

San Mateo-Foster City School District

Minutes - Draft

REGULAR MEETING~BOARD OF TRUSTEES

March 07, 2019, 6:30 PM

1170 Chess Drive

Foster City, CA 94404

1. CALL TO ORDER: 5:30 P.M.

2. RECESS TO CLOSED SESSION

Closed Session started at 5:31 p.m.

2.1. GOVT. CODE 54956.8 - CONFERENCE WITH REAL PROPERTY

NEGOTIATOR - Property: Bayside Middle School. Agency Negotiator: Dr. Joan Rosas.
Under Negotiation: Lease terms.

2.2. GOVT. CODE 54957 - PUBLIC EMPLOYEE

DISCIPLINE/DISMISSAL/RELEASE.

2.3. GOVT. CODE 54956.9, subd. (d)[(2) or (3)] - CONFERENCE WITH LEGAL
COUNSEL--ANTICIPATED LITIGATION Significant exposure to litigation: (1 case).

2.4. GOVT. CODE 54957.6 CONFERENCE WITH LABOR NEGOTIATOR(S)
Agency Designated Representative: Dr. Joan Rosas. Employee Organization: SMETA,
CSEA and/or SMEAA. If these discussions are not completed before 6:30 p.m., the
Closed Session will continue following the regular meeting.

3. RECONVENE TO REGULAR MEETING

The Regular Board Meeting began at 6:37 p.m.

3.1. Report out of Closed Session

None.

3.2. Flag Salute

The Flag Salute was led by students from Fiesta Gardens International School: Roberto Sainez, 4th grade; Wendy Espinoza, 5th grade; and Annalise Mae Krause, 5th grade.

3.3. Roll Call

All Board Members were present:

Kenneth Chin

Noelia Corzo

Rebecca Hitchcock

Audrey Ng

Shara Watkins

3.4. Approval of Agenda: March 7, 2019 (v)

Motion Passed: Passed with a motion by Audrey Ng and a second by Kenneth Chin.

Yes Kenneth Chin

Yes Noelia Corzo

Yes Rebecca Hitchcock

Yes Audrey Ng

Yes Shara Watkins

3.5. Approval of Minutes

The Board Meeting Minutes for February 21, 2019 Special; February 21, 2019, Regular; and February 28, 2019, Special were approved in one motion.

Motion Passed: Passed with a motion by Kenneth Chin and a second by Rebecca Hitchcock.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Rebecca Hitchcock
Yes Audrey Ng
Yes Shara Watkins

3.5.1. February 21, 2019 - Special Board Meeting - Study Session (v)

3.5.2. February 21, 2019 - Regular Board Meeting (v)

3.5.3. February 28, 2019 - Special Board Meeting - School Visitations (v)

4. RECOGNITION

4.1. Equity Task Force Members

Trustee Watkins shared the work of the Equity Task Force, introduced, and recognized the Equity Task Force members with a cake and coffee reception. The members included: Laura Evans, Susan Wright, Lenny Souza, Colleen Sullivan, Rosie Rivera, Francisco Guzman, Diana Harlick, Karla Rodriguez, Kristen Sevilla, Tenea Nelson, Patrick Hurley, Aleyda Barrera-Cruz, Carolyn Mish, Geneva Williams, and Nailah Blake.

Trustees Ng, Chin, and Hitchcock thanked the members and wished them luck with the work.

Trustee Corzo also noted that there had already been two Equity Task Force meetings and that everyone exhibited drive and interest in the work. They were interested in learning the history of this work and examining student data.

5. STATEMENTS

5.1. Public Statements Related to Non-agenda Topics:

Mary Kutulas stated that she was representing the North Shoreview parents who want a better chance for the neighborhood students to get into the local school. She lives a couple blocks away from North Shoreview Montessori and the next school is about 30 minutes away with traffic. She asked the Board to consider taking a higher number of local students in the lottery for entrance. She explained that it is her neighborhood and they would like to build the community. They would like to walk to school and get to know the other neighbors. She also described her family's deep connection to the school.

Megan Jepsen requested a policy change to support neighborhood entrance to North Shoreview Montessori. She described a deep family connection to the school. She is presently a Parkside parent which she felt was a great school but it takes between 27 and 40 minutes to get there. She felt that a neighborhood priority would help with traffic because families would be able to walk to school and would also build neighborhood relationships. She asked the Board to consider priority enrollment for the neighborhood.

Steven Davis received a letter to participate in the selection process for the new Principal for LEAD. He said that he would like to have the same hiring opportunity for key Special Education personnel. He also understood that there has been a suggested change for the Special Education parent group and recommended using the SEDAC format.

5.2. Public Statements Related to Agenda Items: Persons will be called on at the appropriate time

5.3. Foundation/Committee Reports

Trustee Ng stated that the San Mateo-Foster City Education Foundation had a meeting and that

they discussed the logistics of holding a 5K run. A sub-committee is looking at the costs of running such an event as they do want to do this as a fund raiser. She also discussed the Foster City Liaison meeting where they talked with Tom Williams, District's Consultant Demographer, about enrollment in Foster City. They also shared that Bowditch Middle School turned 50 years old and that they received the California Distinguished School Award this year.

Trustee Chin reported back on the sub-committee for the San Mateo General Plan. They worked on vision and value statements and Council Members Bonilla and Rodriguez recognized the San Mateo-Foster City School District as another important governing agency.

Trustee Corzo reported on the Sanctuary Task Force. She explained that they are working on a document to recommend to Executive Cabinet. They are also going to do a backwards mapping process for the next meeting. Trustee Corzo also reported on the second meeting of the Equity Task Force where they worked on the resolution and discussed engaging a facilitator.

5.4. Announcements

Trustee Ng announced that March 8 is International Women's Day and that the San Mateo County Youth Commission is holding the Second Annual Young Women Mentorship Night on that day at 7:00 p.m. at the San Mateo Medical Center. They are looking for women with different backgrounds and different careers to mentor young women.

Trustee Chin attended the Cal Water opening in San Mateo. He stated that they recognized the San Mateo-Foster City School District as that site was the old Turnbull School site. Also, for the past six weeks he was a mentor to students at Sunnybrae Elementary School helping them prepare for their IB project which he very much enjoyed. He attended the Disney's Newsies play and found it to be a fantastic production. He was amazed to see the number of students involved. He also stated that he had read to students at Laurel Elementary School today.

Trustee Corzo will be participating in the International Women's Day Mentorship for young women that Trustee Ng described. She also announced that there will be a 50th anniversary program at the Martin Luther King Center. They will be opening their new Teen Center and doing an Art Project from 1:00 p.m.-4:00 p.m. on Saturday, March 9. Also, the Love North Central Clean Up Day will start at the Cal Water site on April 13 from 9:00 a.m.-12:00 p.m.

6. PROPOSED CONSENT AGENDA (v)

Motion Passed: Passed with a motion by Rebecca Hitchcock and a second by Audrey Ng.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Rebecca Hitchcock
Yes Audrey Ng
Yes Shara Watkins

6.1. BUSINESS/FINANCE

6.1.1. Abbott Middle School- Roof Replacement/Repair Project- Andy's Roofing Co. Inc.

6.1.2. E-Rate Approval - Internet Services

6.1.3. E-Rate - New Firewall Security Appliance

6.1.4. Resolution No. 28/18-19 - School District Parcel Tax Rate

6.1.5. Facilities Use Rate Schedule for 2019-2020

6.1.6. Contracts & Consultants \$45,000 and Under

6.1.7. Listing of Payments to Meet District Expenditures

6.2. HUMAN RESOURCES

6.2.1. Assignments Noted for Individuals Listed

6.2.2. Resignations, Releases, and/or Retirees

7. SUPERINTENDENT SERVICES/BOARD

7.1. Board Meetings Calendar

Dr. Rosas presented a draft of the Board Meetings Calendar for 2019-2020.

President Watkins stated that she could not attend the November 21 meeting. It was possible that Trustee Corzo would be gone at that time also.

Public Comment:

Colleen Sullivan stated that the Board should keep in mind that November 21 would be the last Board meeting prior to the Board re-organization.

The Trustees moved to approve the Board meetings removing November 21 from the list of meetings for the 2019-2020 year.

Motion Passed: IT IS RECOMMENDED THAT THE BOARD OF TRUSTEES APPROVE THE ATTACHED BOARD MEETING DATES FOR 2019-2020. Passed with a motion by Audrey Ng and a second by Noelia Corzo.

Yes Kenneth Chin

Yes Noelia Corzo

Yes Rebecca Hitchcock

Yes Audrey Ng

Yes Shara Watkins

8. EDUCATION/STUDENT SERVICES

8.1. Resolution No. 29/18-19 for Observing March 2019 as National Developmental Disabilities Awareness Month (v)

Dr. Sarah Drinkwater, Assistant Superintendent of Student Services, presented Resolution No. 29/18-19 for National Developmental Disabilities Awareness Month. The Trustees read the Resolution.

Trustee Corzo stated that she works at Golden Gate Regional Center where she assists persons with developmental disabilities. She stated that it has been an honor and privilege to work with this community.

Public Comments:

Steven Davis thanked the Board for recognizing Developmental Disabilities month. He stated that persons with developmental disabilities do not have the same rights that we have. He described issues of victimization, low wages paid to these individuals, and poor academic achievement.

Motion Passed: IT IS RECOMMENDED THAT THE BOARD OF TRUSTEES APPROVE RESOLUTION NO. 29/18-19 TO OBSERVE MARCH 2019 AS NATIONAL DEVELOPMENTAL DISABILITIES AWARENESS MONTH. Passed with a motion by Kenneth Chin and a second by Rebecca Hitchcock.

Yes Kenneth Chin

Yes Noelia Corzo

Yes Rebecca Hitchcock

Yes Audrey Ng

Yes Shara Watkins

8.2. Resolution No. 30/18-19- AB 428 - Funding for Children with Disabilities (v)

Dr. Drinkwater presented Resolution No. 30/18-19 Supporting Funding for Children with Disabilities AB 428. The Trustees read the resolution.

Public Comments:

Steven Davis was glad to see that the Board was considering this resolution as the funding for pre-school is inadequate. Additionally, the Federal Govt. has never fully funded the Individuals with Disabilities Education Act (IDEA). He was glad to see that California is moving in this direction.

Motion Passed: IT IS RECOMMENDED THAT THE BOARD OF TRUSTEES APPROVE RESOLUTION NO. 30/18-19 AB 428 FUNDING FOR CHILDREN WITH DISABILITIES.

Passed with a motion by Noelia Corzo and a second by Rebecca Hitchcock.

Yes Kenneth Chin

Yes Noelia Corzo

Yes Rebecca Hitchcock

Yes Audrey Ng

Yes Shara Watkins

9. BUSINESS/FINANCE

9.1. Second Interim Financial Report - DRAFT

Carolyn Chow, Chief Business Official, presented information on the Second Interim Financial Report. This is a reflection of actual expenditures through January 2019 and projected expenditures through June 2019. She shared the revenue sources, expenditure summary, Multi-Year Projection, areas to watch, and next steps in the budget process.

Trustee Ng had a question about the Multi-year Projection. She wanted to know what percent was used for the projected increase in property tax. CBO Chow used 5%. She also asked where the Parcel Tax was reflected. CBO Chow stated that Parcel Tax is included in the line under Revenue .

Trustee Chin asked how CBO Chow knows to move from 8% to 5% for Property Tax Revenues. She stated that she uses the assessor's website for that information.

Trustee Corzo questioned whether the movement would make the District flip into Local Control Funding Formula (LCFF). CBO Chow stated that a flip depended on a drop in the Property Tax and a decline in enrollment so she felt that we would be basic aide for the two out years.

9.2. Agreements with the City of San Mateo and the District regarding the Bayside Gym Project (v)

Dr. Rosas stated that the Board had received two agreements related to the gym project at Bayside. The first amends the lease that the District holds with the City of San Mateo to release the area needed for the gym and describes the later usage of the gym. The second agreement sets terms during construction to ensure minimal impact on field damage and usage. She recognized the hard work on the part of the City of San Mateo staff in bringing this agreement to conclusion and appreciated seeing Director of Parks and Recreation, Sheila Canzian, at the Board meeting this evening. She also announced that the City of San Mateo had approved these agreements at their recent Council meeting and asked for the Trustees to approve the agreements.

Trustees Ng and Chin thanked the City for their partnership and support.

Motion Passed: IT IS RECOMMENDED THAT THE BOARD OF TRUSTEES APPROVE 1) THE AGREEMENT BETWEEN THE SAN MATEO-FOSTER CITY SCHOOL DISTRICT AND THE CITY OF SAN MATEO AMENDMENT OF 1985 LEASE OF PARK SITE WITHIN BAYSIDE MIDDLE SCHOOL BOUNDARY AND, 2) TEMPORARY CONSTRUCTION AGREEMENT BETWEEN SAN MATEO-FOSTER CITY SCHOOL DISTRICT AND CITY OF SAN MATEO. Passed with a motion by Audrey Ng and a second by Kenneth Chin.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Rebecca Hitchcock
Yes Audrey Ng
Yes Shara Watkins

10. BOARD MEMBER STATEMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS

Trustee Ng had a fabulous visit to Brewer Island and San Mateo Park Elementary Schools. It was Read Across America week and she noted that some of the Trustees read at LEAD and Laurel Elementary School. She thanked the staffs at those schools for the enjoyable time. She also attended Borel Middle School's production of Newsies. She stated that Bowditch Middle School will present Fiddler on the Roof this weekend.

Trustee Chin already spoke under announcements but did want to add that he also enjoyed reading during Read Across America week. He also noted that the Lt. Governor attended the Saturday night Newsies show.

Trustee Hitchcock enjoyed the school visits and loved seeing the San Mateo Park School garden. She asked for an update on the North Shoreview boundary and wondered where we were with choosing an area for the special education audit.

Trustee Corzo stated that the District did hold its first Spanish community LCAP Engagement. It was encouraging to be part of that and appreciated that the staff made that effort.

Trustee Watkins finds the school visits a highlight and especially appreciated meeting with the staff members at the breakfast and then lunch as she feels that this has been an important opportunity to connect with staff. She and her daughter attended Newsies and it was her daughter's first musical. They will also attend Fiddler on the Roof this weekend. She is always impressed with the productions and talent of the middle schoolers in the District.

11. SUPERINTENDENT REPORT AND FUTURE MEETING DATES

Dr. Rosas reviewed a variety of activities that had taken place over the past two weeks including the St. James 100th Anniversary Luncheon, the Ed Foundation Read-a-thon reception at Fiesta Gardens International School, the 17th District PTA Founder's Day Luncheon which celebrated Kevin Mullin, the LCAP Community Engagements, visitations to Brewer Island Elementary School and San Mateo Park, Read Across America events at LEAD and Laurel Elementary Schools, Borel Middle School's play Newsies, and San Mateo County Office of Education's Big Think. She thanked the staff who supported the LCAP Community Engagements and the Big Think. In particular, she wanted the Board to know that student projects were presented from Pearce Ekel's Marine Biology elective at Bowditch Middle School, Jennifer Young's 4th Grade Design Thinking Project from Audubon Elementary School and Carrie Attell's Science Notebooks from Meadow Heights Elementary Schools. Also, Abbott Middle School's Art/Science teacher Kristina Ayala was placed in the center of the hall leading

participants in paint designing. Eighth grade Abbott Middle School student volunteers helped with the project. And, three Bayside STEM Academy students moved on to the awards night ceremony at the Hiller Aviation Museum: Melody Chen, Peyton Hija, and Eesha Gupta. This is the eighth straight year that Bayside STEM Academy has sent students to County, the San Francisco Fair, the Broadcom Masters Fair, and to the State Finals.

Dr. Rosas asked the Board for direction on moving forward with an RFP for a Facilities Master Plan. Board direction to her was to place this item on the agenda for discussion.

Dr. Rosas reminded the Board of the following upcoming events:

- Friday, March 8 at 11:00 a.m. - LMI Planning meeting
- Thursday, March 14 at 4:00 p.m. - LMI Meeting
- Thursday, March 14 at 6:30 - DAC/DELAC at College Park Elementary School
- Friday, March 15 at 9:00 a.m. - Enrollment Study Team with Brian Meyers from the new development on Concar in San Mateo
- Saturday, March 16 - Baywood Dinner and Auction
- Saturday, March 16 - Friends of Mandarin Scholars Dinner and Auction
- Monday, March 18 at 6:00 p.m. – San Mateo County Schools Board Association chapter dinner and program.
- Monday, March 18 at 7:00 p.m. - PTA Council Meeting
- Monday, March 18 at 7:00 p.m. - Special Education Advisory Council Meeting
- Tuesday, March 19 - Borel Community Meeting regarding the New Classrooms and Gym Project.
- Thursday, March 21 at 6:30 p.m. - Board Meeting

There is no Ed Foundation meeting on March 25.

Trustee Hitchcock added that March 27 would be the Science Fair at Highlands.

12. ADJOURNMENT

12.1. Adjournment (v)

The Regular Board Meeting adjourned at 8:17 p.m.

Motion Passed: Passed with a motion by Rebecca Hitchcock and a second by Kenneth Chin.

- Yes Kenneth Chin
- Yes Noelia Corzo
- Yes Rebecca Hitchcock
- Yes Audrey Ng
- Yes Shara Watkins

Board Secretary

Date