laura Wharff,
Didi Peterson, John Patten, Marti Reed, Lisa Sandoval, Laura
Granger, Lem Vergara, Dawn Mori, and Carrie Albert.

Audience Present: Amber Wethern, Mike Maaske, Kathy Friedmann, Michele Calton,
Deanne Andrade-Freitas, Michael Stagnaro, Kala Buck, Melanie
Dean, Tracy Peart, Alisa Eldridge, Kari Hendon, Jill Aja-Yates, Nikki
Codromac, Stephanie Poulsen, Ryan Poulsen, Jeremy Matthews, Sean
Smith, Laurie Hulin, Val Nottbohm, Bonny Jewel, Bobby Watson,
Cheryl Finnegan, Gary Rooney, Chuck Holton, Star Allen, Tina
Hollander, Lucky Hakimi, Nicole Mortin, Mary Inderbitzin-Shaw,
Kellie Peele, Melissa Weldon, Thomas Miller, Carmen Carmoega,
Melanie Wiegand, Monica Baker, Joy Green, Chris Long, Brenda
Milano, Lisa Bracken, Alexandra Mayer, Jennifer Berry, JoAnna
Beck, Meg Lambert, Heidi Robertson, Donna Tigrett, Linda Kory,
Julie Quinones, Juliet Blom, Deirdre Blocher, Linda Farris, Ann
Vantz, Michelle Gonzalez, Molly Hoyt, Rebeca Annis, Shelly
Barlow, Linda Gubli, Norma Kelm, Jennifer Stone Roasales, Rosie
Nunes, Susie Thomas, Lisa Warren, Marie Gaskins, Barbara Miller,
Julie Burchell, Peggy Brillhart, Carol Magnan, Irving Milbury, Elissa
Heckendof, Erica Amezcua, Daneal Valouch, Eric Pylman, Pam
Mayne, Kristie Williams, Monica Aranda, Grant Salha, Carolyn
LaBine, Lynne Avila, Kristin Seifert, Mandy Smith, Debbie Persons,
Dez Fredriks, Ron Bowers, Sharon Seacrest, Sara Bradley, Susie
Watson, Aimee Melendez, Janet Figueroa, Colleen Johnson, Estreilla
Star Allen, Jennifer Anderson, Ana Serrato, Anna Haskell, Ernie
Hinojosa, Taylor Hinojosa, Dora Dominguez, Sally Parrott, Margaret
Lehr, Cheryl Finnegan, John Vixie, Andrew Jaso, Ellen Burchett,
Nancy Penwell, Rebecca Martino, Ronnie Robbins, Gina Hall, Sandy
Dhillon, Tim Smart, Karen Shaffer, Sean Smith, Regina Grgich,
Heather Alfoues, Jennifer Malysiak, Rocio Saldana, Michelle Si, Deb
Dooly, Debbie Moniz, Chuck Holton, Elese Saia, Mikki Hudson,
Cyndi Jordan, Michelle Trovao, Cristina Jean, Andres Ochoa, Nicole

MINUTES

Regular Meeting of the Board

March 5, 2019

Page 2

AUDIENCE PRESENT Continued

Shaffer, Dina MaAgra, Kim Canada, Kim Castle, Mary Cline, Marc Parsons, Ron Grim, Selena Westcott, Donabe L Alviar, Alice Garcia, Kimberly Kuhlmon, Allison Brikklind, Kaci Frenette, and about thirty other people.

Call to Order: The meeting was called to order at 5:00 p.m.

Adjourn to Closed Session: The meeting adjourned to Closed Session for the following:

- a. **EXPULSION HEARING IN THE MATTER OF STUDENT: 2018/2019 – AH# 05**
- b. **EXPULSION HEARING IN THE MATTER OF STUDENT: 2018/2019 – AH# 06**
- c. **CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION**
Number of Cases: Two
- d. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**
Number of Cases: Two
Case Name: CLAIM 2018/2019 - #02
- e. **PUBLIC EMPLOYEE EMPLOYMENT**
Title: Superintendent's Evaluation
- f. **PUBLIC EMPLOYEE EMPLOYMENT**
Title: Assistant Superintendents' Contracts
- g. **PUBLIC EMPLOYEE EMPLOYMENT**
Title: Administrative Assignments
- h. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
- i. **PUBLIC EMPLOYEE NON-REELECTION OF CERTIFICATED EMPLOYEES**
- j. **CONFERENCE WITH LABOR NEGOTIATOR**

MINUTES

Regular Meeting of the Board

March 5, 2019

Page 3

CLOSED SESSION AGENDA Continued

Employee Organizations: All Groups (Sylvan Educators Association; California School Employees Association, Chapter 73; and Unrepresented)

Reconvene to Open Session:

The meeting reconvened to Open Session at 7:08 p.m.

Board President Announcement:

Mr. Collins advised all attendees that in accordance with Board Policy, tonight's Board Meeting was being recorded. He also advised any persons wishing to address the Board on any agenda or non-agendized item must fill out a speaker card.

Report Out of Closed Session:

Mr. Collins reported that direction was given to staff regarding all Matters and that district Claim 2018/2019 #02 with the following votes.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

Adoption of Agenda:

The motion was made by Ms. Harvey, seconded by Mrs. Miyakawa, adopting the Agenda.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

Pledge of Allegiance:

Mr. Collins welcomed everyone to the meeting. Mrs. Amber Wethern, principal at Standiford Elementary School introduced Jaiden Hodge a 5th grader, who has been selected to lead the Pledge of Allegiance.

Jaiden led the audience in the Pledge of Allegiance.

Mrs. Jill Aja-Yates, principal of Standiford Elementary School shared that Jaiden has been a Standiford Shark since Kindergarten. Jaiden is known as gentle and kind. He is a hard worker, honest, great friend, and has the best attitude. Jaiden is always smiling and loves to help

MINUTES

Regular Meeting of the Board

March 5, 2019

Page 4

PLEDGE OF ALLEGIANCE *Continued*

out without being told. He is a member of the school band and the tutoring club. He embodies the 7 habits in all that he does, especially on the basketball court when he thinks win win! Standiford staff will miss Jaiden next year when he gets promoted to become a Tiger Shark at Somerset Middle School.

Mr. Collins presented Jaiden with a certificate for his accomplishment.

Recognition Presentation:

The school selected to be recognized at tonight's Board Meeting is Standiford Elementary School. Mrs. Wethern and Assistant Principal Tina Hollander shared the many great that make attending Standiford Elementary School Jawsome. This school year, the Food Service Departments is feeding their students well with the new CEP Program. Meal participation has seen an increase of 86% for breakfast and 22% for lunch. Over 60 % of students were already eating daily at school, indicating they are ready to learn with full stomachs. Standiford is a Leader in Me school that has established two WIGS or Wildly Important Goals to focus on for the 2018-19 school year. The first trimester's goal was to make growth towards reading at or above grade level. Using the district adopted ORR, teachers are tracking students multiple times a year to check their progress towards their goals. Students also keep track of their own data using data binders. The second trimester's focus is on math. Through results on Common Formative Assessments, the entire school is working towards students meeting standard on their WIG.

Standiford focuses on community partnerships. With their continued partnership with Centenary Church, Standiford benefits from volunteers who help in the classroom and have become family to everyone on site. The Centenary partnership has led to continued parent outreach support through the monthly Parent Cafes. During Parent Café nights, parents site with other parents and receive support and guidance on tough parenting topics. Parents are provided with dinner and childcare at these monthly events. Standiford's Dr. Nick assists with making the connection from school to home. Standiford PTA has provided exciting events for students and families this year. They have held the annual Family Dance that was Hollywood themed, Family Code Night, Fall Book Faire with proceeds going to the school library, Literacy Night with seven authors present, and are

MINUTES

Regular Meeting of the Board

March 5, 2019

Page 5

RECOGNITION PRESENTATION Continued

weeks away from the math and science night. It is no doubt that Standiford has amazing staff, students, families, and community partners.

Student Discipline

Action Items:

STUDENT DISCIPLINE ACTION ITEMS

- a. The motion was made by Mr. Rawe, seconded by Mrs. Miyakawa, approving the recommendations of the Administrative Hearing Panel in the matter of Student 2018/2019 – AH # 05.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

- b. The motion was made by Mr. Rawe, seconded by Ms. Harvey, approving the recommendations of the Administrative Hearing Panel in the matter of Student 2018/2019 – AH # 06.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

Communications: COMMUNICATIONS

Written

Communication:

Mrs. Hendricks shared the following information with the Board:

- None.

Public

Participation:

- Kathy Friedmann, SEA President and teacher, asked the Board of Trustees to show appreciation to Sylvan Educators Association members by giving staff COLA.
- Michele Calton, SEA VP Negotiations and teacher, shared her thoughts regarding the COLA and asked the Board to consider 3.71% COLA as a priority in the budgeting process.
- Melanie Dean, teacher, shared her concerns regarding the bargaining process, personal reserve, and staff duties.

MINUTES

Regular Meeting of the Board

March 5, 2019

Page 6

PUBLIC PARTICIPATION Continued

- Tracy Peart, CSEA Head Negotiator, shared her concerns regarding the changes to classified staff members job duties.
- Stephanie Paulsen, parent and PTC member, shared her concerns regarding the Honors Program at Somerset Middle School.
- Jeremy Matthews, parent and PTC member, shared his concerns regarding the Honors program and requested that the district include parents as part of the discussion to program changes.

Information and Discussion:

INFORMATION AND DISCUSSION

Supt's Update: Stanislaus READS Pilot/Sylvan STEAM Academy:

a. Superintendent's Update – Stanislaus READS Pilot/Sylvan STEAM Academy:

Mrs. Hendricks requested to table this item and discuss it at the next board meeting. The motion was made by Mr. Rawe, seconded by Ms. Harvey approving to table the Stanislaus READS Pilot/Sylvan STEAM Academy discussion until a future board meeting.

Budget Update:

b. Budget Update – Budget Update Planning for FY 2019-20:

Mrs. Perez shared a summary of the 2019-20 Budget Update Report. The district is receiving a small amount of concentration money based on the three year Unduplicated Pupil Percentage (UPP) average of 55%. Fiscal Year 2019-20, the COLA is projected to be 3.46% and state revenues are the same as the COLA. Therefore, all expenses for a district have to be covered by the COLA only increase from this point forward. COLAs will be the primary driver of funding increases for the 2019-20 fiscal year. COLA only increases must absorb rising pension costs, increased step and column, and support programs such as facilities, special education, social emotional programs, etc. The challenges the district will face in fiscal year 2019-20 include rising pension costs, rising special education costs, rising employing benefit costs, replacement of the old phone system, network infrastructure upgrades.

MINUTES

Regular Meeting of the Board

March 5, 2019

Page 7

INFORMATION AND DISCUSSION Continued

***Ustach
Modernization
Update:***

c. Ustach Modernization Update:

Mrs. Perez and the Board of Trustees discussed options of accommodating space to house Ustach Middle School students during the modernization project. The project design will be going to DSA on March 18th. The architect has provided a \$9.9 million project estimate on the work suggested by the subcommittee. The amount budgeted for construction is \$8 million. After board discussion, it is recommended that staff create bid documents from the architect based on the amount of fund we currently have set aside and create a bid alternate for the items above the budgeted amount.

***Educational
Options Update –
Governance Goal:***

d. Educational Options Update – Governance Goal:

Mrs. Mori and Mrs. Albert provided additional information regarding the priorities and costs for the three options shared by the Educational Options Committee (Comprehensive Student Support Model and Independent Study) for students at risk of expulsion in grades K-3. After discussion, the Board suggested to add this item as a budget proposal due to budget constraints.

***Sylvan Union
School District
EEO-5 Survey
Report Update:***

e. Sylvan Union School District EEO-5 Survey Report Update:

Per the request of the Board of Trustees in the Fall of 2018, Mrs. Peterson provided the district's EEO-5 report that captures a snapshot of data on employment totals, sex, and race/ethnic categories since October 2018.

***Somerset STEAM
2019-2020:***

f. Somerset STEAM 2019-2020:

Mrs. Hendricks shared that Sylvan STEAM Academy is currently in the 2nd year of the pilot program. For 2018-19, Somerset Middle School opened 6th grade STEAM classes for those students entering 6th grade. With movement of 6th and 7th grade students, staff has looked into offering STEAM classes for 7th graders as well. Mrs. Hendricks reported that STEAM students are doing extremely well, if not better than current honors students. Staff is preparing a parent information night for Somerset students in the Honors and STEAM Program on March 12, 2019, at Somerset Middle School from 6-7 PM. Everyone is welcome and encouraged to attend.

MINUTES

Regular Meeting of the Board

March 5, 2019

Page 8

INFORMATION AND DISCUSSION Continued

Revised Job Description for Director of Professional Learning and Induction:

g. Revised Job Description for Director of Professional Learning and Induction:

Mrs. Peterson shared the proposed revised job description for the Director of Professional Learning and Induction. No comments or suggestions were made at this time.

Board Self Evaluation Review and Discussion:

h. Board Self Evaluation Review and Discussion:

A motion was made by Mr. Rawe, seconded by Mrs. Lindsey to table this information and discussion item to a future board meeting.

Safety and Facilities Update:

d. Safety and Facilities Update – Board Questions:

Nothing was discussed or reported at this time.

Action Items:

ACTION ITEMS

Approve 2018-19 Second Interim Budget Report and Budget Revisions:

- a.** The motion was made by Mrs. Lindsey, seconded by Ms. Harvey, approving the 2018-19 Second Interim Budget Report and Budget Revisions.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

*****Mrs. Miyakawa left the meeting at 9:26 PM*****

CSBA Delegate Assembly Election:

- b.** The motion was made by Mr. Rawe, seconded by Ms. Harvey, approving to elect Cynthia “Cindy” Lindsey and Paul Wallace for the 2019 CSBA Delegate Assembly Ballot.

AYES: Collins, Harvey, Lindsey, Rawe

NOES: None

ABSENT: Miyakawa

ABSTENTIONS: None

MINUTES

Regular Meeting of the Board

March 5, 2019

Page 9

ACTION ITEMS Continued

*Approve Updated
Job Description
for Director of
Professional
Learning and
Induction:*

- c. The motion was made by Ms. Harvey, seconded by Mr. Rawe, approving the revised job description for the Director of Professional Learning and Induction.

AYES: Collins, Harvey, Lindsey, Rawe

NOES: None

ABSENT: Miyakawa

ABSTENTIONS: None

*****Mrs. Miyakawa reentered the meeting at 9:28 PM*****

*Approve
Employment
Agreement:
Assistant
Superintendent of
Educational
Services:*

- d. The motion was made by Mrs. Miyakawa, seconded by Ms. Harvey, approving the employment contract with Laura Granger, to serve as the District's Assistant Superintendent of Educational Services for the period commencing July 1, 2019 and ending June 30, 2020. Laura Granger shall receive an annual salary in the amount of not less than \$11,239.83 per month (The equivalent of \$134,878 per year), and a masters stipend of \$2,152 annually.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

*Approve
Employment
Agreement:
Assistant Business
Services:*

- e. The motion was made by Mrs. Lindsey, seconded by Mr. Rawe, approving the employment contract with Yvonne Perez, to serve as the District's Assistant Superintendent of Business Services for the period commencing July 1, 2019 and ending June 30, 2020. Yvonne Perez shall receive an annual salary in the amount of not less than \$12,371.92 per month (The equivalent of \$148,463 per year), and a masters stipend of \$2,152 annually.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

*Approve
Employment*

- f. The motion was made by Mr. Rawe, seconded by Mrs. Miyakawa, approving the employment contract with Diolinda

MINUTES

Regular Meeting of the Board

March 5, 2019

Page 10

ACTION ITEMS Continued

Agreement:
Assistant
Superintendent of
Human
Resources:

Peterson, to serve as the District's Assistant Superintendent of Human Resources for the period commencing July 1, 2019 and ending June 30, 2020. Diolinda Peterson shall receive an annual salary in the amount of not less than \$11,523.17 per month (The equivalent of \$138, 278 per year), and a masters stipend of \$2,152 annually.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

Expenditure of
Construction
Funds:

- g.** The motion was made by Mrs. Lindsey, seconded by Mrs. Miyakawa, approving the Expenditure of Construction Funds as listed.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

Consent Agenda:

CONSENT AGENDA: The motion was made by Mrs. Miyakawa, seconded by Mrs. Lindsey, approving the Consent Agenda after removing Consent Item "13b" (*Ratification of Personnel Items*)

- a.** The Minutes of the February 5, 2019 Special Board Meeting, and the February 12, 2019 Regular Board Meeting;
- b.** **PULLED FOR A SEPARATE VOTE**
- c.** The ratification of checks as listed;
- d.** The ratification of the agreement with Banks & Co. for the 2019-20 portrait agreement for Dan Savage Middle School
- e.** The approval of the listed donations:
- The donation of \$10.00 from YourCause Corporate Employee Giving Programs to Freedom Elementary School for instructional materials, curriculum or interventions for students.

MINUTES

Regular Meeting of the Board

March 5, 2019

Page 11

CONSENT AGENDA Continued

- The donation of \$1,000.00 from North Modesto Kiwanis to Mary Ann Sanders Elementary School for purchase Kindergarten Readiness Tool Kits for students.
- The donation of \$100.00 from David Garcia with Clark Construction Group, LLC to Sherwood Elementary School for student supplies and recognition.
- The donation of \$20.00 from Ben Luna to Standiford Elementary School for safety patrol supplies.
- The donation of \$275.00 from Gap Inc. c/o CyberGrants, Inc. to Stockard Coffee Elementary School for student supplies and recognition.

TOTAL VALUE: \$1,405.00

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

*Pulled for a separate vote:
Consent Item: The Ratification of Personnel Items:*

Consent Item: The Ratification of Personnel Items (Pulled for a separate vote)

The motion was made by Mrs. Lindsey, seconded by Ms. Harvey ratifying the personnel items as amended.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

Superintendent's Report:

SUPERINTENDENT'S REPORT: Mrs. Hendricks shared the following information with the Board:

- Spring Break is from March 25-29, 2019
- The final Governance Team Site visit for the 2018-19 school

MINUTES

Regular Meeting of the Board

March 5, 2019

Page 12

SUPERINTENDENT'S REPORT Continued

year will be held Friday, March 15, 2019, at Dan Savage Middle School at 7:30 AM.

Upcoming Agenda Items:

- Governance Goals and 3 Year Plan Update
- Resolution: Day of the Teacher
- Resolution: Classified Employees' Week
- Annual Site Safety Plans

Board Reports:

BOARD REPORTS

Mr. Rawe no report at this time.

Ms. Harvey enjoyed the annual Sylvan Educational Foundation Breakfast. She shared she will going to Sacramento to talk to politicians to see about getting more money for schools.

BOARD REPORTS Continued

Mrs. Lindsey really enjoyed the SEF Breakfast with her grandchildren and daughter.

Mr. Collins concurred with Ms. Harvey and Mrs. Lindsey. He stated the breakfast was a huge success and thanked all the volunteers for their assistance and support the day of the event. He also recognized Deanne Andrade-Freitas for hosting the event at Ustach.

Mrs. Miyakawa acknowledged everyone who made the Somerset Career Fair such a wonderful event. She was able to hear a few presenters that included our major, social studies teacher, and law enforcement personnel. The students were engaged and it was a great event to be a part of.

Mr. Collins thanked everyone for attending the meeting.

Future Agenda Items:

FUTURE AGENDA ITEMS:

- Governance Team Site Visit: March 15, 2019 at 7:30 A.M. at Savage Middle School
- Next Regular Board Meeting: March 19, 2018 at 7:00 P.M.

MINUTES

Regular Meeting of the Board

March 5, 2019

Page 13

Final

Adjournment:

The meeting was adjourned by Board President Mr. Collins at
at 9:38 p.m.

WITNESS:

Mr. Rawe, Vice President of the Board

Date